



Application for a Crushing or Screening Permit

Pollution Prevention and Control Act, 1999
Environmental Permitting (England and Wales) Regulations 2016

Introduction

When to use this form

Use this form if you are applying for a permit to a Local Authority to operate mobile plant crushing and screening brick tile and concrete as defined in Schedule 1 to the Environmental Permitting Regulations. **Internet search “PG 3/16 mobile crushing and screening” for specific guidance.**

Which parts of the form to fill in

You should fill in as much of this form as possible. The appropriate fee must be enclosed with the application to enable it to be processed further.

Applications should be emailed to:

ecp@dacorum.gov.uk and should be marked for the attention of David Carr, Lead Scientific Officer.
Payment details and arrangements will be communicated by reply.

Postal correspondence address:

*David Carr
Lead Scientific Officer
Environmental Health
Environmental and Community Protection
Dacorum Borough Council
The Forum, Marlowes
Hemel Hempstead
HP1 1DN*

Other documents you may need to submit

There are number of other documents, or extension pages to enable you to answer the questions that follow, which you may need to send us with your application. Please label these clearly and refer to them in the application. Existing information can be submitted as part of the application provided that it is relevant.

If you need help and advice

We have made the application form as straightforward as possible, but please get in touch with us at the local authority address given above if you need any advice on how to set out the information we need.

LAPPC Application Form: to be completed by the operator		
For Local Authority use only:		
Application Reference:	Officer Reference:	Date received:

A The basics

A1 Details of any existing environmental permit or consent:
 (for waste operations, include planning permission for the site, plus established use certificates, a certificate of lawful existing use, or evidence why the General Permitted Development Order applies.)

A2 The Operator – Please provide the full name of each partner, sole trader, company or the corporate body

Trading/business name (if different)

Registered Office address

Postcode:

Principal Office address (if different)

Postcode:

Company registration number: _____

A3 Holding Companies

Is the operator a subsidiary of a holding company within the meaning of Section 1159 of the Companies Act 2006?

No

Yes *name of ultimate holding company* _____

Registered office address

Postcode

Principal Office address (if different)

Postcode

Company registration number:

A4 Who can we contact about your application?

It will help to have someone who we can contact directly with any questions about your application. The person you name should have the authority to act on behalf of the operator - This can be an agent or consultant.

Name and position:

Telephone:

Email:

B The mobile plant

B1 What activities are, or will be, carried on in the mobile plant? Please include “directly associated activities” (this term is explained in Annex III in Part B of the general guidance manual.

- crush brick, tiles and concrete*
- screen brick, tiles and concrete*

B2 Why is the application being made

- new plant*
- additional plant*

B3 Crusher details

Please list the make, model and serial number of each item of plant subject to this application:

Make	Model	Serial Number

C The details

Note: "dusty material" should be taken to be any material which can be wind-entrained. It excludes, for example, >3mm material and scalpings.

C1 Is the crusher *tick all that apply – informs permit condition 9*

a) fitted with water sprays at the feed and the conveyor discharge?

b) is the conveyor fully-enclosed?

c) other – please specify _____

C2 Will you wet the material before it is crusher

Yes No

If yes, how will you do that? _____

C3 Which of the following methods will be used to minimise emissions at belt conveyor transfer points, including free fall of material?

tick all that apply – informs permit condition 9

a) enclosed

b) enclosed and ducted to arrestment equipment?

d) fitted with a chute?

d) other – please specify _____

C4 Do you have environmental management procedures and policy?

Yes No

Is the environmental system certified, (including EMAS, ISO 14001 or BS8555)?

Yes No

D Anything else

Please tell us anything else you would like us to take account of.

Document Reference: _____

E Application fee

E1 Payment details and arrangements will be confirmed upon receipt of your application. Your application will not be reviewed until the correct application fee has been paid.

Please provide any company purchase order number or other reference you wish to be used in relation to this fee

E2 Annual Charges

E2.1 If your application is successful you will also have to pay an annual subsistence fee, so please confirm to whom the invoices should be sent:

Name and position:
Telephone:
Email:

If you fail to pay your annual subsistence fee when it is due, your permit can be revoked and you will not be able to operate your installation.

E2.2 Please give any company purchase order number or other reference you wish to be used in relation to this fee.

F Protection of information

F1 If there is any information in your application you think should be kept off the public register for confidentiality or national security reasons, please say what and why. General guidance manual chapter 8 advises on what may be excluded. (Do not include any national security information in your application. Send it, plus the omitted information, to the Secretary of State or Welsh Ministers who will decide what, if anything, can be made public.)

No

Yes

Please provide full justification, considering the definition of commercial confidentiality within the EPR.

Doc Reference _____

F2 Please note: data protection

The information you give will be used by the Council to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and or disclose any of the information you give us in order to:

- consult with the public, public bodies and other organisations,
- carry out statistical analysis, research and development on environmental issues,
- provide public register information to enquirers,
- make sure you keep to the conditions of your permit and deal with any matters relating to your permit
- investigate possible breaches of environmental law and take any resulting action,
- prevent breaches of environmental law,
- offer you documents or services relating to environmental matters,
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows)
- assess customer service satisfaction and improve our service.

We may pass on the information to agents/representatives who we ask to do any of these things on our behalf.

F2 Please note: it is an offence to provide false etc information

It is an offence under regulation 38 of the EP Regulations, for the purpose of obtaining a permit (for yourself or anyone else), to:

- make a false statement which you know to be false or misleading in a material particular,
- recklessly make a statement which is false or misleading in a material particular
- intentionally to make a false entry in any record required to be kept under any environmental permit condition
- with intent to deceive, to forge or use a document issued or required for any purpose under any environmental permit condition.

If you make a false statement

- we may prosecute you, and
- if you are convicted, you are liable to a fine or imprisonment (or both).

G Declarations A and B for signing, please

These declarations should be signed by the person listed in answer to question A3. Where more than one person is identified as the operator, all should sign. Where a company or other body corporate is the operator, an authorised person should sign and provide evidence of authority from the board.

Declaration A: I/We certify

EITHER – As evidence of my/our competence to operate this installation in accordance with the EP Regulations, no offences have been committed in the previous five years relating to the environment or environmental regulation.

OR- The following offences have been committed in the previous five years which may be relevant to my/our competence to operating this installation in accordance with the regulations:

Signature _____

Name _____

Position _____

Date _____

Declaration B: I/We certify that the information in this application is correct. I/We apply for a permit in respect of the particulars described in this application (including the listed supporting documentation) I/we have supplied. (Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.)

Signature _____

Name _____

Position _____

Date _____

Signature _____

Name _____

Position _____

Date _____