



overview and scrutiny

ANNUAL REPORT

2005/06



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foreword from the chief executive

This year has been one of consistency from Dacorum's Overview and Scrutiny Committees. Councillors who are now trained and experienced in this area of work have delivered a succession of quality meetings addressing issues of local importance, and many officers have commented positively about the scrutiny process that has evolved at Dacorum.

Members have become familiar with the requirements of their role and portfolio of subjects, and have taken more control over their work programmes. Topics are now kept under regular review, and performance monitoring is a constant feature of agendas and meetings. The latter is one of the most positive developments this year, as effective monitoring embedded at this level can generate a constructive process of change and improvement.

Limited call-ins have demonstrated that the Council continues to foster dialogue at all levels of decision-making, involving members in policy development and attempting to avert conflict through consultation.

Although the next year is the last before local elections, it is expected that the hard work will continue and the Chairmen and Vice-chairmen of the Committees are working with Directors to finalise programmes. I have no doubt these will again ask members to help the authority in improving its services, and contribute to its ongoing ambition to become an Excellent Council for its citizens.

Finally I would like to once more thank all those who have taken part in Overview and Scrutiny this year.

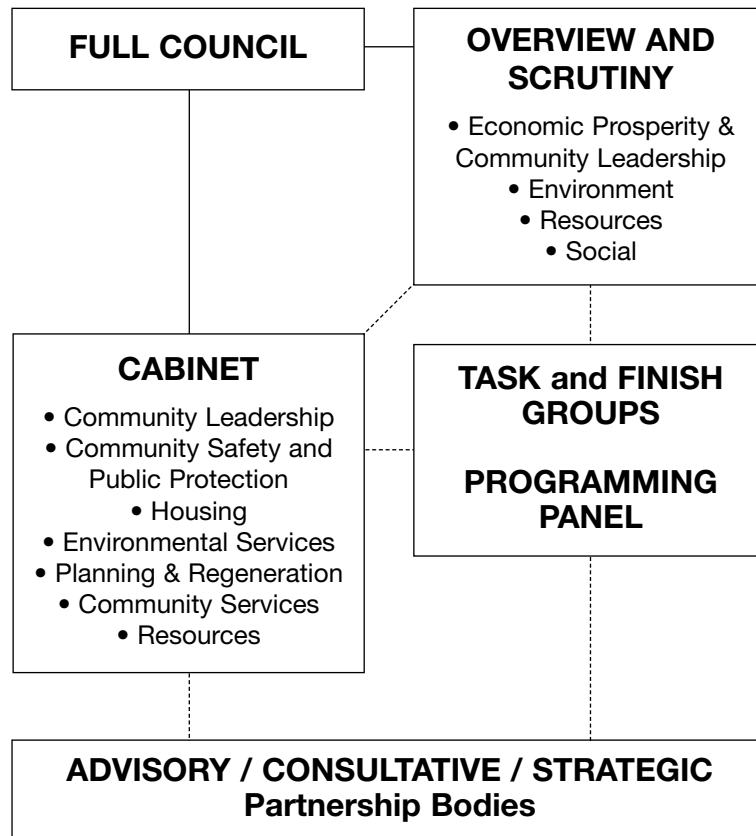


Daniel Zammit
Chief Executive



introduction to scrutiny

Dacorum Borough Council operates a decision-making structure that is intended to be open and accessible to the people it serves. Its various elements are shown below:



Full Council

This comprises 52 councillors elected by residents every 4 years. Councillors share responsibility for the Council's activities and take part in the decision making. Those Councillors that are not members of the Cabinet are known as non-executive members.

Cabinet

There are 7 cabinet members including the Leader of the Council. The Leader is chosen by the Councillors. The Leader's job is to decide on the direction of the Council with the other Councillors. The Cabinet takes most key decisions within the budget framework agreed by the Council and lists the decisions it will take in a Forward Plan.

Overview and Scrutiny Committee

Councillors are appointed to Overview and Scrutiny committees, which meet regularly to discuss and decide how services are provided to residents and to check the decisions made by the Cabinet.

the role and purpose of overview & scrutiny

There are two main aspects to the role of a scrutiny committee.

- **Developing and reviewing policy**
- **Scrutiny - checking out decisions**

Developing and reviewing policy

The first part of the role is to assist the Cabinet and Full Council to keep its policies up-to-date, effective and inclusive of the many interests in the Community. This may involve reviewing existing policies or developing new ones. It can add significant value to the Council's activities by:

- taking a considered, inclusive and cross-party view of policies
- seeking to bring together the views of all the relevant interests and stakeholders, including hard to reach groups
- taking an active and challenging role in service reviews



Scrutiny

This second aspect of the role is to hold the Cabinet to account, scrutinising and questioning decisions it makes. After looking at all the information available and calling witnesses if necessary, the Scrutiny Committee can decide to either ask the Cabinet to reconsider the issue; ask for it to be discussed at the next meeting of the Full Council, or decide that the decision should stay as it is.

