



# **Bovingdon Neighbourhood Plan Area Publication – Consultation Statement**

**DECEMBER 2018**

# CONTENTS

Introduction	3
Regulations and government guidance	3
Publication timescales	3
Consultation activities	4
Publication responses	8
Outcomes	10
Next Steps	11
<b>Appendices</b>	
<i>Appendix 1: Proposed Neighbourhood Planning Area and Statement</i>	12
<i>Appendix 2: Press notice proof of publication</i>	14
<i>Appendix 3: Poster to advertise area designation consultation</i>	16
<i>Appendix 4: Excerpt from Bovingdon News and Hemel Gazette</i>	17
<i>Appendix 5: Excerpt from Bovingdon Parish Council and Dacorum Borough Council websites</i>	19
<i>Appendix 6: Excerpt Dacorum Borough Council News website</i>	21
<i>Appendix 7: Summary of publication responses</i>	23
<i>Appendix 8: Detailed advice provided by Natural England and Historic England to support the development of the Neighbourhood Plan</i>	30

## **Introduction**

### **The purpose of this document**

1. This document provides a record of the publication that took place regarding the Bovingdon Neighbourhood Plan Area and related Neighbourhood Planning body publication. The methods used to promote and publicise the publication are documented, along with a summary of the responses received. As this was only a publication process and not a more intensive consultation process, we did not anticipate a high response rate.
2. Bovingdon Parish Council is now the second area to come forward with a request to undertake formal neighbourhood planning within the Dacorum Borough. This publication period is the first stage in the formal neighbourhood development plan process. It provides members of the public and other key stakeholders an opportunity to submit comments on the proposed neighbourhood plan area and neighbourhood planning body. The proposed neighbourhood planning area and statement is shown in appendix 1. Bovingdon Parish Council is the proposed neighbourhood planning body.

### **Regulations and government guidance**

3. When consultation is required, the regulations provide clear guidance on the contents of this first publication stage of the neighbourhood plan process. They state that we must publicise on our website:
  - a copy of the area application
  - details of how to make representations; and
  - the deadline for the receipt of those responses and representations, being not less than six weeks following the date on when the application is first publicised<sup>1</sup>.
4. Officers have sought to provide ongoing support to the parish council during this process.

### **Publication timescales**

5. The publication period for this process commenced from 16 October to 30 November 2018. The publication period was triggered by a formal press notice and the provision of the necessary documents online. A copy of the formal press notice or the poster was placed upon Parish Council noticeboards within the proposed Neighbourhood area (so was available to be viewed by interested parties – copies of which can be found in appendix 2). This formal six week period meets the minimum requirements as set out in the regulations<sup>2</sup> and also accords with the

---

<sup>1</sup> Regulation 6, Town and Country Planning, England – The Neighbourhood Planning (General) Regulations, April 2012 (as amended)

<sup>2</sup> Regulation 6, Town and Country Planning, England – The Neighbourhood Planning (General) Regulations, April 2012 (as amended)

approach taken for Local Plan making identified in our Statement of Community Involvement (SCI)<sup>3</sup>.

Publication timescale breakdown is as follows:

Cabinet meeting date	18 September 2018
Formal publication	16 October – 30 November 2018
Delegated decision for area designation (delegation of this decision was agreed at Cabinet on 18 September 2018)	24 December 2018

### **Previous consultation**

6. The neighbourhood plan area has not been the subject of previous consultation or formal neighbourhood area designation.

### **Consultation activities**

7. The following publication activities have been identified as suitable for this exercise. We liaised with the clerk for Bovingdon Parish Council and with the Chair of the Bovingdon Neighbourhood Forum to help establish the most suitable mechanisms that should be taken forward in this consultation. In addition to this, the activities have taken into account of the most reasonable approach from our Statement of Community Involvement for Local Plan making. Minimum consultation standards are set out within the relevant regulations. The methods of promotion/consultation used in this process, along with any additional processes or information provision are displayed in the following table on page 5. The process has used methods of engagement which are considered to be 'over and above' the minimum requirements set out in the regulations.

---

<sup>3</sup> <http://www.dacorum.gov.uk/home/planning-development/planning-strategic-planning/statement-of-community-involvement>

## Principal methods of consultation

8. The table provides further information on the methods of consultation that we have used for publication of this proposed neighbourhood plan area. The table provides further information on the main aims that we wanted to achieve with each identified consultation activity. We have provided specific dates for some events, but have used ranges for some activities, where appropriate.
9. The red text used in the table defines the methods of consultation which are considered as regulatory minimum requirements and the black text defines those methods of consultation which are considered 'over and above' this approach.

Proposed method of consultation	Description and Aim	Date
Hard copies of publication material made available in the district council offices and relevant deposit points	To provide an opportunity for local communities to access hard copy versions of the proposed publication area and neighbourhood planning organisation publication material.  Internet access is also available within the Hertfordshire libraries.	Available from 16.12.2018 across the remaining consultation period
Hard copies of publication material available via Bovingdon Parish Council offices	To provide improved access to local community representatives trying to access publication material associated with Bovingdon Neighbourhood Plan publication process.	Available from 16.12.2018 across the remaining consultation period
Correspondence sent to specified consultees set out in the regulations	To improve the notification process associated with the Bovingdon Neighbourhood Plan Area publication process.	15-16.10.2018 (Undeliverable emails resent ASAP)

Proposed method of consultation	Description and Aim	Date
Correspondence sent out to targeted stakeholders from the planning policy consultation database <sup>4</sup>	To improve the notification process associated with the Bovingdon Neighbourhood Plan Area publication process. The stakeholders that will be targeted are all statutory stakeholders, local community and voluntary bodies, relevant planning agents, landowners and all those with a reference to Bovingdon within their address details. Bovingdon Parish Council currently maintains no consultation database or list which can be utilised as part of this consultation to disseminate information to local residents.	15-16.10.2018 (Undeliverable emails resent wherever possible)
Public notice released to main newspaper (covering Bovingdon)	To help widen the notification process and pick up local community representatives unaware of the neighbourhood plan process. The Hemel Gazette was used to advertise this consultation, due to higher readership rates/its overall coverage of Bovingdon.	Press adverts submitted 12.10.2018 running w/c 15.10.2018
Press release to local newspapers	To help widen the notification process and pick up local community representatives unaware of the neighbourhood plan process. The Watford Observer, Hemel Gazette and Bucks Herald will be utilised to cover the main newspapers within the area. The press release was also made available on the Council's News Article webpage, as shown in appendix 6.	Press adverts submitted 12.10.2018 running w/c 15.10.2018
Digital Dacorum Digest	To help widen the notification process and pick up local community representatives unaware of the neighbourhood plan process.	31.10.2018
Bovingdon News article	To help promote the consultation at a local level. The Parish newsletter has a high readership rate in the parish. A copy of this article is held in appendix 4.	Dated November 2018

<sup>4</sup> Due to GDPR regulations, these will not be passed on to or shared with the Parish Council without prior consent of each individual contacted (as initial collation of these details was solely stored by the Council for the emerging Dacorum Local Plan process only).

Proposed method of consultation	Description and Aim	Date
Information held on the council's website	To provide a quick and easy method of obtaining publication data. This will link from the general neighbourhood planning section of the council's website at: <a href="http://www.dacorum.gov.uk/neighbourhood-planning">www.dacorum.gov.uk/neighbourhood-planning</a> or <a href="http://www.dacorum.gov.uk/bovingdon-plan">www.dacorum.gov.uk/bovingdon-plan</a> . A copy of the Council's main consultation portal webpage is held in appendix 5.	15.10.2018 to 2.12.2018
Information held on Parish council's website	To provide a quick and easy method of obtaining publication data. This will link to the Borough Council's website (general neighbourhood planning section). Available at: <a href="http://www.bovingdonparishcouncil.gov.uk/Neighbourhood_Planning_22479.aspx">http://www.bovingdonparishcouncil.gov.uk/Neighbourhood_Planning_22479.aspx</a> . A copy of this webpage is held in appendix 5.	Available from 19.10.2018 across the remaining consultation period
Utilisation of Social Media	To help promote the consultation at a local level. Both the Borough and Parish Council have linked to the neighbourhood planning section of the council's website during the consultation period. Poster utilised to advertise the consultation online, see appendix 3. <i>Borough Council social media account details:</i> <a href="http://www.dacorum.gov.uk/home/do-it-online/contact-us/social-media-sites">http://www.dacorum.gov.uk/home/do-it-online/contact-us/social-media-sites</a> <i>Parish Council account is available via Facebook:</i> <a href="https://www.facebook.com/bovingdonparish/">https://www.facebook.com/bovingdonparish/</a>	Across the consultation period
Utilisation of Parish Councils noticeboards	To help promote the consultation at a local level, the public notice or poster was displayed on the parish owned noticeboard at the Memorial Hall.	Across the consultation period

## Publication responses

10. In total we received 18 responses to the publication. As this was merely a formal publication process, we did not receive or expect a high response rate. There was 1 formal objection to the proposed neighbourhood planning area, 8 responses supporting the proposal and 9 responses which commented upon the proposal but did not state whether they supported or objected. The breakdown of responses is as follows:

Emails	17
Letters	1
<b>Total</b>	<b>18</b>

11. A range of advice and guidance has been provided by a number of respondents. For example, both Natural England and Historic England provided some useful background information and context for future plan preparation. This has been included within appendix 8.

### Key issues generated

12. For the majority of respondents, there were no key issues generated as a result of this publication process. You can see a full summary of all the responses received by visiting appendix 7 and 8.

13. It should be noted that two consultees suggested consideration should be given to a slightly different proposed area for coverage of this Neighbourhood Plan. These comments were received from Hertfordshire County Council's Landscape Advisor (who confirm support for the current neighbourhood plan area proposal) but raise suggestions to the boundary line based upon the areas local landscape character. The respondent's changes seek to 'emphasise the presence of existing natural and physical boundaries and the opportunity to protect the natural setting of the settlements that lie in close proximity to the area boundary'. These comments suggest the boundary could be realigned at:

- Northern boundary – this could follow the A41 to protect the natural setting of Bourne End.
- Western boundary – this could be pulled back along the transition between the plateau and valley side. This would protect the valley feature as a whole.

The consultee has confirmed that they are supportive of the principle and current extent of the neighbourhood area. It would appear that this comment is putting forward an alternative option which the Parish could have considered (if the area had been defined by landscape character) rather than as an essential boundary line change or opposition to the current area proposed.

14. Bourne End Village Association formally object to the current proposal suggesting that the boundary could be aligned to the outer edge of the airfield. They state this would allow Bourne End to form an area in its own right in due

course (mention is made to obtaining parish council status for Bourne End). This change was substantiated by the respondent as Bovingdon Parish area has 'no direct road access to Bourne End and that the exclusion of Bourne End could allow for a more cohesive approach to planning in the future'. While these comments do in part relate to a Neighbourhood Plan area designation application, the comments seem to be predominantly aimed at parish boundary realignment which does not form part of this process.

15. It should also be noted that neither party have provided a map to show how their suggested boundary line differs on the ground to the proposed neighbourhood plan area being consulted upon and how these proposals would follow clearly defined physical features.

