



Licensing Act 2003 Details of licensing application

Application ref. no: **M058588**
Application type: **LA2003 s.17: Premises licence - New licence application**
Date received: **4 April 2024**

Premises name: **The Nook**
Premises address: **40a High Street
Markyate
St Albans
Herts
AL3 8PA**

Dacorum Borough Council has received an application in respect of a premises licence, relating to the above premises.

Further details of the application, including the name of the applicant, the activities for which authorisation is sought, and where applicable the grounds for review, are included on the following pages.

Representations may be made by any person in respect of this application, either:

- By post, to the address at the top of this page; or
- By email, to: licensing@dacorum.gov.uk

All representations must be made in writing, and should include the name and address of the person making the representation, together with details of the grounds on which the representation is made (which must relate to at least one of the licensing objectives, which are preventing crime and disorder, public safety, preventing public nuisance, and protecting children from harm). The authority's licensing register, and a full copy of this application, may be viewed at the above address during standard working hours.

Representations must be received by the licensing authority no later than:

- **28 days** after the application received date above, for **new licence**, full variation or review applications, or
- 10 working days after the application received date above, for minor variation applications

Any submissions received outside of these periods cannot be considered. Frivolous, vexatious or irrelevant representations will also be disregarded.

It is an offence knowingly or recklessly to make a false statement in connection with an application, and the maximum penalty to which a person is liable on summary conviction for such an offence is an unlimited fine.

Application details

Name of applicant(s):	Nook Markyate Limited
Postal address of premises to which application relates:	The Nook 40a High Street Markyate St Albans Herts AL3 8PA
Application type:	LA2003 s.17: Premises licence - New licence application
Applicant's description of application:	Application to license café/coffee shop, internal licensable area has a small area with limited capacity.

Operating schedule: Licensable activities proposed to be carried on
(N.B. where boxes are blank, authority for that activity has not been sought)

Plays:	
Films:	
Indoor sporting events:	
Boxing or wrestling:	
Live music:	
Recorded music:	
Performances of dance:	
Entertainment similar to music or dance:	
Late night refreshment:	
Supply of alcohol: <i>Alcohol may be supplied for consumption both ON and OFF the premises</i>	Monday-Sunday 11:00 until 23:00

Operating schedule: Licensable activities proposed to be carried on
(N.B. where boxes are blank, authority for that activity has not been sought)

Hours the premises will open to the public:	Monday-Sunday 06:00 until 23:30
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Operating schedule: Measures to promote the licensing objectives
(N.B. the measures below have been manually transcribed from the original application form.
We recommend referring to the original form to confirm the accuracy of the text below.)

General:	SUMMARY - CCTV, CHALLENGE 25, REGULAR TRAINING, INCIDENT LOG
Prevention of crime and disorder:	<p>There shall be CCTV in operation at the premises and;</p> <p>a) a member of staff who is conversant with the operation of the CCTV system shall be on the premises at all times.</p> <p>b) if the premises are not open, and subject to the tests set out by virtue of the Data Protection Act, within 24 hours of a request for access to the CCTV system from either the police or licensing authority, this staff member must be able to show a Police, HMRC or authorised council officer recent data or footage with the absolute minimum of delay when requested.</p> <p>c) CCTV shall record continuously and be retained for not less than 31 days.</p> <p>All staff responsible for selling alcohol shall receive regular training in the Licensing Act 2003 in terms of the licensing objectives, offences committed under the Act and conditions of the Premises Licence. Written records of staff training in the Licensing Act 2003 shall be retained and made available to police and authorised officers of the Licensing Authority on request.</p> <p>Staff shall receive refresher training in the Licensing Act 2003 at intervals of no more than 6 months.</p> <p>Signed and dated records shall be kept of all staff training and such records kept available for inspection at the premises for a period of at least one calendar year from the last date of entry.</p>

Operating schedule: Measures to promote the licensing objectives

*(N.B. the measures below have been manually transcribed from the original application form.
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<p>Public safety:</p>	<p>A daily incident log shall be kept at the premises for a period of at least 12 months from the date of last entry, which will record the following:</p> <ul style="list-style-type: none">(a)all crimes reported to the venue(b)all ejections of patrons(c)any complaints received(d)any incidents of disorder(e)any faults in the CCTV repaired within 24hrs(f)any visit by a relevant authority or emergency service.(g)any lost property found or handed to staff at the premises.(h)any other relevant incidents to be recorded.
<p>Prevention of public nuisance:</p>	<p>No waste or recyclable materials, including bottles, shall be moved, removed or placed in outside areas between 21:00 hours and 08:00 hours.</p> <p>No music or amplified sound shall be generated within the boundary of the licensed plan of the premises including externally so as to give rise to nuisance within neighbouring dwellings.</p> <p>Notices shall be prominently displayed at all exits requesting customers to respect the needs of local residents and leave the area quietly. Staff will also encourage customers to do the same.</p>

Operating schedule: Measures to promote the licensing objectives

*(N.B. the measures below have been manually transcribed from the original application form.
We recommend referring to the original form to confirm the accuracy of the text below.)*

<p>Protection of children from harm:</p>	<p>A “Challenge 25” age verification policy shall be operated at the Premises during the permitted hours for the sale of alcohol and staff shall be trained in respect of the policy. Staff shall ask for proof of age from anyone they suspect of being less than 25 years of age. The only acceptable forms of identification shall be a photo style driving licence, a passport, a photo identification card bearing the PASS logo in a hologram format, military ID or recognised national photographic identity cards from member countries of the European Union.</p> <p>Posters shall be displayed in prominent positions around the premises advising customers of the Challenge 25 policy in force at the premises.</p> <p>A record shall be maintained recording every occasion when the sale of alcohol has been refused. The record shall;</p> <ul style="list-style-type: none">a) give the date and time of the occasion; a brief description of the customer and the name of the member of staff who refused to sell the alcohol.b) be kept at the Premises and available for inspection by authorised officers of the Licensing Authority and the Police at all times the Premises are open.
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