



Notes of Meeting			
Subject:	Supported Housing Forum		
Date:	12/09/2023	Time:	14:00
Location:	The Forum		
Attendees:	<p><b>DBC Staff</b> – Jenny Dickerson (Improvement &amp; Engagement Officer), Kevin Mutio (Supported Housing - Manager) Daniel French (Improvement &amp; Engagement Officer), Sue Prowse (Improvement and Engagement Projects Lead Officer), Kevin Smith (Independent Living Standard Assessment), Andrew Tippen, Jennifer Butterfield, Katie Ellis (Supported Housing Lead Officers), Conscian Morgan (Business Analyst), Michael Hill (TPAS)</p> <p><b>Attendees</b> – Keith Field (Chair), Muriel Williams, John Baldwin, Ron Ellison, Barbara Daniels, Juliett Baldwin, Marlene Young, Jacqueline Nunn</p> <p><b>Apologies</b> – Bernard Coshall, Margaret Stevens, Neke Gaylon, Susan Horton, June Greatbatch</p>		

Item	Subject	Actionee
1	<p><b>Welcome, apologies and minutes from last meeting:</b></p> <p><b>Chair</b> welcomed everyone to the meeting.</p> <p>Apologies from Bernard Coshall, Margaret Stevens, Neke Gaylon, Susan Horton &amp; June Greatbatch.</p> <p>Jackie Walker has resigned from the Supported Housing Forum.</p> <p>Kevin Smith introduced himself to the group.</p> <p>The minutes from the last meeting were agreed and accepted.</p>	<b>Chair</b>
2	<p><b>Actions from the last meeting:</b></p> <p><b>KM</b> shared the Recommendation &amp; Action Register with the group, which is available upon request. KM &amp; KE spoke about the progress on each of the actions and recommendations.</p> <p><b>JB</b> – If you are doing digital training courses at schemes, have you checked that the internet is working there?</p> <p><b>KM</b> – Absolutely, we are fully aware that Wi-Fi has been an issue and we are currently working with TalkTalk to resolve this. We have Dongles that we can use at any schemes where the internet is not working.</p> <p><b>RE</b> – We do have Wi-Fi, but it is very slow.</p> <p><b>KM</b> – We are also trying to improve the speed of the Wi-Fi.</p> <p><b>BD</b> – How do you advertise events and activities? I have not seen any advertised where I live.</p> <p><b>KE</b> – Activities and events should be advertised using noticeboards. Do you have one at your scheme?</p>	<b>KM</b>

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	<p><b>BD</b> – Yes, but I think that everything on there is around five years old.</p> <p><b>KE</b> – We will work with your Supported Housing Officer to get your noticeboard updated. In addition, you will be getting regular newsletters every quarter that will advertise any activities and events.</p>	
3	<p><b>TPAS review:</b></p> <p><b>SP</b> – Michael Hill is from TPAS who are the resident engagement experts. We have asked them to carry out a smart review of our resident engagement, because we want to make sure that we comply with the Consumer Standards. We also want to use their expertise to help us engage with the groups that we sometimes struggle to engage.</p>	SP
4	<p><b>Housing Strategy:</b></p> <p><b>SP</b> shared a presentation, which is available upon request.</p> <p><b>SP</b> – We have consulted widely with residents, staff and partners and would now like the Supported Housing Forum’s views on any issues affecting older residents.</p> <p><b>JB</b> – Will you be building any more Supported Housing?</p> <p><b>KM</b> – We have an external organisation looking at all of our Supported Housing stock, and their report will demonstrate whether we have enough stock, or if we need new stock. It will also tell us if we need to reconfigure the stock that we already have, to meet the needs of our residents. As soon as the report is ready, we will share the results with you.</p>	SP
5	<p><b>Comfort Break</b></p>	All
6	<p><b>Supported Housing Needs Assessment Survey Results:</b></p> <p><b>CM</b> shared a presentation, which is available upon request.</p> <p><b>Chair</b> – You asked many questions and the detail is terrific. Are you going to be publishing your report?</p> <p><b>CM</b> – This is an internal document because it deals with operational activity. I will discuss with KM about creating an abridged version of this document that we can share with you so that you can read the important information.</p>	CM
7	<p><b>Community Alarm Tender Progress:</b></p> <p><b>KM</b> – A lot of you were involved in the meetings with the prospective tenders, and we are currently scoring them. We are moving in the right direction, and at the next meeting, we should be able to give you more of an update. Your engagement has really helped us with this, so I want to say a massive thank you for your help</p>	KM
8	<p><b>Gardening update:</b></p> <p><b>KM</b> – We have been asked to offer more to tenants in relation to gardening. We are going to work with some charities such as Sunnyside and you will see me and some other managers coming out to some of the schemes. We value the wellbeing of tenants. We are also working closely with Clean, Safe &amp; Green to ensure we are utilising your money wisely.</p>	KM
9	<p><b>AOB &amp; close of meeting:</b></p> <p><b>Chair</b> – COVID-19 seems to be coming back, and cases and hospitalisations</p>	Chair

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	<p>are increasing. Will you be making any changes to prevent the spread?</p> <p><b>KM</b> – It is definitely on our radar, and we are discussing this with Corporate Health &amp; Safety. There are no government guidelines for COVID-19 anymore, but we have many vulnerable people living in our schemes and we need to protect them. We will be encouraging our tenants who are eligible to get their COVID-19 booster jabs.</p> <p><b>JB</b> – Regarding the Community Alarm installations, We are currently at William Crook House and then we will be moving swiftly to Douglas Gardens in October.</p>	
10	<p><b>Close of meeting</b></p> <p>Next meeting on Tuesday 5<sup>th</sup> December 2023 at 14:00 in The Forum.</p>	Chair