### **Councils consideration of representations received**

16. Once the area has been identified and approved to be used for the purposes of neighbourhood planning by the Parish Council, it needs to be submitted to the local planning authority for designation. Locality provides guidance<sup>5</sup> on defining a neighbourhood area, although the majority of the advice included within this document is aimed at unparished areas or for Town and Parish Councils who do not seek to designate their whole parish boundary.
17. Where relevant as part of this approval process, the Council must consider whether the neighbourhood area should be revised (where relevant, following a 6 week consultation process and taking into account comments received). It should be noted that identified boundaries of neighbourhood plan areas can not overlap.
18. Generally speaking for town or parish councils, there is a presumption that the neighbourhood area will be the same as the parish boundary unless a smaller and more focused area, such as a town or local centre is identified (and justified). Prior to receiving this designation request, the Council was aware that Bovingdon Parish Council engaged in discussions with some neighbouring parish councils (Chipperfield) to explore whether working in partnership on a joint neighbourhood plan (to cover both parish councils) would be beneficial. No objections have been received from any neighbouring parish councils on this basis.
19. The comments made by Hertfordshire County Council's Landscape Advisor and Bourne End Village Association have been considered in light of the recent neighbourhood plan regulation changes. Recent regulation changes now mean that the local planning authority must approve area applications submitted by parish councils where the designation is for the whole of its parish area (this can be completed with no publicity or formal consultation).
20. Considering the neighbourhood plan area proposal, it would appear to follow reasonable boundaries and utilise the well established and functioning Parish

---

<sup>5</sup> within their Neighbourhood Plans Roadmap: a step by step guide (2018)

boundary which seems to be a logical starting point when considering area coverage for this Neighbourhood Plan. The Locality guidance<sup>6</sup> confirms that 'neighbourhood area designations can be based upon administrative boundaries (even where these do not coincide with what may be considered as a neighbourhood by local people)'. It is also noted that this is a long established parish boundary with rational coverage of the large village of Bovingdon and those surrounding hamlets in the local area. In terms of future planning application notifications, we also note that the Council's systems are set up to consult the relevant Parish Council on planning applications which fall within their boundaries, as such it seems logical that the Neighbourhood Plan area is consistent with this well established parish boundary. We acknowledge that there may be some issues experienced around Bourne End (since the A41 was established), but this in its own right is not enough to warrant such a boundary change around Bourne End. Equally, any such change to this proposal would not resolve the fact that Bourne End spans other Parish Council boundaries (who may seek to designate their areas for the purposes of neighbourhood planning). This neighbourhood plan area designation is not aimed at resolving long established issues related to existing Parish boundary disputes. Taking this into account, none of suggestions made by respondees to this consultation seem to offer any significant or demonstrable advantages to the area currently proposed by Bovingdon Parish Council.

21. In this regard, the Council has considered all the comments made, alongside the representations which support or object to the proposed neighbourhood plan area. We have assessed the valid planning issues highlighted but the Borough Council is required to designate the Neighbourhood Area as requested by Regulations.
22. The Council would hope that Bovingdon Parish Council have ongoing engagement with the interested parties who have offered advice and guidance during this consultation. Involvement of Bourne End Village Association within this process may aid to address and allay any concerns they have regarding Bourne End spanning numerous parish council boundaries. Any such joint working and engagement between these interested parties will ensure a more robust and comprehensive neighbourhood plan is produced in the longer term.

## **Outcomes**

23. The results from the consultation process have been used to inform the decision on the designation of Bovingdon Parish as a neighbourhood plan area. The Council finds that:
  - The area proposed is appropriate to be designated as a Neighbourhood Area;
  - The Parish Council is a relevant body for the purposes of Section 61G of the 1990 Act; and

---

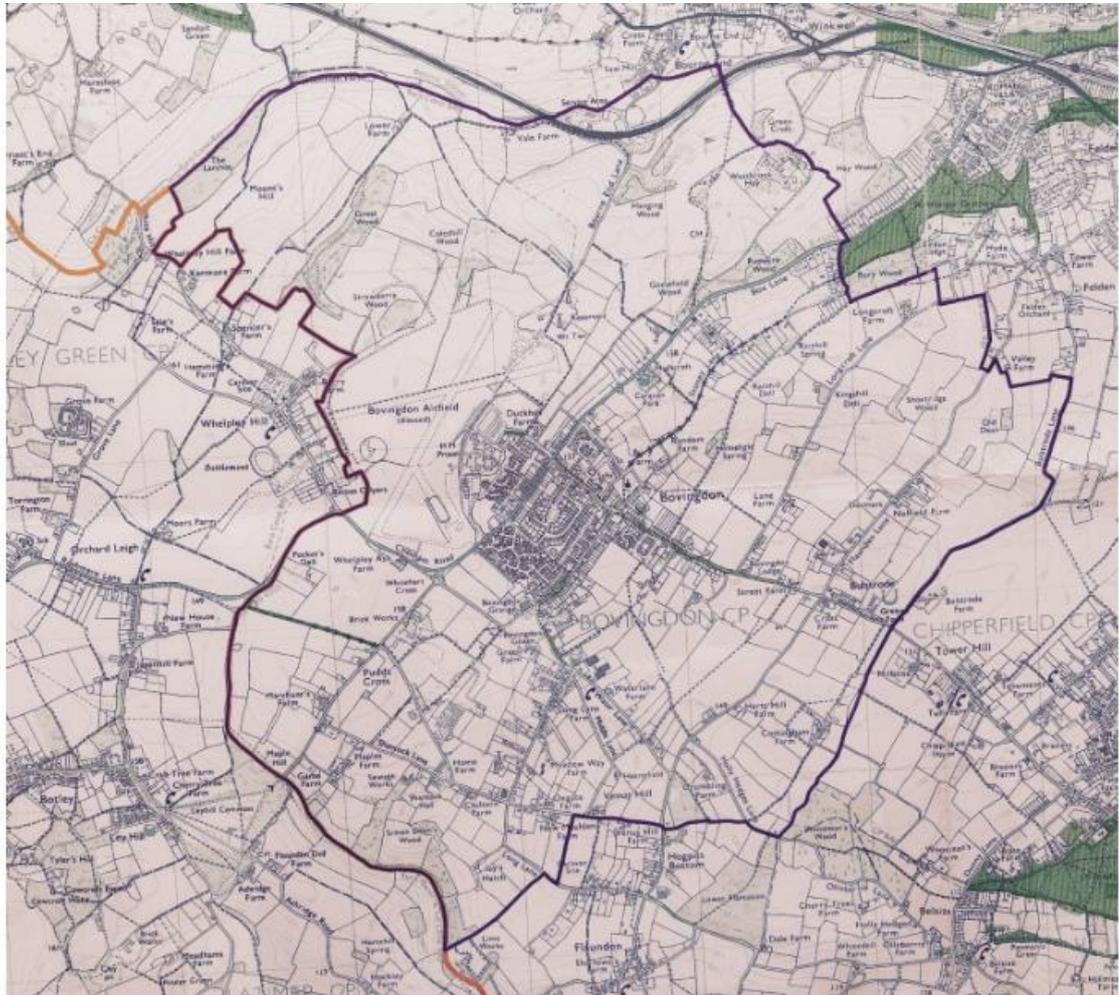
<sup>6</sup> within their Neighbourhood Plans Roadmap: a step by step guide (2018)

- No substantive objection has been made to the designation of the area under Regulation 6 of the Neighbourhood Planning (General) Regulations (2012 as amended).
24. As the application for the Neighbourhood Area designation was for the whole of Bovingdon Parish only, the Borough Council is therefore required to designate the Neighbourhood Area as requested (in accordance with regulation 5A of the Neighbourhood Planning (General) Regulations (2012 as amended)).
25. In accordance with section 61H of the Town and Country Planning Act, the Council has considered whether it should designate the area concerned as a 'business area'. The Council has not designated the area as a business area as it is not wholly or predominantly business in nature.

### **Next Steps**

26. For neighbourhood planning bodies (parish or town councils), work on a neighbourhood plan can commence formally when the neighbourhood area has been designated by the local authority.
27. The Council will formally publicise the designation of Bovingdon Parish as a Neighbourhood Area by placing this consultation report and accompanying decision notice on the Council's website and sending both of these documents to the Clerk of Bovingdon Parish Council, as well as the Chairman for the Neighbourhood Forum. In due course, this decision will also be advertised via the Public Notice section of the Hemel Gazette.

## Appendix 1: Proposed Neighbourhood Planning Area and Statement



# Bovingdon Parish Council

Parish Council Office  
Memorial Hall  
High Street  
Bovingdon  
Herts HP3 0HJ

Tel: 01442 833036  
Email: [parish.council@bovingdon.net](mailto:parish.council@bovingdon.net)  
www: [bovingdon.net](http://bovingdon.net)



James Doe  
Assistant Director – Planning, Development and Regeneration  
Dacorum Borough Council  
The Forum  
Marlowes  
Hemel Hempstead  
Hertfordshire  
HP1 1DN

13 June 2018

Dear James

## **Proposed Neighbourhood Plan for Bovingdon Parish – Application for Designation of a Neighbourhood Area**

I am writing to you with regards to the application for the designation of the Bovingdon Parish as a neighbourhood area.

To assist with this application, I am pleased to confirm the following:

- The enclosed plan identifies the area (bordered in black) to which this application relates.
- A Neighbourhood Plan for the Bovingdon Parish would allow the local community to have a direct say about the challenges that the local community has identified (such as pressures on green space, transport, schooling and healthcare, and the need to accommodate a growing population in Dacorum). The purpose of the Neighbourhood Plan will be to help ensure that development makes a positive and beneficial contribution to the wider community and is supported by improvements to local services and infrastructure.
- Bovingdon Parish Council is a relevant body for the purposes of Section 61G of the 1990 Planning Act.

Yours sincerely

Michael Kember  
Clerk to Bovingdon Parish Council

## Appendix 2: Press notice proof of publication



### Regulation 5 - Neighbourhood Planning (General) Regulations 2012 (as amended)

#### NOTICE OF NEIGHBOURHOOD PLAN AREA CONSULTATION FOR BOVINGDON PARISH



Dacorum Borough Council has received an application to Designate a Neighbourhood Area for Bovingdon.

The Bovingdon Designated Neighbourhood Plan Area will be published for a 6 week consultation period from 16<sup>th</sup> October 2018, a copy of the application and proposed plan area will be available to view at Bovingdon Parish Council office, Bovingdon Community Library and the Forum, Hemel Hempstead throughout this consultation period. Anyone wishing to make representations about this proposed Neighbourhood Area may do so.

You are invited to submit your comments electronically by email using the comments form provided on our website. Copies of the comments form are available to download, complete and email back, or to print and return by post to our address below.

Paper questionnaire forms are also available from the Parish Council Office and should be sent to the email address below.

Representations must be received by 5pm on Friday 30<sup>th</sup> November 2018.

A copy of the application to Designate this Neighbourhood Area is also available for inspection:

- on the Council's website [www.dacorum.gov.uk/bovingdon-plan](http://www.dacorum.gov.uk/bovingdon-plan)
- at Bovingdon Community Library during normal opening hours. Opening hours can be found on the Hertfordshire County Councils website [www.hertsdirect.org/libraries](http://www.hertsdirect.org/libraries)
- at Borough Council's office in Hemel Hempstead during the following opening hours

Council Offices	The Forum, Hemel Hempstead
Monday	
Tuesday	
Wednesday	8.45 am - 5.15 pm
Thursday	
Friday	8.45 am - 4.45 pm

Please note: your details including comments will be shared with and used by the Neighbourhood Plan forum/Parish Council to support preparation of the plan and you will receive notifications directly from the Neighbourhood Plan forum/Parish Council during the drafting of the Neighbourhood Plan. Once submitted for inspection by an examiner, notifications will be sent by the Borough Council.

