



# Fire Safety Policy

Information for people living in blocks of flats without lifts

## Structural protection

Our blocks of flats have built in fire safety features to help keep you safe. To limit the spread of fire walls and doors are designed to hold back fire and smoke should you need to evacuate the building.

Advice on what to do in the case of fire is below.

### If you discover a fire in your flat:

- Close the door to the room where the fire has started.
- Leave your flat, closing the front door behind you.
- Do not go back to your flat to collect any belongings.
- Raise the alarm by calling 999.

### If you become trapped in your flat because the fire is between you and the front door:

- Go into a room which is unaffected by smoke, preferably one which faces the outside of the building.
- Place items like towels or a bedspread along the bottom of the door to prevent smoke entering the room.
- Raise the alarm by calling 999.
- Open the window and shout to gain attention.
- Wait for the Fire Brigade to arrive.

### If the fire is in the corridor, external walkway or another flat:

- Stay in your flat if you believe that you are not in any immediate danger.
- Keep your front door closed.

### Additional fire safety measures:

- Do not prop open fire doors or alter them in any way.
- Do not store any items in communal areas.
- Do not attempt to fight the fire yourself.