Overview and Scrutiny Committees can evaluate:

- decisions the Cabinet is planning to make, as set out in the Cabinet's forward plan
- decisions the Cabinet has made, "calling in" decisions for discussion before implementation
- decisions after they have been implemented, to assess their effectiveness;
- the performance of the Cabinet and Council's senior officers.

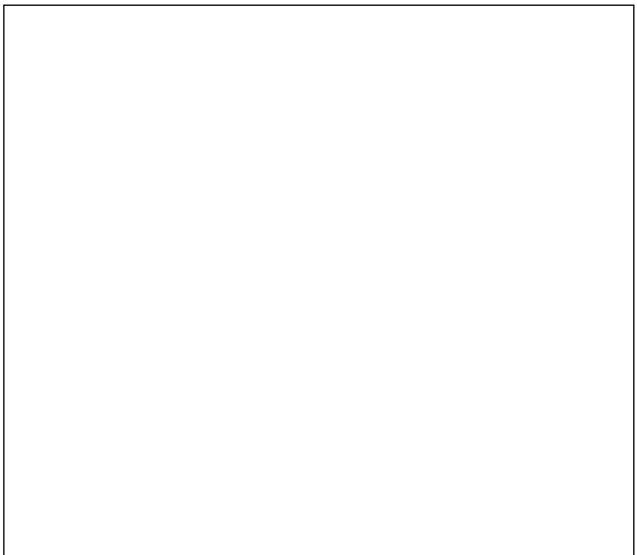
Scrutiny committees can also consider issues that do not involve services directly delivered by the Council, such as local health or education issues.

Working practices

Membership of the Overview and Scrutiny committees is tailored to make best use of relevant skills and expertise from Members along with input from other external bodies. The meetings do not run to a set format, and whenever appropriate the committee will consult fully with other stakeholder groups and interested organisations.

Members of the Overview and Scrutiny Committees must abide by the declaration of interest rules. A party whip cannot be imposed on the work of the Overview and Scrutiny Committee, safeguarding its independence.

The work of the Council's Overview & Scrutiny Committees is planned throughout the year. Each Committee's Work Programme is set according to the interests and concerns of the Chairmen and Members. Since this has been introduced, the agendas are becoming increasingly Member-led.



Scrutiny in Dacorum

The majority of issues addressed by Overview and Scrutiny in Dacorum are dealt with by four committees:

- Economic Prosperity and Community Leadership
- Environment
- Social
- Resources

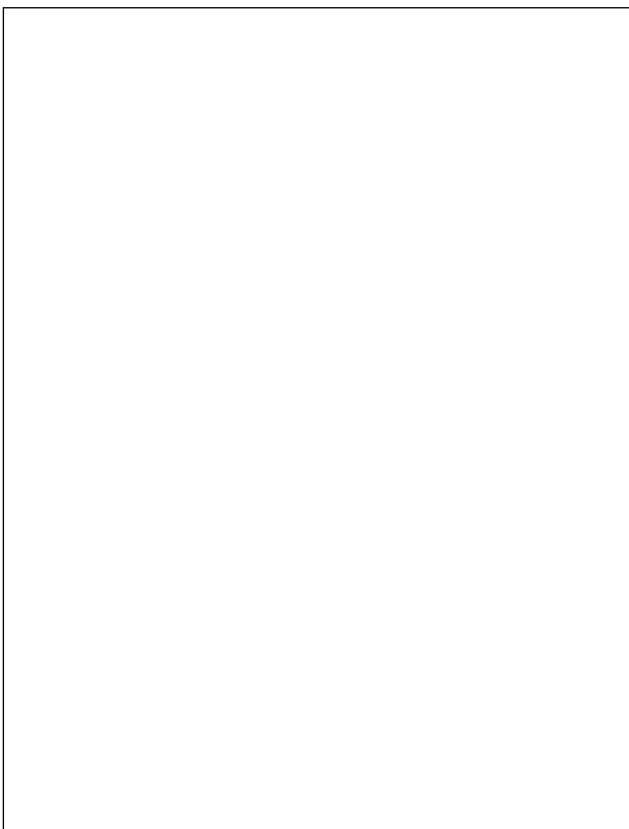
In addition the Borough Council works with Hertfordshire County Council in the delivery of a Joint Overview and Scrutiny Committee on the important area of local healthcare services.

The Cabinet and the Overview & Scrutiny functions are committed to making the work of the Council efficient, transparent and accountable.