Please contact the Strategic Planning and Regeneration team if you have any questions or require more information:

Email: [neighbourhoodplanning@dacorum.gov.uk](mailto:neighbourhoodplanning@dacorum.gov.uk)

Phone: 01442 228660

Address: Neighbourhood Planning, Strategic Planning and Regeneration Team, Dacorum Borough Council, The Forum, Marlowes, Hemel Hempstead, Hertfordshire. HP1 1DN

**CLASSIFIED**

**WANTED**

**BEBS**

Do you have any old cigarette or bubble gum cards? They may be worth something. Call 07714212359 or 01442 246 383

**WANTED**

**VINTAGE HIP WANTED**

I am looking for: Turntable Carvers/Plates 121 or 411. Turners models 121/122. Like Denon, Pyle or BFF Speakers. Large Old Tannoy Systems. Wharfedale, Linn, B & W or Wilson Niles Amplifiers Quad, Radford, Leach, Linn, Wilson, Winton or Pampaloni. RECORD COLLECTIONS ALSO WANTED. Please call Paul on 01793 31889

**HOLIDAYS**

**HOLIDAYS GENERAL**

**Over 50s Specialist Travel Insurance**

**15% OFF Travel Insurance!**

Call us FREE 7 days a week **0800 033 4896**

Staysure staysure.co.uk

**BUSINESS**

**PERSONAL**

**BUSINESS OPPORTUNITIES**

**PERSONAL SERVICES**

**VARIOUS UNITS & YARD SPACE TO RENT OUT**

01442 219936

**Kim & Friends**

Independent Ladies Monday-Friday 10:30-20:00 07935022957 Staff Required

**PERSONAL SERVICES**

**Naturist Massage**  
by Amanda, Maria, Roxanne, Caprice, Bonita  
01727 811234  
07973478578

**TARA'S BACK**  
Expensive Massage For Discerning Gentlemen  
St Albans  
07770 709 595

**Daniela Escort To Visit You**  
07986 251 947

**Direct 2 U Escorts Visiting U**  
24/7  
07982 454 725

**Foxy Kittens Escort Agency**  
07986 252 222

**Midnight Delights 24/7 Escorts**  
07847 837 075

**Pandora & Friends Independent Escorts**  
07797 920 880

**BLUE ESCORTS**  
07379 243 616  
07379 243 615  
Middlesex Management WANTED YOU 24/7

**Midlands based Escort BBW**  
Please call 07910 855197

**Older Ladies X-Rated Services**  
0982 505 1533

**TO ADVERTISE CALL**  
**0207 084 5207**

**DEBT MANAGEMENT**

**Debt Rescuers Need Help?**  
Do you have £6000 or more of debt?  
Call: 0800 009 6362

**PERSONAL FINANCE**

**Are you thinking about your pension income?**  
Compare your options to find the best income for you.

**ERIKA LUTON ESCORT**  
07704 947 236

**JESIKA WATFORD ESCORT**  
07845 845 437

**JESSA DANIELS MILTON KEYNES ESCORT**  
07874 984 889

**PREMIUM LINES**

**36+ CLEAN SEX ONLY BELLY HOT GIRLS**  
0909 864 9554

**Don't forget to call 08000 810 817**

**PUBLIC NOTICES**

**Regulation 2 - Neighbourhood Planning (General) Regulations 2012 (as amended)**  
**NOTICE OF NEIGHBOURHOOD PLAN AREA CONSULTATION FOR BOWINGDON**

**TOWN AND COUNTRY PLANNING ACT 1990 PLANNED LISTED BUILDINGS AND CONSERVED AREAS ACT 1985**  
Planning (Listed Buildings and Conservation Areas) Regulations 1989  
Town and Country Planning (Development Plans and Consultation) (Planning) (General) 1988

**PUBLIC NOTICE OF APPLICATIONS**

The following applications have been received by the Borough Council. You can file all the comments and information about the applications below and make any comments by visiting [www.bovingdon.gov.uk/planning-apps](http://www.bovingdon.gov.uk/planning-apps). Comments must be made within the next 21 days.

**400229/2018** - In-Main Development: THE KING LOUISIANA LANE, GREAT BRIDGEFORD, WIMBORNE, HANTS. PROPOSED INSTALLATION OF GRASS ROOTS-NEUTRAL PUMP AND ASSOCIATED ESCURATOR AND CULVERTS, FENCING, CURB WALL, FENCING OF BUILDINGS, CONCRETE SELF-HEATING ROOF, AND ALTERATIONS TO EXISTING LOG STORE.

**400229/2018A** - Pl. App. offering site of Great Britain Lane, 21-22/23/24/25, 23/24/25/26/27, 19/20/21/22/23/24/25/26/27/28/29/30/31/32/33/34/35/36/37/38/39/40/41/42/43/44/45/46/47/48/49/50/51/52/53/54/55/56/57/58/59/60/61/62/63/64/65/66/67/68/69/70/71/72/73/74/75/76/77/78/79/80/81/82/83/84/85/86/87/88/89/90/91/92/93/94/95/96/97/98/99/100/101/102/103/104/105/106/107/108/109/110/111/112/113/114/115/116/117/118/119/120/121/122/123/124/125/126/127/128/129/130/131/132/133/134/135/136/137/138/139/140/141/142/143/144/145/146/147/148/149/150/151/152/153/154/155/156/157/158/159/160/161/162/163/164/165/166/167/168/169/170/171/172/173/174/175/176/177/178/179/180/181/182/183/184/185/186/187/188/189/190/191/192/193/194/195/196/197/198/199/200/201/202/203/204/205/206/207/208/209/210/211/212/213/214/215/216/217/218/219/220/221/222/223/224/225/226/227/228/229/230/231/232/233/234/235/236/237/238/239/240/241/242/243/244/245/246/247/248/249/250/251/252/253/254/255/256/257/258/259/260/261/262/263/264/265/266/267/268/269/270/271/272/273/274/275/276/277/278/279/280/281/282/283/284/285/286/287/288/289/290/291/292/293/294/295/296/297/298/299/300/301/302/303/304/305/306/307/308/309/310/311/312/313/314/315/316/317/318/319/320/321/322/323/324/325/326/327/328/329/330/331/332/333/334/335/336/337/338/339/340/341/342/343/344/345/346/347/348/349/350/351/352/353/354/355/356/357/358/359/360/361/362/363/364/365/366/367/368/369/370/371/372/373/374/375/376/377/378/379/380/381/382/383/384/385/386/387/388/389/390/391/392/393/394/395/396/397/398/399/400/401/402/403/404/405/406/407/408/409/410/411/412/413/414/415/416/417/418/419/420/421/422/423/424/425/426/427/428/429/430/431/432/433/434/435/436/437/438/439/440/441/442/443/444/445/446/447/448/449/450/451/452/453/454/455/456/457/458/459/460/461/462/463/464/465/466/467/468/469/470/471/472/473/474/475/476/477/478/479/480/481/482/483/484/485/486/487/488/489/490/491/492/493/494/495/496/497/498/499/500/501/502/503/504/505/506/507/508/509/510/511/512/513/514/515/516/517/518/519/520/521/522/523/524/525/526/527/528/529/530/531/532/533/534/535/536/537/538/539/540/541/542/543/544/545/546/547/548/549/550/551/552/553/554/555/556/557/558/559/560/561/562/563/564/565/566/567/568/569/570/571/572/573/574/575/576/577/578/579/580/581/582/583/584/585/586/587/588/589/590/591/592/593/594/595/596/597/598/599/600/601/602/603/604/605/606/607/608/609/610/611/612/613/614/615/616/617/618/619/620/621/622/623/624/625/626/627/628/629/630/631/632/633/634/635/636/637/638/639/640/641/642/643/644/645/646/647/648/649/650/651/652/653/654/655/656/657/658/659/660/661/662/663/664/665/666/667/668/669/670/671/672/673/674/675/676/677/678/679/680/681/682/683/684/685/686/687/688/689/690/691/692/693/694/695/696/697/698/699/700/701/702/703/704/705/706/707/708/709/710/711/712/713/714/715/716/717/718/719/720/721/722/723/724/725/726/727/728/729/730/731/732/733/734/735/736/737/738/739/740/741/742/743/744/745/746/747/748/749/750/751/752/753/754/755/756/757/758/759/760/761/762/763/764/765/766/767/768/769/770/771/772/773/774/775/776/777/778/779/780/781/782/783/784/785/786/787/788/789/790/791/792/793/794/795/796/797/798/799/800/801/802/803/804/805/806/807/808/809/810/811/812/813/814/815/816/817/818/819/820/821/822/823/824/825/826/827/828/829/830/831/832/833/834/835/836/837/838/839/840/841/842/843/844/845/846/847/848/849/850/851/852/853/854/855/856/857/858/859/860/861/862/863/864/865/866/867/868/869/870/871/872/873/874/875/876/877/878/879/880/881/882/883/884/885/886/887/888/889/890/891/892/893/894/895/896/897/898/899/900/901/902/903/904/905/906/907/908/909/910/911/912/913/914/915/916/917/918/919/920/921/922/923/924/925/926/927/928/929/930/931/932/933/934/935/936/937/938/939/940/941/942/943/944/945/946/947/948/949/950/951/952/953/954/955/956/957/958/959/960/961/962/963/964/965/966/967/968/969/970/971/972/973/974/975/976/977/978/979/980/981/982/983/984/985/986/987/988/989/990/991/992/993/994/995/996/997/998/999/1000/1001/1002/1003/1004/1005/1006/1007/1008/1009/1010/1011/1012/1013/1014/1015/1016/1017/1018/1019/1020/1021/1022/1023/1024/1025/1026/1027/1028/1029/1030/1031/1032/1033/1034/1035/1036/1037/1038/1039/1040/1041/1042/1043/1044/1045/1046/1047/1048/1049/1050/1051/1052/1053/1054/1055/1056/1057/1058/1059/1060/1061/1062/1063/1064/1065/1066/1067/1068/1069/1070/1071/1072/1073/1074/1075/1076/1077/1078/1079/1080/1081/1082/1083/1084/1085/1086/1087/1088/1089/1090/1091/1092/1093/1094/1095/1096/1097/1098/1099/1100/1101/1102/1103/1104/1105/1106/1107/1108/1109/1110/1111/1112/1113/1114/1115/1116/1117/1118/1119/1120/1121/1122/1123/1124/1125/1126/1127/1128/1129/1130/1131/1132/1133/1134/1135/1136/1137/1138/1139/1140/1141/1142/1143/1144/1145/1146/1147/1148/1149/1150/1151/1152/1153/1154/1155/1156/1157/1158/1159/1160/1161/1162/1163/1164/1165/1166/1167/1168/1169/1170/1171/1172/1173/1174/1175/1176/1177/1178/1179/1180/1181/1182/1183/1184/1185/1186/1187/1188/1189/1190/1191/1192/1193/1194/1195/1196/1197/1198/1199/1200/1201/1202/1203/1204/1205/1206/1207/1208/1209/1210/1211/1212/1213/1214/1215/1216/1217/1218/1219/1220/1221/1222/1223/1224/1225/1226/1227/1228/1229/1230/1231/1232/1233/1234/1235/1236/1237/1238/1239/1240/1241/1242/1243/1244/1245/1246/1247/1248/1249/1250/1251/1252/1253/1254/1255/1256/1257/1258/1259/1260/1261/1262/1263/1264/1265/1266/1267/1268/1269/1270/1271/1272/1273/1274/1275/1276/1277/1278/1279/1280/1281/1282/1283/1284/1285/1286/1287/1288/1289/1290/1291/1292/1293/1294/1295/1296/1297/1298/1299/1300/1301/1302/1303/1304/1305/1306/1307/1308/1309/1310/1311/1312/1313/1314/1315/1316/1317/1318/1319/1320/1321/1322/1323/1324/1325/1326/1327/1328/1329/1330/1331/1332/1333/1334/1335/1336/1337/1338/1339/1340/1341/1342/1343/1344/1345/1346/1347/1348/1349/1350/1351/1352/1353/1354/1355/1356/1357/1358/1359/1360/1361/1362/1363/1364/1365/1366/1367/1368/1369/1370/1371/1372/1373/1374/1375/1376/1377/1378/1379/1380/1381/1382/1383/1384/1385/1386/1387/1388/1389/1390/1391/1392/1393/1394/1395/1396/1397/1398/1399/1400/1401/1402/1403/1404/1405/1406/1407/1408/1409/1410/1411/1412/1413/1414/1415/1416/1417/1418/1419/1420/1421/1422/1423/1424/1425/1426/1427/1428/1429/1430/1431/1432/1433/1434/1435/1436/1437/1438/1439/1440/1441/1442/1443/1444/1445/1446/1447/1448/1449/1450/1451/1452/1453/1454/1455/1456/1457/1458/1459/1460/1461/1462/1463/1464/1465/1466/1467/1468/1469/1470/1471/1472/1473/1474/1475/1476/1477/1478/1479/1480/1481/1482/1483/1484/1485/1486/1487/1488/1489/1490/1491/1492/1493/1494/1495/1496/1497/1498/1499/1500/1501/1502/1503/1504/1505/1506/1507/1508/1509/1510/1511/1512/1513/1514/1515/1516/1517/1518/1519/1520/1521/1522/1523/1524/1525/1526/1527/1528/1529/1530/1531/1532/1533/1534/1535/1536/1537/1538/1539/1540/1541/1542/1543/1544/1545/1546/1547/1548/1549/1550/1551/1552/1553/1554/1555/1556/1557/1558/1559/1560/1561/1562/1563/1564/1565/1566/1567/1568/1569/1570/1571/1572/1573/1574/1575/1576/1577/1578/1579/1580/1581/1582/1583/1584/1585/1586/1587/1588/1589/1590/1591/1592/1593/1594/1595/1596/1597/1598/1599/1600/1601/1602/1603/1604/1605/1606/1607/1608/1609/1610/1611/1612/1613/1614/1615/1616/1617/1618/1619/1620/1621/1622/1623/1624/1625/1626/1627/1628/1629/1630/1631/1632/1633/1634/1635/1636/1637/1638/1639/1640/1641/1642/1643/1644/1645/1646/1647/1648/1649/1650/1651/1652/1653/1654/1655/1656/1657/1658/1659/1660/1661/1662/1663/1664/1665/1666/1667/1668/1669/1670/1671/1672/1673/1674/1675/1676/1677/1678/1679/1680/1681/1682/1683/1684/1685/1686/1687/1688/1689/1690/1691/1692/1693/1694/1695/1696/1697/1698/1699/1700/1701/1702/1703/1704/1705/1706/1707/1708/1709/1710/1711/1712/1713/1714/1715/1716/1717/1718/1719/1720/1721/1722/1723/1724/1725/1726/1727/1728/1729/1730/1731/1732/1733/1734/1735/1736/1737/1738/1739/1740/1741/1742/1743/1744/1745/1746/1747/1748/1749/1750/1751/1752/1753/1754/1755/1756/1757/1758/1759/1760/1761/1762/1763/1764/1765/1766/1767/1768/1769/1770/1771/1772/1773/1774/1775/1776/1777/1778/1779/1780/1781/1782/1783/1784/1785/1786/1787/1788/1789/1790/1791/1792/1793/1794/1795/1796/1797/1798/1799/1800/1801/1802/1803/1804/1805/1806/1807/1808/1809/1810/1811/1812/1813/1814/1815/1816/1817/1818/1819/1820/1821/1822/1823/1824/1825/1826/1827/1828/1829/1830/1831/1832/1833/1834/1835/1836/1837/1838/1839/1840/1841/1842/1843/1844/1845/1846/1847/1848/1849/1850/1851/1852/1853/1854/1855/1856/1857/1858/1859/1860/1861/1862/1863/1864/1865/1866/1867/1868/1869/1870/1871/1872/1873/1874/1875/1876/1877/1878/1879/1880/1881/1882/1883/1884/1885/1886/1887/1888/1889/1890/1891/1892/1893/1894/1895/1896/1897/1898/1899/1900/1901/1902/1903/1904/1905/1906/1907/1908/1909/1910/1911/1912/1913/1914/1915/1916/1917/1918/1919/1920/1921/1922/1923/1924/1925/1926/1927/1928/1929/1930/1931/1932/1933/1934/1935/1936/1937/1938/1939/1940/1941/1942/1943/1944/1945/1946/1947/1948/1949/1950/1951/1952/1953/1954/1955/1956/1957/1958/1959/1960/1961/1962/1963/1964/1965/1966/1967/1968/1969/1970/1971/1972/1973/1974/1975/1976/1977/1978/1979/1980/1981/1982/1983/1984/1985/1986/1987/1988/1989/1990/1991/1992/1993/1994/1995/1996/1997/1998/1999/2000/2001/2002/2003/2004/2005/2006/2007/2008/2009/2010/2011/2012/2013/2014/2015/2016/2017/2018/2019/2020/2021/2022/2023/2024/2025/2026/2027/2028/2029/2030/2031/2032/2033/2034/2035/2036/2037/2038/2039/2040/2041/2042/2043/2044/2045/2046/2047/2048/2049/2050/2051/2052/2053/2054/2055/2056/2057/2058/2059/2060/2061/2062/2063/2064/2065/2066/2067/2068/2069/2070/2071/2072/2073/2074/2075/2076/2077/2078/2079/2080/2081/2082/2083/2084/2085/2086/2087/2088/2089/2090/2091/2092/2093/2094/2095/2096/2097/2098/2099/2100/2101/2102/2103/2104/2105/2106/2107/2108/2109/2110/2111/2112/2113/2114/2115/2116/2117/2118/2119/2120/2121/2122/2123/2124/2125/2126/2127/2128/2129/2130/2131/2132/2133/2134/2135/2136/2137/2138/2139/2140/2141/2142/2143/2144/2145/2146/2147/2148/2149/2150/2151/2152/2153/2154/2155/2156/2157/2158/2159/2160/2161/2162/2163/2164/2165/2166/2167/2168/2169/2170/2171/2172/2173/2174/2175/2176/2177/2178/2179/2180/2181/2182/2183/2184/2185/2186/2187/2188/2189/2190/2191/2192/2193/2194/2195/2196/2197/2198/2199/2200/2201/2202/2203/2204/2205/2206/2207/2208/2209/2210/2211/2212/2213/2214/2215/2216/2217/2218/2219/2220/2221/2222/2223/2224/2225/2226/2227/2228/2229/2230/2231/2232/2233/2234/2235/2236/2237/2238/2239/2240/2241/2242/2243/2244/2245/2246/2247/2248/2249/2250/2251/2252/2253/2254/2255/2256/2257/2258/2259/2260/2261/2262/2263/2264/2265/2266/2267/2268/2269/2270/2271/2272/2273/2274/2275/2276/2277/2278/2279/2280/2281/2282/2283/2284/2285/2286/2287/2288/2289/2290/2291/2292/2293/2294/2295/2296/2297/2298/2299/2300/2301/2302/2303/2304/2305/2306/2307/2308/2309/2310/2311/2312/2313/2314/2315/2316/2317/2318/2319/2320/2321/2322/2323/2324/2325/2326/2327/2328/2329/2330/2331/2332/2333/2334/2335/2336/2337/2338/2339/2340/2341/2342/2343/2344/2345/2346/2347/2348/2349/2350/2351/2352/2353/2354/2355/2356/2357/2358/2359

