

## EXECUTIVE DECISION RECORD SHEET

**Name of decision maker:** Cllr Margaret Griffiths

**Portfolio:** Housing

**Date of Portfolio Holder Decision:**

**Title of Decision: Mobility Scooter Policy**

**Decision made and reasons:** That the Mobility Scooter Policy is approved to enable operational decisions to be made and ensure mobility scooters are maintained and stored in safe conditions to ensure the safety of residents, staff and visitors to HRA properties. This revised policy replaces the current policy. The current policy was considered too inflexible by tenant representatives and the Housing Overview and Scrutiny Committee. The revised policy has reflected the various concerns of all the groups consulted and each group has agreed the revised policy.

**Reports considered:**

The Mobility Scooter Policy is attached to this decision record sheet.

This policy outlines the approach taken by Dacorum Borough Council to contribute to the safe and effective management of the Council's housing stock.

**Has budget been approved?** No changes are requested to existing budgets. No additional budget is requested.

**Officers/Councillors/Ward Councillors/Stakeholders Consulted:**

A staff working group was established to consider and develop this policy.

The Portfolio Holder for Housing.

Housing Overview and Scrutiny Committee.

Tenants & Leaseholders Committee.

Housing Maintenance Environment Committee

Housing Senior Management Team

Housing Operations Meeting

**Monitoring Officer comments:**

No comments to add to the report.

**Deputy Section 151 Officer comments:**

There are no direct financial implications of this decision.

**Implications:** The development of a Mobility Scooter Policy ensures the approach taken by Dacorum Borough Council in assessing the individual requests from tenants for Mobility Scooter

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storage is consistent and fair. The aim of this policy is to protect the safety of all residents, visitors, staff and contractors in DBC Housing premises whilst not restricting a person's independence.

**Risk:** By developing a policy and ensuring that there is a consistent approach when dealing with Mobility Scooter issues will minimise the risk to the Council and Housing Landlord Service. Failure to adhere to this policy could result in Tenants, Staff and visitors to HRA assets being at risk of Health & Safety breaches including fire, trip hazards and damage to HRA assets.

**Value for Money:** Dealing with Mobility Scooter issues effectively and consistently will ensure that the appropriate level of resource is devoted to ensuring effective service delivery. Without an effective policy and procedure the likelihood of significant additional resources being devoted to Mobility Scooter problems is possible.

The effective use of resources being devoted to Mobility Scooter issues ensures value for money for tenants.

**Options Considered and reasons for rejection:**

**Portfolio Holders Signature:**

Date:4/11/2015

**Details of any interests declared and any dispensations given by the Standards Committee:**

**For Member Support Officer use only**

Date Decision Record Sheet received from portfolio holder:

Date Decision Published: 06/11/2015

Decision No: PH-025-15

Date of Expiry of Call-In Period: 13 November 2015

Date any Call-In received or decision implemented:

**BACKGROUND**

The Mobility Scooter Policy is the background to this executive decision sheet. The policy document is attached to this report.