



# Tenancy visits

## Information for landlords

As a landlord it is good to visit your tenants regularly, knowing the requirements and processes you need to do to arrange visits.

### This leaflet tells you about:

- Visiting your tenants

### Visiting your tenants

It is important to maintain a good relationship with your tenants, so that if any problems arise you both know who is responsible. We recommend landlords visit their tenants every six months.

You will need to give at least 24 hours' notice before you enter the property and make sure you visit at a time agreed by your tenant.

Regular visits will help to ensure you are happy with the condition of your property, all the appliances are in good working order and that your relationship with your tenants is maintained.

We recommend that you carry out a detailed **Inventory & Condition Report** at the start of the tenancy and that this is taken with you on your visits. You can use this a reference point to track any changes that have been made to the property.

Keep a description of your visits on file, like a diary. Anything that is agreed on the visits with the tenant should be noted and confirmed in writing with the tenant, in case any disputes arise during the tenancy.

For more information, please contact the Private Sector Housing team by email: [pshousing@dacorum.gov.uk](mailto:pshousing@dacorum.gov.uk) or telephone: **01442 228000** and ask for **Private Sector Housing** when prompted.