## Appendix 3: Poster to advertise area designation consultation

**PROPOSED BOVINGDON NEIGHBOURHOOD PLAN AREA DESIGNATION**  
Consultation period 16 October - 30 November 2018

Bovingdon Parish Council has applied to designate its parish area as a neighbourhood area. This is the first step toward creating a neighbourhood plan for the Parish. *We are asking for your thoughts on whether the proposed plan area is appropriate. If the area is approved, there will be an opportunity for you to get involved in what you would like to see in the plan.*

A copy of the application to Designate this Neighbourhood Area is also available for inspection:

- on the Council's website [www.dacorum.gov.uk/bovingdon-plan](http://www.dacorum.gov.uk/bovingdon-plan)
- at Bovingdon Community Library during normal opening hours. Opening hours can be found on the Hertfordshire County Councils website [www.hertsdirect.org/libraries](http://www.hertsdirect.org/libraries)
- at Borough Council's office in Hemel Hempstead during the following opening hours  
Monday to Thursday: 8.45 am - 5.15 pm and 8.45 am - 4.45 pm on Friday

BOVINGDON PARISH COUNCIL  
DACORUM BOROUGH COUNCIL

## Appendix 4: Excerpt from Bovingdon News and Hemel Gazette

### Bovingdon Neighbourhood Plan

As stated in the last edition of Bovingdon News, the Parish Council agreed to produce a Neighbourhood Plan for Bovingdon, determining that it represents a significant opportunity for our community to build upon the things we cherish about our village and influence how it grows and develops over the coming years.



The first task was to apply to Dacorum Borough Council for the whole of Bovingdon Parish to be designated as the area to be covered by the Neighbourhood Plan. Dacorum will open a six-week consultation period in October, inviting comments from interested parties, on the area designation.

We established a Steering Group of 20 local residents who meet on the second Tuesday of each month to work on the Neighbourhood Plan; at the time of writing this they have met four times. The Parish Council has also employed the services of a Consultant to assist in our endeavour.

The Steering Group has been working on producing a 'Vision Statement' for the Neighbourhood Plan together with 'Objectives' concentrating on four main subjects:

- Housing and Design
- Community Facilities
- Transport and Traffic
- Business

The Neighbourhood Plan will also contain policies that will establish how the Vision and Objectives will be achieved.

The next task will be to consult with the residents, community groups and business owners within Bovingdon Parish. Part of this consultation will include an Open Day, to be held at the Memorial Hall, and a survey, which will be delivered to all households in Bovingdon. The dates have not yet been confirmed, but we are hoping to arrange the Open Day for early December and the survey to take place a month later.

The date of the Open Day and details of the survey will be widely published on Parish noticeboards, the Memorial Hall and on BPC website: <http://www.bovingdon.net/bpc/> and Facebook page <https://www.facebook.com/bovingdonparish/>

We are looking for volunteers to help at the Open Day and to deliver the survey around the village. If you are interested in helping please contact Mike Kember on 833036 or email: [parish.council@bovingdon.net](mailto:parish.council@bovingdon.net)

*Julia Marshall, Councillor  
Planning Committee*

22 Bovingdon News December 2018

NEWS

PLANNING

“We want a say on development”

**By Lisa Ross**  
 On 10/11/18 at 10:00 AM

Residents in Bovingdon could soon have more input into how their local area is developed in the coming years, after the parish council applied to write a neighbourhood plan.

The plan would influence various aspects of development in the village, including planning policies and decisions on planning applications.

It would also mean that the area receives a greater proportion of the cash from the 'community infrastructure levy' raised by new developments in their area.

This would be only the second such plan produced

in the area.

Parish councillor Julia Marshall, who is chairman of the neighbourhood planning group, said: "There's so much pressure from the government to build new homes. We want to make sure local people have a say on where those homes go, what they look like, and to ensure we get infrastructure to support them."

"We know that people need homes, but hopefully this can be an opportunity to enhance the village and keep it a wonderful place to live."

"It's about both future generations and the people who live in Bovingdon today."

Cllr Marshall pointed to various aspects of infrastructure which could be tackled as part of housing plans. This

includes the over-subscribed primary school, new dentist and doctors surgeries, and a replacement scout hall.

Cllr Marshall added: "This isn't going to mean we can control all planning in the village, but we believe it will mean we can influence things."

A public consultation runs until Friday, November 30, at [www.hertfordshire.gov.uk/bovingdon-plan](http://www.hertfordshire.gov.uk/bovingdon-plan).

Paper copies of the consultation documents will be available at The Forum, Bovingdon Parish Council offices, and Bovingdon Community Library, during normal opening hours.

Bovingdon Parish Council also plan to hold an open day and public survey in the new year to ask for residents' views on what should go in the plan.



ZOMBIES IN TOWN

The living dead are coming

A zombie survival experience is coming to The Marlowes next month. The 60-minute event will see the shopping centre placed in lockdown as potential victims get an access all areas pass to solve the clues and save the world. Dates include Fridays and Saturdays throughout November. Tickets are £25 per person and can be purchased at [zombiehighlightz.co.uk](http://zombiehighlightz.co.uk)

New boss set for council top job

Owen Mapley is set to become the new chief executive for Hertfordshire County Council (HCC). Mr Mapley will now be put forward to the full council at its meeting on October 26 for approval, and follows an extensive recruitment and selection process. David Williams, leader of the council said: "We are delighted to recommend Owen as the chief executive of HCC."

