

EXECUTIVE DECISION RECORD SHEET

Name of decision maker:	Councillor Herbert Chapman
Portfolio:	Environment & Sustainability
Date of Portfolio Holder Decision:	17 April 2009

Title of Decision:

To advertise the Borough of Dacorum (Controlled Parking Zones) Order 2009

Decision made and reasons:

To advertise the Borough of Dacorum (Controlled Parking Zones) Order 2009. The Order splits the existing Cotterells Controlled Parking Zone into two distinct zones, (C zone and K zone) it amends the operational hours and schedules of the C and K zone, it amends the shared use parking tariff, it reduces the extent of some residents bays on safety grounds and it extends parking provision in Cotterells and Astley Road. It also consolidates the existing Controlled Parking Zones into one Order.

Informal and formal consultations have taken place and a definitive plan has been developed from the range of proposals constructed from the consultation feedback.

Reports considered: (here reference can be made to specific documents)

The initial consultation on:

“The Potential Borough of Dacorum Controlled Parking Zone Amendment and Consolidation” report.

Report date: 27th June 2008

Report author: Steven Barnes

The formal consultation on:

“The Potential Borough of Dacorum Controlled Parking Zone Amendment and Consolidation 2009” report.

Report date: 12th November 2008

Report author: Steven Barnes

The final consultation on:

“The Potential Borough of Dacorum Controlled Parking Zone Amendment and Consolidation 2009” report.

Report date: 6th March 2009

Report author: Steven Barnes

The reports excluding personal data available are for inspection by contacting:

Parking Development Manager

The Parking Centre

81 Marlowes

Hemel Hempstead

Hertfordshire

HP1 1LF

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Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Residents within the Cotterells controlled parking zone

Ward councillors: Andrew Williams
Neil Harden

Monitoring Officer Comments:

No further comments

Chief Financial Officer Comments:

The report seeks approval of release of S106 monies of £24,350 to cover the cost of advertising the Borough of Dacorum (Controlled Parking Zones) Order 2009.

A S106 Developer Contribution of £30,000 was received in October 2007 when planning permission was granted for the former Kodak Tower. This money was specifically earmarked for a Controlled Parking Zone. To date, £4,350 has been committed. The cost of consultation, advertising, making the order and putting in lines and signs is estimated at £20,000 leaving a balance on the S106 account of £5,650.

Implications:

Should the Order not be advertised, inappropriate parking issues within the Cotterells Controlled Parking Zone will be exacerbated as the Kodak Tower development is occupied.

Risk:

The intention of this advertisement is to comply with legislation and therefore avoid the risk of non-compliance.

Value for Money:

This service is not designed to produce any income, but, in line with government guidelines, to be self financing. It is anticipated that the running of the scheme should be self financing excluding the cost of installation.

Cost of installation will be met by section 106 budget

Cost savings will be realised by consolidating all Dacorum Controlled Parking Zone Orders into one Order at this time rather than as an independent process.

Options Considered and reasons for rejection:

To advertise the Traffic Regulation Order to introduce amended schedules.

Not to c advertise the Traffic Regulation Order and leave inappropriate parking issues unresolved

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Portfolio Holders Signature:

Date:

Details of any interests declared and any dispensations given by the Standards Committee:

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Date Decision Record Sheet received from portfolio holder: 15/04/09

Date Decision Published: 17/04/09 Decision No: PH/015/09

Date of Expiry of Call-In Period: 24/04/09

Date any Call-In received or decision implemented:

BACKGROUND

Cotterells controlled parking zone

In 2003 the Cotterells Controlled Parking Zone (CPZ) was created to protect residents from inappropriate parking by commuters and visitors to Hemel Hempstead town centre.

In 2008 the zone was extended in order to discourage displacement parking in some of the roads around the existing CPZ.

Since the inception of the scheme the Kodak Tower has been vacated by the company and planning permission has been granted to develop the building into residential and business units.

Government policy dictated that planning permission could not be denied based on the ratio of parking provision to residential units proposed by the developer.

Planning permission was granted with the provision that residents of the tower would not be eligible to purchase permits to park within the existing CPZ.

Funding for the review and amendment of the existing CPZ has been secured through the s106 agreement with the developer of the Kodak Tower site.

Effectively the tower residents will be unable to park within the CPZ Monday to Saturday 08:00 to 18:00 (the current operational hours). However outside these times anyone can park within the CPZ area.

The possibility exists that the CPZ could suffer from inappropriate parking on Sundays and evenings/overnight.

In order to ascertain the wishes of residents a postal consultation was undertaken in May/June 2008. Consultation letters were delivered to all addresses within the CPZ.

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Responses were accepted by freepost, by e-mail or on-line. All consultees had a minimum of five weeks to respond.

The purpose of the consultation was to establish if residents wished to extend the operational days and/or hours of the CPZ, if they wished to split the CPZ into two zones with separate operational hours dependent on the proximity to the tower development and to elicit their suggestions concerning where the zone split should be should a split be preferred.

A range of proposals from the feedback were developed and a formal consultation took place which included a three day exhibition.

A second consultation took place in September/October/November 2008 to enable residents to review six proposals for a revised residents' parking scheme. The consultation included a three day exhibition in The Civic Centre in addition to a consultation letter being delivered to each property within the Controlled Parking Zone. The purpose of the consultation was to establish which of the proposals residents favoured.

When the results of the consultation had been collated the Portfolio Holder in consultation with Ward Councillors directed that a final consultation should take place to determine if residents were in favour of the scheme devised after review of the feedback and in consultation with ward councillors.

This consultation took place between 21st January 2009 and 16th February 2009, each property within the Controlled Parking Zone was delivered a consultation letter at the commencement of the consultation period.

Controlled parking zone consolidation

As the schedules of the Cotterells controlled parking zone will be revised, the opportunity to consolidate the Dacorum controlled parking zones into one order presents itself. There is a potential cost saving in consolidating at this time rather than as an independent process.