

EXECUTIVE DECISION RECORD SHEET

Name of decision maker: Neil Harden

Portfolio: Residents and Corporate Services

Date(s) of Portfolio Holder Decision(s): 31/08/2016

NOT FOR PUBLICATION

Title of Decision: Award of contract for Supporting the Voluntary Sector

Part I, Part II annex containing Procurement Report

Part II Reason for annex:

That the report contains information relating to the financial or business affairs of particular persons.

(LGA 1972, Part VA, Schedule 12A paragraph 3).

Decision made and reasons:

Decision:

To approve the awarding of a contract to Community Action Dacorum for the Supporting the Voluntary Sector Service for a 3 year contract with the option to extend up to a further 2 years.

Reason:

In October 2015 Cabinet agreed to introduce a commissioning approach to the funding of key services traditionally supplied by the Strategic Partnership Programme. One of the key services was the provision of a service aimed at Supporting the Voluntary Sector to thrive and prosper during a time of change in both the Public and Third sectors . This commissioning approach provides the third sector in Dacorum, service users and residents with a service which is more appropriate to their needs and better value for money.

This service was commissioned in consultation with the voluntary sector, senior officers, portfolio holders and tendered on an outcome and fixed price basis to meet the needs of the Dacorum community. Part of the consultation process was to gather an evidence base on which to base consultations to get a proper understanding of the needs of Dacorum's Voluntary Sector. This supported the development of the best specification for a service which would enable Dacorum's Voluntary and Community Sector to thrive and prosper. An extensive consultation was undertaken with service users, their carers and statutory and voluntary organisations.

This contract has been tendered in accordance with the Public Contract Regulations 2015 and one tender was received from the above organisation. This was evaluated against the quality criteria.

Reports considered: (here reference can be made to specific documents)

Evaluation report – attached

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Chief Executive

Corporate management team

Cabinet Members

Assistant Director (Performance, People and Innovation)

Group Manager (Procurement, Commissioning & Compliance)

Group Manager (People and Performance)

Service Users

EXECUTIVE DECISION RECORD SHEET

Dacorum residents
Hertfordshire County Council

Monitoring Officer Comments:

The proposed award of contract follows a procurement process which was compliant with the Council's procurement standing orders. No further comments to add to the report.

Deputy Chief Financial Officers Comments:

This contract award can be met from existing approved budgets.

Implications:

Value for Money:

The contract was tendered on a fixed value per annum over the period of the contract

Financial:

The Council had reduced the budget allocated to these services on consultation with key portfolio holders and senior officers. The annual budget is fixed at £126,000.

Risk:

Should the Council not award this contract there would be no provision for Supporting the Voluntary Sector in Dacorum which would lead to a weaker and disaggregated voluntary sector, resulting in an increase in demand from the sector on the Council's resources for support.

Portfolio Holders' Signature:

Date:

Details of any interest declared and any dispensation given by the Standards Committee:

For Member Support Officer use only

Date Decision Record Sheet received from portfolio holder: 25/08/2016

Date Decision Published: 31/08/2016

Decision No: PH/021/16

Date of Expiry of Call-In Period: 07/09/2016

Date any Call-In received or decision implemented:

EXECUTIVE DECISION RECORD SHEET

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