Tring teen lands leading ballet role

A Tring schoolgirl has been cast as Juliet at a world premiere of the Shakespeare classic, Romeo and Juliet, at Tring Park School, will take stage for the Matthew Bourne's 'reimagining' of Romeo and Juliet. The world premiere will be in Leicester on May 10.



We need local foster carers to care for children in Hertfordshire. Could you help?

Please come and see us:  
 Tuesday 30 October 2018, 6.30pm - 8.30pm  
 The Grove, Ochre Suite, Chandler's Cross, Watford WD3 4TG

Contact our team if you would like more information on  
 0800 917 0925 or  
[email fostering.recruitment@hertfordshire.gov.uk](mailto:fostering.recruitment@hertfordshire.gov.uk)

**FOSTER WITH US**  
[www.hertfordshire.gov.uk/fostering](http://www.hertfordshire.gov.uk/fostering)  
 @hertfostering #HCCFostering Hertfordshire

Book now on 01908 372277

**WILTON HALL**

The Venue with a menu

OCTOBER		
Friday 19th	Peak Oktober 70th	£25pp
Saturday 20th	Peak Oktober 80th	£30pp
Friday 26th	80th	£25pp
Saturday 27th	Dirty Dancing	£20pp
NOVEMBER		
Friday 3rd	Aut & Spring Energy Auction	£25pp
Saturday 3rd	Shrews Garden	£25pp
Friday 9th	70th	£25pp
Saturday 10th	Aut Showers	£20pp
Friday 16th	80th Anniversary	£25pp
Saturday 17th	80th Anniversary	SOLD OUT
Friday 23rd	Dirty Dancing	£25pp
Saturday 24th	Peak October Party Band	£25pp
Friday 30th	CHRISTMAS PROGRAMME STARTS	

OUT WITH THE OLD, IN WITH THE NEW

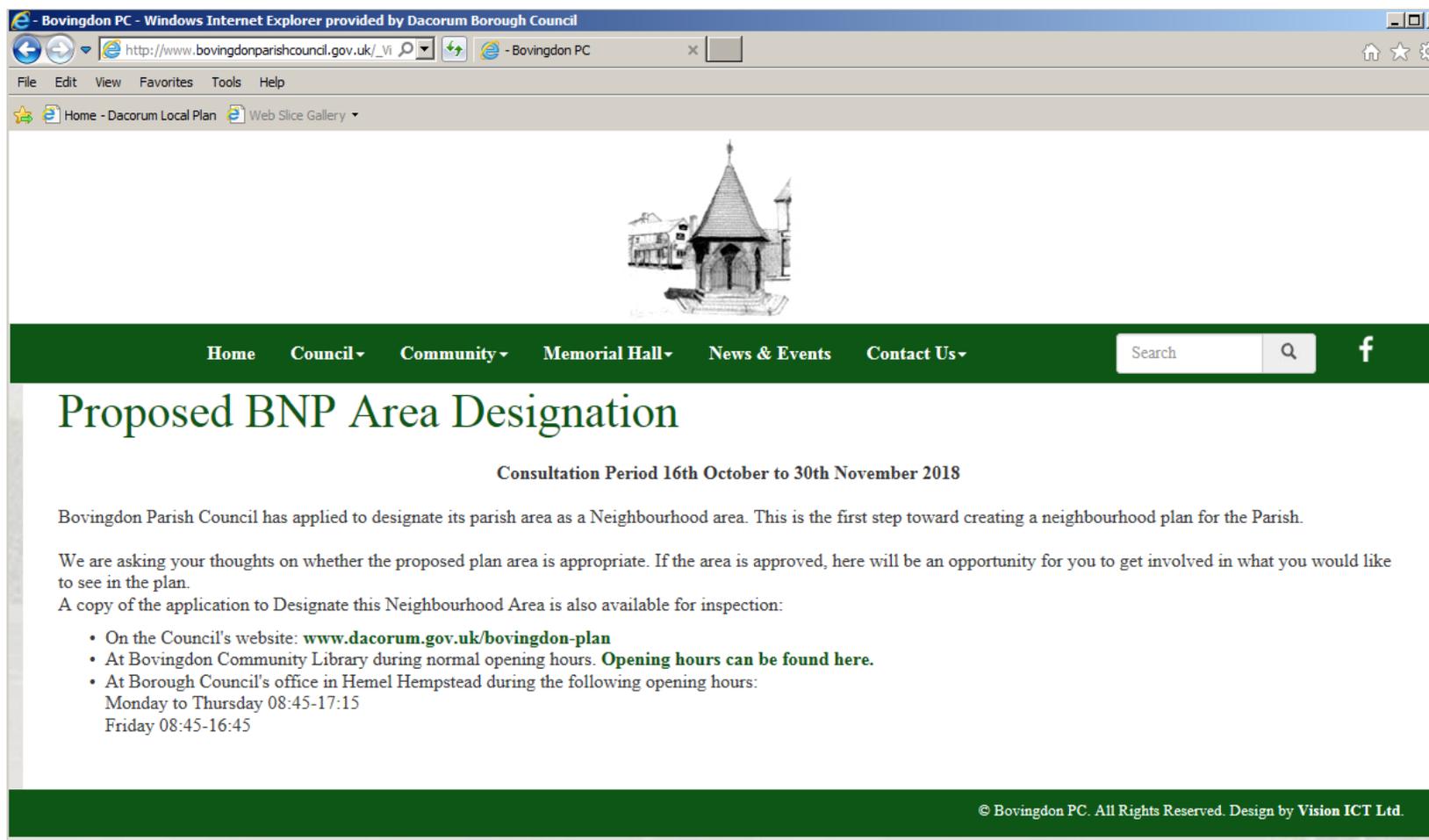
Goodbye theme nights, hello party nights! The Ultimate Disco and Dance Experience theme nights are old school, party nights are the future! Friday and Saturday our resident band will be supplying all the tunes to get you out your seat and on to the dancefloor!

All our Party Nights will include a complimentary 100% food from our bar and will be held with a choice of covers, chosen by our guests. We'll also have our own party band and evening DJ to provide the entertainment.

WE WILL BE THE COMPLETE PARTY! COME JOIN THE FUN!

PRE BOOKING ONLY  
 BOOK NOW TO AVOID DISAPPOINTMENT!  
 01908 372277 OR EMAIL ON [INFO@WILTONHALL.CO.UK](mailto:info@wiltonhall.co.uk)

## Appendix 5: Excerpt from Bovingdon Parish Council and Dacorum Borough Council websites



The screenshot shows a web browser window with the address bar displaying [http://www.bovingdonparishcouncil.gov.uk/\\_Vi](http://www.bovingdonparishcouncil.gov.uk/_Vi). The browser title is "Bovingdon PC". The website has a green header with navigation links: Home, Council, Community, Memorial Hall, News & Events, and Contact Us. A search box and a Facebook icon are also present in the header. The main content area features a large illustration of a church with a tall spire. Below the illustration, the heading "Proposed BNP Area Designation" is displayed in a large, green, serif font. Underneath the heading, the text reads: "Consultation Period 16th October to 30th November 2018". The main body of text states: "Bovingdon Parish Council has applied to designate its parish area as a Neighbourhood area. This is the first step toward creating a neighbourhood plan for the Parish. We are asking your thoughts on whether the proposed plan area is appropriate. If the area is approved, here will be an opportunity for you to get involved in what you would like to see in the plan. A copy of the application to Designate this Neighbourhood Area is also available for inspection:". This is followed by a bulleted list of locations where the application can be viewed: "On the Council's website: [www.dacorum.gov.uk/bovingdon-plan](http://www.dacorum.gov.uk/bovingdon-plan)", "At Bovingdon Community Library during normal opening hours. **Opening hours can be found here.**", and "At Borough Council's office in Hemel Hempstead during the following opening hours: Monday to Thursday 08:45-17:15, Friday 08:45-16:45". The footer of the page contains the copyright notice: "© Bovingdon PC. All Rights Reserved. Design by Vision ICT Ltd."

The screenshot shows a web browser window with the URL <http://www.dacorum.gov.uk/home/do-it-online/consultation-feedback/current-consultation>. The page features the Dacorum Borough Council logo and a navigation menu with links for Resident, Business, A-Z of Services, and MyDacorum. A search bar is also present. The main content area is titled "Current consultations" and includes the following text:

Find information on the latest consultations to take part in.

### Residents' survey

We're carrying out a residents' survey on our current priorities, as we want to provide the best possible service. To achieve this, we need local people to tell us what we do well and what we could do better.

Please take a few minutes to complete the survey (see below). The closing date is 5pm on Friday 9 November 2018.

[Fill in the survey](#)

### Proposed Bovingdon Neighbourhood Plan

Bovingdon Parish Council has applied to designate its parish area as a neighbourhood area. This is the first step towards creating a neighbourhood plan for the area.

We are now seeking your opinions on the proposed designation of the Bovingdon Parish Area as a neighbourhood area. The deadline for making comments is 5pm on Friday 30 November 2018.

[Find out more and comment](#)

This webpage linked to the Council's main Neighbourhood Plan website which included all relevant documents.

## Appendix 6: Excerpt Dacorum Borough Council News website



[Home](#) / [All news](#)

### News

## Bovingdon residents to have their say on proposed Neighbourhood Plan

Bovingdon Parish Council has applied to us to write a Neighbourhood Plan for the parish. This plan will consider how and where future development could take place in the parish.



## **Bovingdon Neighbourhood Plan**

We're asking Bovingdon residents whether the proposed plan area is appropriate. If the area is approved, there will be an opportunity for local people to get involved in what they would like to see in the plan.

This is the first parished area in Dacorum to request designation of their area and this would be only the second Neighbourhood Plan produced in Dacorum.

[p://www.dacorum.gov.uk/home/all-news/2018/10/15/bovingdon-residents-to-have-...](http://www.dacorum.gov.uk/home/all-news/2018/10/15/bovingdon-residents-to-have-...) 15/10/2018

Preparing a neighbourhood development plan means Bovingdon residents have the opportunity to shape and define how their area should grow and change in the future and influence the use of land in the village. Neighbourhood plans establish general planning policies and play an important part in decisions on planning applications. Having a Neighbourhood Plan also means that parishes receive a greater proportion of **Community Infrastructure Levy** (<https://www.gov.uk/guidance/community-infrastructure-levy>) arising from developments in their area than those without a Neighbourhood Plan.

Neighbourhood planning activity can only formally take place in areas specifically designated by the council as a neighbourhood area.

The deadline for making comments on the proposed plan area is Friday 30 November 2018. Details on the proposed area designation and response forms are available on our **Bovingdon Neighbourhood Plan page** (</home/regeneration/neighbourhood-planning/bovingdon-neighbourhood-plan>).

Paper copies of the consultation documents will be available at The Forum in Hemel Hempstead, Bovingdon Parish Council offices and Bovingdon Community Library throughout the consultation period during normal opening hours.

### **What happens next?**

Once the consultation is complete, the comments received will be considered by us before a judgement is made on whether the area is appropriate.

If the area is approved, the Parish Council can begin work on a Neighbourhood Plan for the Bovingdon Neighbourhood Area. If adopted, a Neighbourhood Plan becomes part of the statutory development plan, which establishes general planning policies for the development and use of land within the area.

To become part of the development plan, a Neighbourhood Plan must receive a majority 'Yes' vote in a local referendum organised by the local planning authority.

