

EXECUTIVE DECISION RECORD SHEET

Name of decision maker:
Councillor Nicholas Tiley
Portfolio:
Finance & Resources
Date of Portfolio Holder Decision:

Title of Decision: Replacement of heating and hot water plant to commercial buildings

Part II

Part II Reason:

Decision made and reasons:

Following a tender process for the replacement of plant to commercial buildings, which was separated into 5 lots, the decision was made to approve Orion Heating as successful tenderer for lot 1. Watret as successful tenderer for lot 2,4,5. And Hewer as successful tenderer for lot 3.

Reports considered: (here reference can be made to specific documents)

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Building Services Manager
Head of Resources
Corporate Procurement officer

Monitoring Officer comments: I have no further comments to add to this report.

Chief Financial Officer comments: The tenders proposed for approval are all within the budget in the 2010/11 capital programme.

1. Implications: The proposed works align to the aspirations of the Asset Management Plan of optimising assets and their efficiency and reducing carbon emissions whilst meeting criteria of building regulations (part L) and corporate environmental policy.

Risk: Failure to replace dated and inefficient plant will lead to increased maintenance costs And failure of plant and systems, thus resulting in loss of revenue for the end user and subsequently the council.

Potential health and safety risks for tenants and employees.

Economical advantageous tender

Constructionline has been used throughout tender process, this ensures that financial accounts are checked and financial capacity is appropriate to the value of the contract.

Options Considered and Reasons for Rejection:

Awarding all 5 lots to one contractor: rejected as the cost would be too high, timescales to completion would take too long.

Not to award contract/s. dated and inefficient plant will lead to increased maintenance costs And failure of plant and systems.

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Portfolio Holders Signature:

Date:

Details of any interests declared and any dispensations given by the Standards Committee:

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Date Decision Record Sheet received from portfolio holder:02/09/10

Date Decision Published:09/09/10

Decision No:PH/047/10

Date of Expiry of Call-In Period: 16/09/10

Date any Call-In received or decision implemented:

Background

Tenders were issued July 10 and published via OJEU and the councils eTendering

18 bids were received, evaluated and broken down for award purposes to the following :-

**Lot 1 – Apsley community centre- replace existing boiler and associated plant:
Winning bid – Orion Heating Services – value - £10,725.**

**Lot 2 – Warners end cc – Replace boiler and associated plant:
Winning bid- Watret – value - £11,642**

**Lot 3 – Woodhall Farm Community centre- Replace boilers and hot water plant:
Winning bid – Hewer – value- £25,682.**

**Lot 4 – Berkhamstead Sports Centre – Replace 12 no boilers and associated plant:
Winning bid – Watret – value - £52,990.**

**Lot 5 – Tring Sports centre – Replace calorifiers:
Winning bid – Watret- value – £15,574**

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Finance:

Replacing boilers for energy efficiency is included in the capital programme 10/11.

Tender evaluation:

Each tender has been evaluated by officers from Procurement and Property.
The evaluation methodology was as follows.

Evaluation Criteria	Sub Headings	Sub Headings Scores	Overall Weighting	Evaluation
Technical Capacity	Proof of Gas Safe or equivalent	100 marks	10%	Tender Document
Service Delivery	Evidence of experience of dealing with similar contracts	50 marks	10%	Tender Document
	Timescales for completion	50 marks		
Price	Price	100 marks	80%	Tender Document

Recommendation

To award the 5 lots as follows:-

- Lot 1 – Orion Heating.
- Lot 2 – Watret.
- Lot 3 – Hewer.
- Lot 4 – Watret.
- Lot 5 - Watret