

Hemel Garden Communities (HGC) Delivery Board Minutes

10 June 2020, 2.00 – 3.00pm

Microsoft Teams

Partnership Board Attendees	Cllr Andrew Williams	Dacorum Borough Council
	Cllr Jamie Day	St Albans City & District Council
	Cllr Derrick Ashley	Hertfordshire County Council
	Jane Briginshaw	HGC Independent Advisor
	Sally Marshall	Dacorum Borough Council
	Mark Gaynor	Dacorum Borough Council
	Nathalie Bateman	Dacorum Borough Council
	Laurence King	Dacorum Borough Council
	Amanda Foley	St Albans City & District Council
	Tracy Harvey	St Albans City & District Council
	Laura Hawker	St Albans City & District Council
	Sarah McLaughlin	Hertfordshire County Council
	Patsy Dell	Hertfordshire Growth Board
	Tina Barnard	Hertfordshire LEP
	Adam Wood	Hertfordshire LEP
	Neil Iredale	Homes England
Amy Burbidge	Homes England	
Apologies	Mark Kemp	Hertfordshire County Council
	Rachael Donovan	Hertfordshire County Council
	Cllr Graham Sutton	Dacorum Borough Council

Reference Documents and Papers

- Agenda
- Previous HGC Delivery Board minutes 11th March
- HGC Task and Finish Group Report
- HGC Board and Governance Vision Report
- HGC Board Work Priorities Note
- Spatial Vision Councillor Briefing Note

1. Welcome and introductions	Actions
Cllr Williams chaired the meeting.	N/A
2. Previous minutes, sign off and actions	Actions
The previous minutes were agreed as correct record.	1. LK to circulate agreed HGC board 11th March minutes.
3. Hertfordshire Growth Board and implications for HGC	Actions
<p>P Dell gave an update on Hertfordshire Growth Board and key priority workstreams.</p> <p>Herts Growth Board agreed immediate release schedule for HGC to move on with projects. Key priority work is feeding into prospectus to government. Government still want to work with high growth areas of recovery.</p>	N/A
4. HGC Task and Finish group	Actions
<p>J Briginshaw presented HGC Task and Finish group paper. Noted the amended recommendation. The objectives remain unchanged.</p> <p>Paper recommendation (tabled at meeting):</p> <ul style="list-style-type: none"> To request the HGC team to hold a pilot introductory Task and Finish/consultative group meeting, under HGC governance. This pilot meeting will be held in June 2020 (date to be confirmed) with Dacorum Borough Councillors, St Albans District Councillors and Hertfordshire County Councillors. To agree the membership of the pilot HGC Task and Finish group. <p>The HGC Task and Finish group's objectives are to:</p> <ul style="list-style-type: none"> Underpin the HGC Delivery Board's work to develop and guide a clear vision for Hemel Garden Communities. Create active local leadership to ensure the Spatial Vision represents views of people impacted by HGC and is anchored in local knowledge Provide a local sounding board for the development of the HGC programme as it moves forward Maximise Councillors' ability to act as ambassadors for Hemel Garden Communities. <p>Cllr Ashley will attend the consultative group on behalf of HCC.</p> <p>All agreed a balance should be maintained to keep a strategic level and to ensure local ward issues do not distract from the overall vision of HGC. DBC and SADC will need to be politically proportionate.</p> <p>A Foley added the SADC wards that are impacted by the proposal should be involved and Cllr Day will have representation.</p> <p>Cllr Williams stated Cllr Sutton will be involved, who also represents a key ward.</p> <p>All agreed the Task and Finish group will have 11 members. 5 members each from DBC and SADC, and 1 HCC member.</p>	

<p>The recommendations were agreed by board.</p>	<p>2. J Briginshaw to liaise with authorities on the membership of the consultative group and its terms of reference.</p>
<p>5. HGC Programme Director recruitment</p>	<p>Actions</p>
<p>M Gaynor pleased to announce the new HGC programme director has been appointed. Ian Charie is due to start 13th July. Currently working at Winchester Council, with experience working on a range of urban planning, regeneration and development schemes in the public and private sector.</p>	<p>N/A</p>
<p>6. HGC Board and Governance vision report and next steps</p>	<p>Actions</p>
<p>J Briginshaw explained the purpose and highlighted progress.</p> <p>Paper recommendations:</p> <ul style="list-style-type: none"> To note progress and the success of HGC Delivery Board and Governance development work to date To note proposals to begin a sequence of inputs to HGC Delivery Board starting with the proposed HGC task and finish group (10th June 2020 HGC Board meeting agenda item 4) To set up a further HGC Board workshop to translate the emerging vision into strategic objectives. To take place before the next HGC Board meeting (9th September 2020). <p>J Briginshaw added that the board development work is an opportunity for the new HGC programme director to shape and move things forward.</p> <p>A Burbidge highlighted good progress and underlined the importance of what had been proposed i.e. securing and enhancing visioning work as well as translating the vision into concrete objectives and the metrics required to achieve them.</p> <p>Cllr Ashley suggested considering a different name for the Task and Finish group, which indicates the aspiration and vision.</p> <p>A Foley raised the need to keep this group at a strategic level under HGC governance and supported considering a different name for the group.</p> <p>The recommendations were agreed by board.</p>	<p>3. HGC programme team to consider different names for the consultative group. HGC Futures Group and Tiger Teams suggested.</p>
<p>7. HGC programme progress report</p>	<p>Actions</p>
<p>HGC work priorities note includes updates on significant work items along with a briefing note on the engagement approach for the Spatial Vision work. Written updates will be provided by the HGC programme team at future board meetings to highlight progress, and allow more time for questions.</p> <p>L Hawker highlighted that public consultation for the spatial vision is set to commence soon, as set out in the Board papers. The consultative group will be set up so members can be involved in shaping this Spatial Vision. Board members were supportive of this approach.</p>	<p>N/A</p>

8. Homes England funding update	Actions
<p>Homes England are expecting a funding update from MHCLG soon and timescales have been delayed due to COVID-19.</p> <p>A Burbidge is moving to new role within Homes England. Neil Iredale will be the new contact for HGC and Fionnuala Lennon (Homes England) will remain involved.</p> <p>N Iredale suggested HGC team identifies which workstreams could be accelerated if the appropriate funding is received. This will enable HGC to be better prepared when the funding window opens.</p> <p>HGC team will be informed of funding timeframes once released which will be followed by a 4-6 week period to develop the case. Homes England will review the draft bid before submission.</p> <p>J Briginshaw highlighted the funding timeframes and whether this will be shortened. N Iredale explained the bidding round will likely be delayed due to COVID-19 and the money will be granted as soon as possible after that.</p> <p>M Gaynor asked for some indication and certainty on funding, for the benefit of struggling councils due to COVID-19 impact. N Iredale stated a steer from MHCLG on timeframes is expected soon. This may give some idea with regards to total budget and forecasts of what may be rewarded.</p> <p>M Gaynor suggested MHCLG are made aware that all of the participating local authorities are in difficult positions. Anything that can be done to speed up this certainty would be helpful.</p>	<p>4. HGC team to identify which workstreams could be accelerated if the appropriate funding is received.</p> <p>5. N Iredale to pass feedback on to MHCLG.</p>
9. AOB	Actions
N/A	N/A
10. Next meeting	Actions
The next meeting is scheduled for Wednesday 9 th September 2020.	N/A