## Appendix 7: Summary of publication responses

Organisation	Summary of response
<b>Local Planning Authority and County Councils</b>	
<b>Milton Keynes</b>	I am writing to acknowledge receipt of your application. We have no objection to the Consultation on behalf of Dacorum Borough Council regarding the identification of the area where Bovington Parish Council wish to prepare a neighbourhood plan.
<b>Hertfordshire County Council: Property Planning Team</b>	HCC Property Planning team have no comments at this stage on the proposed Neighbourhood Plan, however would like to be kept informed about future consultations.
<b>Hertfordshire County Council: Minerals and Waste Policy Team</b>	<p>I am writing in response to the consultation on the Bovington Neighbourhood Plan Area Designation and provide comments on behalf of Hertfordshire County Council as Mineral Planning Authority for the county.</p> <p>The proposed NP Area Designation contains the historical location of Bovington Brickworks. This was the last remaining operational brickworks in the county until its closure in 2017. EH Smith (Holdings) Ltd (the landowner) confirmed in their representation to the Regulation 18 Hertfordshire County Council Draft Minerals Local Plan, that brick-making at the site has ceased and that the brick-making infrastructure on the site has been mothballed with no intention to be reinstated. The landowner will seek permission to redevelop the site for alternative employment uses (such as B1, B2, B8 use). The landowner has submitted representations to the Dacorum Borough Council Regulation 18 Issues and Options Consultation to detail this. As such, the Site will not be identified in the emerging Regulation 19 Hertfordshire County Council Proposed Submission Minerals Local Plan as the county council does not have an obligation to provide a stock of permitted reserves for the site now that Bovington Brickworks is not operational.</p> <p>The majority of the proposed NP Area Designation lies in the Brick Clay Mineral Safeguarding Area (MSA) as identified in the Regulation 19 Proposed Submission Minerals Local Plan (Policy 8 and Appendix 2: The Policies Map). MSAs are identified in order to prevent the unnecessary sterilisation of valuable minerals by non-minerals development.</p>
<b>Hertfordshire County Council: Landscape Officer</b>	<p><i>Support</i></p> <p>Neighbourhood Plans provide a spatial framework for change, and the issues it seeks to address do not generally conform to administrative boundaries.</p> <p>Good practice guidance (Neighbourhood Plans Roadmap, A Step by Step Guide 2018 edition) highlights the Governments guidance for deciding a Neighbourhood Boundary, which includes considering where the natural setting, or natural or physical features, provides a logical plan area boundary.</p> <p>With the above in mind, whilst the principle of the neighbourhood area is fully supported, the following suggestions are given based on an understanding of local landscape character (as defined within the</p>

Organisation	Summary of response
	<p>Hertfordshire Landscape Character Assessment), and the presence of existing natural and physical boundaries, and the opportunity to protect the natural setting of the settlements that lie in close proximity to the area boundary.</p> <p><i>North</i> – the boundary could be realigned to follow the A41, this would protect the natural setting of Bourne End that could be included in a neighbouring NP area.</p> <p><i>East and south</i> – the boundary is generally well contained within the flat plateau landscape that extends as far as Chipperfield.</p> <p><i>West</i> – The western boundary is located along the County boundary, along the bottom of the Chess Valley. The boundary could be pulled back along the transition between the plateau and valley side. This would protect the valley feature as a whole that could be included in a neighbouring NP area.</p>
<b>Hertfordshire County Council: Lead Local Flood Authority</b>	<p><i>Following a review of the information to support an application to Designate a Neighbourhood Area for Bovington, as the Lead Local Flood Authority (LLFA) we would advise that we would have no comment to make to change the proposed boundary, as we believe it is possible to accommodate and appropriately manage surface water and flood risk management within this area.</i></p> <p><i>However, we would be happy to support the work to develop the plan and provide information on surface water and flood risk management in the local area.</i></p>
<b>Chiltern and South Bucks</b>	<p>I have no comments to make since the consultation relates to the specific boundaries of Bovington Parish.</p>
<b>Other statutory consultees or respondents</b>	
<b>Bourne End Village Association</b>	<p><i>Objecting</i></p> <ol style="list-style-type: none"> <li>1. The parish boundary is not appropriate for planning in relation to Upper Bourne End Lane. We suggest stopping Bovington's boundary at the outer edge of the airfield as Bourne End – Bovington are not interested in Bourne End and have no road access to it.</li> <li>2. Moving the parish boundary would improve the planning nonsense in Bourne End where the community sits across 3 areas.</li> <li>3. We seek to identify a cohesive unit for Bourne End to allow potential parish status as this community is growing.</li> </ol>
<b>Hertfordshire Gardens Trust</b>	<p><i>Supporting</i></p>
<b>Natural England</b>	<p>Thank you for your email dated 15 October 2018 notifying Natural England of the above Neighbourhood Planning Area</p> <p>Natural England does not wish to make comment on the suitability of the proposed plan area or the proposed neighbourhood planning body. However we would like to take this opportunity to provide you with information sources the neighbourhood planning body may wish to use in developing the plan, and to highlight some of the potential environmental risks and opportunities that neighbourhood plans may present. We have set this out in the annex to this letter.</p>

Organisation	Summary of response
	<p><b>Natural England's role</b>  Natural England is a non-departmental public body. Our statutory purpose is to ensure that the natural environment is conserved, enhanced, and managed for the benefit of present and future generations, thereby contributing to sustainable development. The local planning authority will be aware and should advise the neighbourhood planning body when Natural England should be consulted further on the neighbourhood plan.</p> <p>Neighbourhood plans and orders present significant opportunities, but also potential risks, for the natural environment. Proposals should be in line with the National Planning Policy Framework. The key principles are set out in paragraph 109:  <i>The planning system should contribute to and enhance the natural and local environment by:</i>  <i>Planning policy for the natural environment</i></p> <ul style="list-style-type: none"> <li>• <i>protecting and enhancing valued landscapes, geological conservation interests and soils;</i></li> <li>• <i>recognising the wider benefits of ecosystem services;</i></li> <li>• <i>minimising impacts on biodiversity and providing net gains in biodiversity where possible, contributing to the Government's commitment to halt the overall decline in biodiversity, including by establishing coherent ecological networks that are more resilient to current and future pressures;</i></li> </ul> <p>The neighbourhood planning body should also consider the natural environment policies in the area's Local Plan. The neighbourhood plan or order should be consistent with these, and the neighbourhood planning body may decide that the emerging Neighbourhood Plan should provide more detail as to how some of these policies apply or are interpreted locally.</p> <p>The attached annex sets out sources of environmental information and some natural environment issues you may wish to consider as the neighbourhood plan or order is developed.</p> <p>See Appendix 8 for further detailed advice.</p>
<b>The Canal and River Trust</b>	Thank you for your consultation on the proposed Bovingdon Neighbourhood Plan Area. The Canal & River Trust have considered the consultation and have no comments to make in this case.
<b>British Driving Society - Beds Bucks &amp; Herts</b>	<i>Support</i> As the proposed area is the same as the parish Council, it makes it easy to comment on rights of way across the are[a].
<b>Wood PLC on behalf of National Grid</b>	<p>National Grid has appointed Wood to review and respond to development plan consultations on its behalf. We are instructed by our client to submit the following representation with regards to the above Neighbourhood Plan consultation.</p> <p><b>About National Grid</b>  National Grid owns and operates the high voltage electricity transmission system in England and Wales and operate the Scottish high voltage transmission system. National Grid also owns and operates the gas transmission system. In the UK, gas leaves the transmission system and enters the distribution networks at high pressure. It is then transported</p>

Organisation	Summary of response
	<p>through a number of reducing pressure tiers until it is finally delivered to our customers. National Grid own four of the UK's gas distribution networks and transport gas to 11 million homes, schools and businesses through 81,000 miles of gas pipelines within North West, East of England, West Midlands and North London.</p> <p>To help ensure the continued safe operation of existing sites and equipment and to facilitate future infrastructure investment, National Grid wishes to be involved in the preparation, alteration and review of plans and strategies which may affect our assets.</p> <p><b>Specific Comments</b>  An assessment has been carried out with respect to National Grid's electricity and gas transmission apparatus which includes high voltage electricity assets and high-pressure gas pipelines, and also National Grid Gas Distribution's Intermediate and High-Pressure apparatus.  <i><b>National Grid has identified that it has no record of such apparatus within the Neighbourhood Plan area.</b></i></p> <p><b>Key resources / contacts</b>  National Grid has provided information in relation to electricity and transmission assets via the following internet link:  <a href="http://www2.nationalgrid.com/uk/services/land-and-development/planning-authority/shape-files/">http://www2.nationalgrid.com/uk/services/land-and-development/planning-authority/shape-files/</a></p> <p><b>Electricity distribution</b>  The electricity distribution operator in Dacorum Council is UK Power Networks. Information regarding the transmission and distribution network can be found at: <a href="http://www.energynetworks.org.uk">www.energynetworks.org.uk</a></p> <p>Please remember to consult National Grid on any Neighbourhood Plan Documents or site-specific proposals that could affect our infrastructure. We would be grateful if you could add our details shown below to your consultation database:</p>
<p><b>Homes England</b></p>	<p>Homes England support the designation of the Bovingdon Neighbourhood Plan area and the principle of a Neighbourhood Plan for Bovingdon.</p> <p>Well considered neighbourhood plans enable communities to develop a shared vision for their neighbourhood and shape the development and growth of their local area. It provides tools for local people to ensure that they get the right types of development for their community where the ambition of the neighbourhood is aligned with the strategic needs and priorities of the wider local area.</p> <p>Homes England own land to the south of the Mount Prison and intend to bring the site forward for development in the short to medium term. The site is identified as Chesham Road/ Molyneaux Road Green Belt release (GB12) and Chesham Road/ Molyneaux Road Local Allocation (LA6) in the Local Plan. The allocation identifies the site as appropriate for an indicative 60 residential units and open space. As the site is allocated in the Local Plan it will be required to be allocated in the emerging Neighbourhood Plan.</p> <p>Homes England look forward to engaging with Bovingdon Parish Council and the local community as proposals come forward.</p>

Organisation	Summary of response
<b>Chilterns Conservation Board</b>	<p><i>Support</i></p> <p>The Chilterns Conservation Board has no objection to the proposed Bovingdon neighbourhood area. We welcome neighbourhood planning as a great way for local communities in the Chilterns to look after their special locally distinctive areas.</p> <p>At this initial stage, we would like to offer some standard advice to the neighbourhood plan group.</p> <p>Bovingdon Parish forms part of the setting of the Chilterns AONB. For advice about the setting of the AONB please see our Position Statement on Development Affecting the Setting of the Chilterns AONB available at <a href="https://www.chilternsaonb.org/conservation-board/planning-development/position-statements.html">https://www.chilternsaonb.org/conservation-board/planning-development/position-statements.html</a></p> <p>Bovingdon Parish contains the former Bovingdon Brickworks. The Chilterns Conservation Board supports the retention of the local brick-making industry because they provide high-quality traditional materials for the repair of historic buildings in the Chilterns, and new buildings in keeping with the AONB (see AONB Management Plan policy D4). Two of the three brickworks making Chilterns bricks have closed in recent years; sadly with the recent closure of Bovingdon Brickworks, the number of Chilterns brickworks has now dwindled to one (HG Matthews) which is located outside the AONB. Existing brickworks sites should be safeguarded so they can re-open in future.</p> <p>The Chilterns Conservation Board will wish to stay involved and assist in the future with plan proposals as they develop, to ensure that full and proper account is taken of the need to conserve and enhance the natural beauty of the Chilterns AONB and its setting.</p>
<b>Historic England</b>	<p>Historic England have no objections with regard to the designation of the parish area as a neighbourhood area.</p> <p>See Appendix 8 for further detailed advice.</p>
<b>Annette Compton</b>	<p>Thank you for this information concerning the proposal of an area plan.</p> <p>However, I have spent some time reading a lot of this and it seems to me that it will be incomprehensible and time consuming to many. It claims to be offering the public a real say, with caveat's, i.e. 'as long as it fits into our core plans', that it will probably be pointless the general public expressing an opinion as it will be over ruled. I cite as an example, the Tesco site in Bovingdon, Drifting on the airfield, building houses where there is insufficient parking causing trees to be under threat as a consequence and where 'turntables' are offered for parking in conservation areas - Vicarage Lane. All of which are ludicrous.</p>
<b>Stephen Woodward</b>	<p><i>Support</i></p> <p>I support the extent of the proposed plan area.</p>
<b>Alison Banister</b>	<p><i>Support</i></p> <p>I am happy with the proposed plan.</p>

No responses were received from the following consultees defined in the regulations:

<b>Local Planning Authority and County Councils</b>	
Aylesbury Vale	
Three Rivers	
Watford	
Hertsmere	
St Albans City and District	
Central Bedfordshire	
Luton	
Buckinghamshire County Council	
<b>Parish Councils</b>	
<u>Within Chiltern</u>	
Ashley Green Chenies	Latimer and Ley Hill Cholesbury cum St Leonards
<u>Within Three Rivers</u>	
Sarratt	Abbots Langley
<u>Within St Albans</u>	
<ul style="list-style-type: none"> <li>• St Michael</li> <li>• Harpenden Rural</li> </ul>	Redbourn
<u>Within Central Bedfordshire</u>	
<ul style="list-style-type: none"> <li>• Studham</li> <li>• Hyde</li> <li>• Caddington</li> </ul>	Slip End Kensworth Whipsnade
<u>Within Aylesbury Vale</u>	
<ul style="list-style-type: none"> <li>• Ivinghoe</li> <li>• Pitstone</li> <li>• Cheddington</li> <li>• Marsworth</li> <li>• Edlesborough</li> </ul>	Buckland Drayton Beauchamp Aston Clinton Hulcott Wingrave with Rowsham Mentmore
<u>Within Dacorum</u>	
<ul style="list-style-type: none"> <li>• Aldbury</li> <li>• Berkhamsted</li> <li>• Chipperfield</li> <li>• Flamsted</li> <li>• Flaunden</li> <li>• Great Gaddesden</li> <li>• Kings Langley</li> </ul>	Little Gaddesden Markyate Nash Mills Nettleden with Potten End Tring Rural Tring Town Wigginton Northchurch
<b>Other statutory consultees</b>	
Herts Local Nature Partnership (LNP)	
Coal Authority	
Environment Agency	
Network Rail	
Highways Agency	
Marine Management Organisation	

<p>Electronic communication companies who own or control electronic communication apparatus in the local planning authority area  Examples include: Openreach, BT, EE, National Grid, Vodafone and O2</p>
<p>Where they function within the Neighbourhood Plan area:</p> <ol style="list-style-type: none"> <li>I. a Primary Care Trust (NHS and Herts Valleys CCG)</li> <li>II. Electricity and Gas utility companies</li> <li>III. a sewerage undertaker (Thames Water)</li> <li>IV. a water undertaker (Affinity Water)</li> </ol>
<p>Voluntary bodies whose activities benefit all or any part of the neighbourhood area  Examples include: Community Action Dacorum, Dacorum Volunteer Centre, CDA Herts</p>
<p>Bodies which represent the interests of different racial, ethnic or national groups in the neighbourhood area  Examples include: Africans Together In Dacorum, Hemel Anti Racism Council, Caribbean Women's Equality &amp; Diversity Forum, Muskann - Pakistani Women's Association, Muslim Welfare Association, Jewish Interests, Dacorum Indian Society, Dacorum Chinese School Association and Dacorum Multicultural Association (MWA)</p>
<p>Bodies which represent the interests of different religious groups in the neighbourhood area  Examples include: Dacorum Interfaith Network; Churches Together in Hemel Hempstead</p>
<p>Bodies which represent the interests of persons carrying on business in the neighbourhood area  Examples include: Hertfordshire Local Enterprise Partnership (LEP), Local Strategic Partnership, Hemel Hempstead Business Ambassadors, Chamber of Commerce</p>
<p>Bodies which represent the interests of disabled persons in the neighbourhood area  Examples include: Hertfordshire Action on Disability, Tring Access Committee, Hemel Hempstead Access Group, Dacorum Talking Newspaper, POHWER, Mind in Dacorum and Age Concern</p>

**Appendix 8: Detailed advice provided by Natural England and Historic England to support the development of the Neighbourhood Plan**

# Natural England

## Annex 1 - Neighbourhood planning and the natural environment: information, issues and opportunities

### Natural environment information sources

The [Magic](http://magic.defra.gov.uk/)<sup>1</sup> website will provide you with much of the nationally held natural environment data for your plan area. The most relevant layers for you to consider are: **Agricultural Land Classification, Ancient Woodland, Areas of Outstanding Natural Beauty, Local Nature Reserves, National Parks (England), National Trails, Priority Habitat Inventory, public rights of way (on the Ordnance Survey base map)** and **Sites of Special Scientific Interest (including their impact risk zones)**. Local environmental record centres may hold a range of additional information on the natural environment. A list of local record centres is available [here](#)<sup>2</sup>.

**Priority habitats** are those habitats of particular importance for nature conservation, and the list of them can be found [here](#)<sup>3</sup>. Most of these will be mapped either as **Sites of Special Scientific Interest**, on the Magic website or as **Local Wildlife Sites**. Your local planning authority should be able to supply you with the locations of Local Wildlife Sites.

**National Character Areas** (NCAs) divide England into 159 distinct natural areas. Each character area is defined by a unique combination of landscape, biodiversity, geodiversity and cultural and economic activity. NCA profiles contain descriptions of the area and statements of environmental opportunity, which may be useful to inform proposals in your plan. NCA information can be found [here](#)<sup>4</sup>.

There may also be a local **landscape character assessment** covering your area. This is a tool to help understand the character and local distinctiveness of the landscape and identify the features that give it a sense of place. It can help to inform, plan and manage change in the area. Your local planning authority should be able to help you access these if you can't find them online.

If your neighbourhood planning area is within or adjacent to a **National Park** or **Area of Outstanding Natural Beauty** (AONB), the relevant National Park/AONB Management Plan for the area will set out useful information about the protected landscape. You can access the plans on from the relevant National Park Authority or Area of Outstanding Natural Beauty website. [\\_\\_\\_\\_\\_](#)

General mapped information on **soil types** and **Agricultural Land Classification** is available (under 'landscape') on the [Magic](http://magic.defra.gov.uk/)<sup>5</sup> website and also from the [LandIS website](http://www.landis.org.uk/)<sup>6</sup>, which contains more information about obtaining soil data.

### Natural environment issues to consider

The [National Planning Policy Framework](https://www.gov.uk/government/publications/national-planning-policy-framework--2)<sup>7</sup> sets out national planning policy on protecting and enhancing the natural environment. [Planning Practice Guidance](http://planningguidance.planningportal.gov.uk/blog/guidance/natural-environment/)<sup>8</sup> sets out supporting guidance.

Your local planning authority should be able to provide you with further advice on the potential impacts of your plan or order on the natural environment and the need for any environmental assessments.

---

<sup>1</sup> <http://magic.defra.gov.uk/>

<sup>2</sup> <http://www.nbn-nfbr.org.uk/nfbr.php>

<sup>3</sup> <http://webarchive.nationalarchives.gov.uk/20140711133551/http://www.naturalengland.org.uk/ourwork/conservation/biodiversity/protectandmanage/habsandspeciesimportance.aspx>

<sup>4</sup> <https://www.gov.uk/government/publications/national-character-area-profiles-data-for-local-decision-making>

<sup>5</sup> <http://magic.defra.gov.uk/>

<sup>6</sup> <http://www.landis.org.uk/index.cfm>

<sup>7</sup> <https://www.gov.uk/government/publications/national-planning-policy-framework--2>

<sup>8</sup> <http://planningguidance.planningportal.gov.uk/blog/guidance/natural-environment/>

## Landscape

Your plans or orders may present opportunities to protect and enhance locally valued landscapes. You may want to consider identifying distinctive local landscape features or characteristics such as ponds, woodland or dry stone walls and think about how any new development proposals can respect and enhance local landscape character and distinctiveness.

If you are proposing development within or close to a protected landscape (National Park or Area of Outstanding Natural Beauty) or other sensitive location, we recommend that you carry out a landscape assessment of the proposal. Landscape assessments can help you to choose the most appropriate sites for development and help to avoid or minimise impacts of development on the landscape through careful siting, design and landscaping.

## Wildlife habitats

Some proposals can have adverse impacts on designated wildlife sites or other priority habitats (listed [here](#)<sup>9</sup>), such as Sites of Special Scientific Interest or [Ancient woodland](#)<sup>10</sup>. If there are likely to be any adverse impacts you'll need to think about how such impacts can be avoided, mitigated or, as a last resort, compensated for.

## Priority and protected species

You'll also want to consider whether any proposals might affect priority species (listed [here](#)<sup>11</sup>) or protected species. To help you do this, Natural England has produced advice [here](#)<sup>12</sup> to help understand the impact of particular developments on protected species.

## Best and Most Versatile Agricultural Land

Soil is a finite resource that fulfils many important functions and services for society. It is a growing medium for food, timber and other crops, a store for carbon and water, a reservoir of biodiversity and a buffer against pollution. If you are proposing development, you should seek to use areas of poorer quality agricultural land in preference to that of a higher quality in line with National Planning Policy Framework para 112. For more information, see our publication [Agricultural Land Classification: protecting the best and most versatile agricultural land](#)<sup>13</sup>.

## **Improving your natural environment**

Your plan or order can offer exciting opportunities to enhance your local environment. If you are setting out policies on new development or proposing sites for development, you may wish to consider identifying what environmental features you want to be retained or enhanced or new features you would like to see created as part of any new development. Examples might include:

- Providing a new footpath through the new development to link into existing rights of way.
- Restoring a neglected hedgerow.
- Creating a new pond as an attractive feature on the site.
- Planting trees characteristic to the local area to make a positive contribution to the local landscape.
- Using native plants in landscaping schemes for better nectar and seed sources for bees and birds.
- Incorporating swift boxes or bat boxes into the design of new buildings.
- Think about how lighting can be best managed to encourage wildlife.
- Adding a green roof to new buildings.

---

<sup>9</sup><http://webarchive.nationalarchives.gov.uk/20140711133551/http://www.naturalengland.org.uk/ourwork/conservation/biodiversity/protectandmanage/habsandspeciesimportance.aspx>

<sup>10</sup> <https://www.gov.uk/guidance/ancient-woodland-and-veteran-trees-protection-surveys-licences>

<sup>11</sup> <http://webarchive.nationalarchives.gov.uk/20140711133551/http://www.naturalengland.org.uk/ourwork/conservation/biodiversity/protectandmanage/habsandspeciesimportance.aspx>

<sup>12</sup> <https://www.gov.uk/protected-species-and-sites-how-to-review-planning-proposals>

<sup>13</sup> <http://publications.naturalengland.org.uk/publication/35012>

You may also want to consider enhancing your local area in other ways, for example by:

- Setting out in your plan how you would like to implement elements of a wider Green Infrastructure Strategy (if one exists) in your community.
- Assessing needs for accessible greenspace and setting out proposals to address any deficiencies or enhance provision.
- Identifying green areas of particular importance for special protection through Local Green Space designation (see [Planning Practice Guidance on this](#) <sup>14</sup>).
- Managing existing (and new) public spaces to be more wildlife friendly (e.g. by sowing wild flower strips in less used parts of parks, changing hedge cutting timings and frequency).
- Planting additional street trees.
- Identifying any improvements to the existing public right of way network, e.g. cutting back hedges, improving the surface, clearing litter or installing kissing gates) or extending the network to create missing links.
- Restoring neglected environmental features (e.g. coppicing a prominent hedge that is in poor condition, or clearing away an eyesore).

---

<sup>14</sup> <http://planningguidance.planningportal.gov.uk/blog/guidance/open-space-sports-and-recreation-facilities-public-rights-of-way-and-local-green-space/local-green-space-designation/>



Historic England

By e-mail to:  
Bovingdon Parish Council

Our ref: PL00490007

Your ref:

Date: 06/12/2018

Direct Dial: 01223 582746

Mobile: 07833 718273

Dear Councillors,

### **Neighbourhood Area Designation for Bovingdon**

We were pleased to be notified about this Neighbourhood Plan Area Designation for Bovingdon. As the Government's adviser on the historic environment, Historic England is keen to ensure that the protection of the historic environment is fully taken into account at all stages and levels of the local planning process. We are therefore pleased to have the opportunity to comment on your neighbourhood plan area at this early stage. We do not have any objections to the area's designation.

