

EXECUTIVE DECISION RECORD SHEET

Name of decision maker:	Cllr Brian Ayling
Portfolio:	Performance, Improvement and Transformation
Date of Portfolio Holder Decision:	5 December 2011

Title of Decision: Award of contract to Serco to deliver Occupational Health Services on behalf of Dacorum Borough Council.

<p>Decision made and reasons: To award Serco the contract to deliver Occupational Health Services on behalf of Dacorum Borough Council (DBC).</p> <p>Hertfordshire County Council previously ran this service on Dacorum's behalf. Following the tendering exercise in 2010, the County agreed with Serco for the provision of the service which enabled other Hertfordshire authorities to enter into the same agreement.</p> <p>At Cabinet in June 2011, authority to enter into the Serco agreement for the provision of Occupational Health Services was delegated to the Portfolio Holder for Performance Improvement and Transformation, in consultation with the Corporate Director Performance Improvement and Transformation and subject to Legal Services being satisfied as to the contract documentation.</p> <p>Following the Cabinet decision DBC have been in negotiation with Serco and the contract has been agreed by Legal Services. Officers are therefore able to recommend that DBC enter into the contract with Serco for the provision of Occupational Health Services.</p>
<p>Reports considered: (here reference can be made to specific documents) Cabinet May 2011 Shared and Outsourced Services – Report Cabinet June 2011 Transfer of Occupational Health to Serco – Report</p>
<p>Officers/Councillors/Ward Councillors/Stakeholders Consulted: Louise Miller – Corporate Director Performance Improvement and Transformation; Clive Bell – Legal Officer; Janice Milsom – Assistant Director Strategy and Transformation, Community and Organisation; Chris Gordon – Group Manager Performance, Transformation and Projects; and Ben Hosier – Group Manager Procurement and Commissioning.</p>

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Monitoring Officer comments: the terms and conditions of the proposed contract with Serco have been checked by Legal Services and there are no legal reasons why the contract cannot be completed.

Deputy S151 Officer comments:

There are no further financial implications arising from this report. The transfer of provider is in line with recommendations of the reports presented to Cabinet on 24th May and 28th June and represents a reduction in costs to the Council.

Implications:

Risk: The Risk Assessment is done.

Value for Money: Reduction on current budget.

Options Considered and reasons for rejection:

Options included in the May 2011 and the June 2011 Cabinet papers.

Portfolio Holders Signature:

Date:

Details of any interests declared and any dispensations given by the Standards Committee:

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Date Decision Record Sheet received from portfolio holder: 28/11/11

Date Decision Published: 05/12/11

Decision No: PH/054/11

Date of Expiry of Call-In Period: 12/12/11

Date any Call-In received or decision implemented: