

Name of decision maker:	Cllr. Griffiths
Portfolio:	Housing
Date of Portfolio Holder Decision:	21 February 2011

Title of Decision:	100 New Park Drive, Hemel Hempstead, HP2 4QL. – Fire Reinstatement works: 1. Acceptance of Tender by Smith & Latimer plc at £66,957-00. 2. Permission to proceed with the contract valued above the £50,000 threshold on the Rechargeable Insurance Budget (8480ZC100).
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Decision made and reasons:	1. Tender by Smith & Latimer plc at £66,957-00 accepted. 2. Permission to proceed with tendered work over the £50,000 financial threshold.
Reports considered: (here reference can be made to specific documents)	1. Tender Opening Schedule (via Corporate Procurement). 2. Tender Report (18-01-2011) 3. Corporate Procurement advice note (e-mail 17-01-2011)
Officers/Councillors/Ward Councillors/Stakeholders Consulted:	All the relevant stakeholders have been consulted/informed as appropriate.
Monitoring Officer comments:	No further comments to add to this report
S151 comments:	This contract has been let in accordance with the Council's procurement standing orders. The costs of the remedial work will be met through the Council's insurance providers.
Implications:	See Risk
Risk:	Significant risks only arise if this work is not carried out, as it has been identified as necessary for the protection of the Council Housing assets and its customers.
Value for Money:	2 competitive tenders were received from the 7 issued. The lowest is by Smith & Latimer plc.
Options Considered and reasons for rejection:	Our consultant structural engineers (Glasspool & Thaiss) have recommended the works as the appropriate remedial measure. They also prepared the basic specification requirements. The Loss Adjuster appointed by the Council's insurers, GAB Robins UK Limited, has approved the tender.

Portfolio Holders Signature:
Date:
Details of any interests declared and any dispensations given by the Standards Committee:

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Date Decision Record Sheet received from portfolio holder: 21 February 2011	
Date Decision Published: 21 February 2011	Decision No: PH/009/11
Date of Expiry of Call-In Period: 28 February 2011	
Date any Call-In received or decision implemented:	

BACKGROUND

This property was extensively damaged by a fire which started in a first floor bedroom.

Seven contractors were invited to tender, having registered their interest for these categories on work on Constructionline. However only two contractors completed the on-line tender returns via the Council's Corporate Procurement website.

Following analysis of the returned tenders, the attached Tender report was completed recommending Smith & Latimer plc to be the appointed contractor.

Though this contract is being funded almost entirely by the Council's Insurance Rechargeable budget, the full procedures have been followed in line with the Council's Procurement Policies and regulations.