

BUSINESS RATES



Mandatory Relief

Name and address:

Account Number

Date of Issue

A

Applicant Details

Name of organisation:

Registered address:

Telephone Number:

E-mail Address:

Address of premises, for which relief is being claimed:

Description of rated property:

Do you own the freehold of these premises?

Yes No

If no, please provide details of the landlord:

Relief claimed from (date):

Name and address of representative (if different from above):

BUSINESS RATES

B

Charity or Organisation Details

(please tick)

	Yes	No
Is the applicant:		
A registered charity?	<input type="checkbox"/>	<input type="checkbox"/>
If yes please give registration number	<input type="text"/>	
Excepted or exempt from registration?	<input type="checkbox"/>	<input type="checkbox"/>
Recognised as a charity for Income Tax purposes?	<input type="checkbox"/>	<input type="checkbox"/>
A registered Community Amateur Sports Club (CASC)?	<input type="checkbox"/>	<input type="checkbox"/>

Please use separate sheet if you need more room to answer any of these questions

What are the main objectives and purposes of the charity

If exempt from registration please state grounds

BUSINESS RATES

C

The Premises

What is it used for?

Are the premises used wholly or partly as a shop to sell goods given to the charity

Yes No

If 'yes' please provide the percentage of sales that are attributable to donated goods

%

Percentage of sales used to support the objectives of the charity

%

Is it used by anyone else, and if so by whom and for what purpose?

Important Note

I declare that the information given in this application is true and accurate to the best of my knowledge

Signature

Date

Position with or relation to organisation

Please return to:

Business Rates
 Dacorum Borough Council
 The Forum
 Marlowes
 Hemel Hempstead
 Herts HP1 1DN

Tel: (01442) 228268

Mandatory relief (80% reduction)

The Council will grant mandatory relief from rates in respect of non domestic premises occupied by one of the following:

- A charity or the trustees of a charity which is included in the register of charities maintained by the charity commissioners and where the premises are used wholly or mainly for charitable purposes.
- An organisation, which although not a registered charity, is established for charitable purposes only and provides for the relief of poverty, the advancement of religion, education or other purposes beneficial to the community.
- An organisation which is registered with the HMRC as a Community Amateur Sports Club (CASC).

In the case of charity shops, use of the premises must be wholly or mainly for the sale of goods donated to the charity and the proceeds of the sale (after deductions for expenses) applied for the purposes of the charity.

Unoccupied properties

An empty property that is held by a charity or community amateur sports club and appears likely to be next used for charitable purposes or the purposes of the club, will be exempt from unoccupied rates.

Period of Relief

Providing entitlement is established, there is no limit to the periods in respect of which mandatory relief will apply.

Discretionary Relief

You may be entitled to a further reduction on your business rates. If you wish to apply for discretionary relief please contact us for an application form.