Neighbourhood Plans are a great opportunity for local communities to set the agenda for their places, setting out what is important and why about different aspects of their parish or other area within the neighbourhood area boundary, and providing clear policy and guidance to readers – be they interested members of the public, planners or developers – regarding how the place should develop over the course of the plan period.

Paragraph 185 of the National Planning Policy Framework (2018) sets out that Plans, including Neighbourhood Plans, should set out a positive strategy for the conservation and enjoyment of the historic environment. In particular, this strategy needs to take into account the desirability of sustaining and enhancing the significance of all types of heritage asset where possible, the need for new development to make a positive contribution to local character and distinctiveness; and ensure that it considers opportunities to use the existing historic environment to help reinforce this character of a place.

Information and guidance on how heritage can best be incorporated into Neighbourhood Plans has been produced by Historic England, including on evidence gathering, design advice and policy writing. Our webpage contains links to a number of other documents which your forum might find useful. These can help you to identify what it is about your area which makes it distinctive, and how you might go about ensuring that the character of the area is protected or improved through



Historic England, Brooklands, 24 Brooklands Avenue, Cambridge CB2 8BU

Telephone 01223 58 2749 [HistoricEngland.org.uk](http://HistoricEngland.org.uk)

Please note that Historic England operates an access to information policy.

Correspondence or information which you send us may therefore become publicly available.



appropriate policy wording and a robust evidence base. This can be found here: <https://historicengland.org.uk/advice/planning/plan-making/improve-your-neighbourhood/>. The recently published Historic England Advice Note 11- Neighbourhood Planning and the Historic Environment available to download also provides useful links to exemplar neighbourhood plans that may provide you with inspiration and assistance for your own. This can be found here: <https://historicengland.org.uk/images-books/publications/neighbourhood-planning-and-the-historic-environment/>

The conservation officer at Dacorum Borough Council will be the best placed person to assist you in the development of the Plan with respect to the historic environment and can help you to consider and clearly articulate how a strategy can address the area's heritage assets. Although the neighbourhood area does contain a number of designated heritage assets, at this point we don't consider there is a need for Historic England to be involved in the detailed development of the strategy for your area, but we offer some general advice and guidance below.

A desktop study of your Neighbourhood Plan Area indicates that it includes Bovingdon Conservation Area, and contains a number of designated heritage assets including 52 Listed Buildings, of which three, the Church of St Lawrence; Street Farm; and Rent Street Barn, are of very high significance and listed Grade II\*. There are also 15 areas of Ancient Woodland within your plan area, and it lies adjacent to the Chiltern Hills AONB. It will be important that, as a minimum, the strategy you put together for this area safeguards those elements of your neighbourhood area that contribute to the significance of those assets. This will ensure that they can be enjoyed by future generations of the area and make sure your plan is in line with the requirements of national planning policy, as found in the National Planning Policy Framework (NPPF).

The government's [National Planning Practice Guidance](#) on neighbourhood planning is also clear that, where relevant, Neighbourhood Plans need to include enough information about local heritage to guide local authority planning decisions and to put broader strategic heritage policies from the local authority's local plan into action but at a *neighbourhood* scale. Your Neighbourhood Plan is therefore an important opportunity for a community to develop a positive strategy for the area's locally important heritage assets that aren't recognised at a national level through listing or scheduling. If appropriate this should include enough information about local non-designated heritage assets, including sites of archaeological interest, locally listed buildings, or identified areas of historic landscape character. Your plan could, for instance, include a list of locally important neighbourhood heritage assets, (e.g. historic buildings, sites, views or places of importance to the local community) setting out what factors make them special. These elements can then be afforded a level of protection from inappropriate change through an appropriately worded policy in the plan. We refer you to our guidance on local heritage listing for further information: HE Advice Note 7 - local listing: <https://www.historicengland.org.uk/images-books/publications/local-heritage-listing-advice-note-7>

The NPPF (paragraphs 124 - 127) emphasises also the importance placed by the government on good design, and this section sets out that planning (including



Historic England, Brooklands, 24 Brooklands Avenue, Cambridge CB2 8BU  
Telephone 01223 58 2749 [HistoricEngland.org.uk](http://HistoricEngland.org.uk)

Please note that Historic England operates an access to information policy.

Correspondence or information which you send us may therefore become publicly available.



Neighbourhood Plans) should, amongst other things, be based on clear objectives and a robust evidence base that shows an understanding and evaluation of an area, in this case the Parish of Bovington. The policies of neighbourhood plans should also ensure that developments in the area, especially if you are considering allocating sites for development, establish a strong sense of place, and respond to local character and history by reflecting the local identity of the place – for instance through the use of appropriate materials, and attractive design.

One way that we would recommend gathering evidence on your local area and what your community consider to be important is to undertake a “Placecheck” exercise. This is simple and effective a way of assessing the qualities of a place, what is worth preserving, what could be improved, and developing a strategy for achieving both. More information on this can be found here: <https://placecheck.info/en/>

The plan could also include consideration of any Grade II listed buildings or locally-designated heritage assets which are at risk or in poor condition, and which could then be the focus of specific policies aimed at facilitating their enhancement. We would refer you to our guidance on writing effective neighbourhood plan policies, which can be found here: <https://historicengland.org.uk/advice/planning/plan-making/improve-your-neighbourhood/policy-writing/>

If you have not already done so, we would recommend that you speak to the staff at Hertfordshire County Council who look after the Historic Environment Record and give advice on archaeological matters. They should be able to provide details of not only any designated heritage assets but also non designated locally-important buildings, archaeological remains and landscapes. Some Historic Environment Records may be available to view on-line via the Heritage Gateway ([www.heritagegateway.org.uk](http://www.heritagegateway.org.uk)). It may also be useful to involve local voluntary groups such as a local Civic Society, local history groups, building preservation trusts, etc. in the production of your Neighbourhood Plan, particularly in the early evidence gathering stages.

Your local authority might also be able to provide you with more general support in the production of your Neighbourhood Plan, including the provision of appropriate maps, data, and supporting documentation. There are also funding opportunities available from Locality that could allow the community to hire appropriate expertise to assist in such an undertaking. This could involve hiring a consultant to help in the production of the plan itself, or to undertake work that could form the evidence base for the plan. More information on this can be found on the My Community website here: <http://mycommunity.org.uk/funding-options/neighbourhood-planning/>.

Your Conservation Area may have an appraisal document that would ordinarily set out what the character and appearance of the area is that should be preserved or enhanced. The neighbourhood plan is an opportunity for the community to clearly set out which elements of the character and appearance of the neighbourhood area as a whole are considered important, as well as provide specific policies that protect the positive elements, and address any areas that negatively affect that character and appearance. An historic environment section of your plan could include policies to achieve this and, if your Conservation Area does not have an up to date appraisal,



Historic England, Brooklands, 24 Brooklands Avenue, Cambridge CB2 8BU  
Telephone 01223 58 2749 [HistoricEngland.org.uk](http://HistoricEngland.org.uk)

Please note that Historic England operates an access to information policy.

Correspondence or information which you send us may therefore become publicly available.



these policies could be underpinned by a local character study or historic area assessment. This could be included as an appendix to your plan. Historic England's guidance notes for this process can be found here: [HE Advice Note 1 - conservation area designation, appraisal and management](#), and here: <https://historicengland.org.uk/images-books/publications/understanding-place-historic-area-assessments/>. The funding opportunities available from Locality discussed above could also assist with having this work undertaken.

Your neighbourhood plan is also an opportunity for the community to designate Local Green Spaces, as encouraged by national planning policy. Green spaces are often integral to the character of place for any given area, and your plan could include policies that identified any deficiencies with existing green spaces or access to them, or aimed at managing development around them. Locality has produced helpful guidance on this, which is available here: <https://mycommunity.org.uk/resources/neighbourhood-planning-local-green-spaces>.

You can also use the neighbourhood plan process to identify any potential Assets of Community Value in the neighbourhood area. Assets of Community Value (ACV) can include things like local public houses, community facilities such as libraries and museums, or again green open spaces. Often these can be important elements of the local historic environment, and whether or not they are protected in other ways, designating them as an ACV can offer an additional level of control to the community with regard to how they are conserved. There is useful information on this process on Locality's website here: <http://mycommunity.org.uk/take-action/land-and-building-assets/assets-of-community-value-right-to-bid/> .

Communities that have a neighbourhood plan in force are entitled to claim 25% of Community Infrastructure Levy (CIL) funds raised from development in their area. The Localism Act 2011 allows this CIL money to be used for the maintenance and on-going costs associated with a range of heritage assets including, for example, transport infrastructure such as historic bridges, green and social infrastructure such as historic parks and gardens, civic spaces, and public places. As a Qualifying Body, your neighbourhood forum can either have access to this money or influence how it is spent through the neighbourhood plan process, setting out a schedule of appropriate works for the money to be spent on. Historic England strongly recommends that the community therefore identifies the ways in which CIL can be used to facilitate the conservation of the historic environment, heritage assets and their setting, and sets this out in the neighbourhood plan. More information and guidance on this is available from Locality, here: <https://mycommunity.org.uk/resources/community-infrastructure-levy-neighbourhood-planning-toolkit/>

In addition to the Historic England guidance linked to above, the following general guidance also published by Historic England may also be useful to the plan forum in preparing the neighbourhood plan, or considering how best to develop a strategy for the conservation and management of heritage assets in the area. It may also be useful to provide links to some of these documents in the plan:



Historic England, Brooklands, 24 Brooklands Avenue, Cambridge CB2 8BU  
Telephone 01223 58 2749 [HistoricEngland.org.uk](http://HistoricEngland.org.uk)

Please note that Historic England operates an access to information policy.

Correspondence or information which you send us may therefore become publicly available.



HE Advice Note 2 - making changes to heritage assets:

<https://historicengland.org.uk/images-books/publications/making-changes-heritage-assets-advice-note-2/>

HE Good Practice Advice in Planning 3 - the setting of heritage assets:

<https://historicengland.org.uk/images-books/publications/gpa3-setting-of-heritage-assets/>

If you are considering including Site Allocations for housing or other land use purposes in your neighbourhood plan, you may need to undertake a Strategic Environmental Assessment. We would recommend you review the following two guidance documents, which may be of use:

HE Advice Note 3 - site allocations in local plans:

<https://historicengland.org.uk/images-books/publications/historic-environment-and-site-allocations-in-local-plans>

HE Advice Note 8 - Sustainability Appraisal and Strategic Environmental Assessment

: <https://historicengland.org.uk/images-books/publications/sustainability-appraisal-and-strategic-environmental-assessment-advice-note-8/>

We recommend the inclusion of a glossary containing relevant historic environment terminology contained in the NPPF, in addition to details about the additional legislative and policy protections that heritage assets and the historic environment in general enjoys.

Finally, we should like to stress that this advice is based on the information provided by Dacorum Borough Council in correspondence of 15 October 2018. To avoid any doubt, this does not reflect our obligation to provide further advice on or, potentially, object to specific proposals which may subsequently arise as a result of the proposed neighbourhood plan, where we consider these would have an adverse effect on the historic environment.

If you have any queries about this matter or would like to discuss anything further, please do not hesitate to contact me.

Yours sincerely,



Edward James  
Historic Places Advisor, East of England  
Edward.James@HistoricEngland.org.uk



Historic England, Brooklands, 24 Brooklands Avenue, Cambridge CB2 8BU

Telephone 01223 58 2749 [HistoricEngland.org.uk](http://HistoricEngland.org.uk)

Please note that Historic England operates an access to information policy.

Correspondence or information which you send us may therefore become publicly available.