Their Work Programmes and decisions are based on the Council's five priorities:

- To be an excellent Council
- To promote civic pride and an active community
- To have a safe, tidy and clean environment
- To balance affordable housing and protect green space
- To seek a sustainable local economy and jobs

The overall work of the Overview & Scrutiny Committees is monitored by the Overview & Scrutiny Chair(men) and Vice Chair(men) group, who also ensure any cross cutting issues are co-ordinated across the Committees.



In 2005/06 this group considered how the four committees could best accommodate the realignment of services towards our new vision. Ensuring the connection between the committees and services remains effective will also maintain the performance of Overview and Scrutiny.

Challenge and Consultation

In 2005/06 a wide range of issues have been considered, from external challenge of other agencies to reviews of internal management arrangements. Many people have attended meetings either as invited expert witnesses or as interested members of the public.

Consultation with external bodies is a process used across all Overview & Scrutiny Committees. Many specific reviews of particular organisations have also been carried out and have gone well as a result of the Committee working together. Past reviews include:

- Neighbourhood Centres
- Hemel Hempstead Old Town
- Hemel Hempstead Skate Park

The Overview & Scrutiny Committees encourage submission of evidence from, and involvement of, all those concerned with the issue under review, including

- local people
- community groups
- the organisation's partners

This ensures that a wide range of knowledge and opinion is considered when examining an issue and making recommendations to either Cabinet or Council.

Each Committee reflects the overall make-up of the Council and is made up of 7 Conservative Councillors, 3 Labour Councillors and 1 Liberal Democrat Councillor.

members of overview and scrutiny committees

from May 2005 - April 2006

Economic Prosperity and Community Leadership Overview and Scrutiny Committee

Members

Cllr Maureen Flint
(Chair) _____



Cllr Colette Wyatt-Lowe (Vice Chairman)
 Gbola Adeleke Catherine Appleby
 Victor Earl Lucy Foster
 Bernard Gronert Neil Harden
 Stephen Holmes Michael Maloney
 Graham Sutton

Substitutes

Brian Ayling Gary Cook
 Anne Fisher John Lythgoe
 Janice Speaight Derek Townsend
 Keith White

Environment Overview and Scrutiny Committee

Members

Cllr Ron Coxage
(Chair) _____



Cllr Alan Anderson (Vice Chairman)
 Gary Cook Alan Fantham
 Carol Green Fiona Guest
 Betty Patterson Richard Roberts
 Janice Speaight Graham Sutton
 Keith White

Substitutes

Jane Collier Caroline Craufurd
 Elio Gomez Nick Hollinghurst
 Derek Townsend Richard Walsh

Resources Overview and Scrutiny Committee

Members

Cllr Derek Townsend
(Chairman) _____



Cllr Elam Singam (Vice Chairman)
 Alan Anderson Bert Bannister
 Michael Clark Caroline Craufurd
 Fiona Guest Nick Hollinghurst
 Stanley Mills Richard Walsh

Substitutes

Maureen Flint Neil Harden
 Michael Maloney Colin Peter
 Denise Rance Graham Sutton
 Keith White

Social Overview and Scrutiny Committee

Members

Cllr Alexander McGregor
(Chairman) _____



Cllr John Lythgoe (Vice Chairman)
 Hazel Bassadone Michael Clark
 Gary Cook Anne Fisher
 Stephen Holmes Anne-Lise Johnsen
 Stanley Mills Graham Sutton
 Derek Townsend

Substitutes

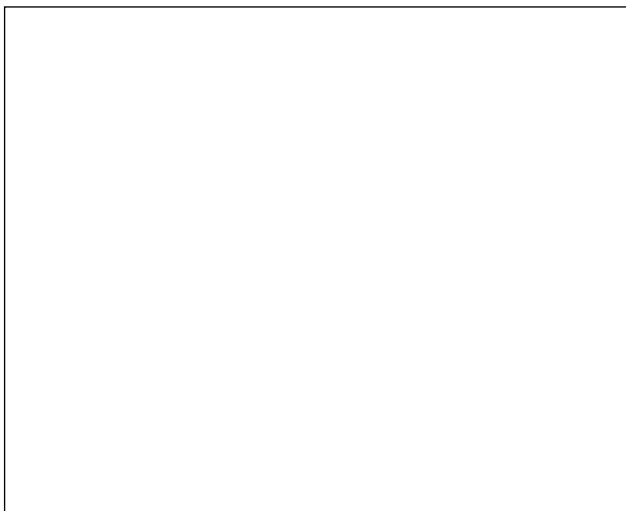
Catherine Appleby Ron Coxage
 Caroline Craufurd Phil Gibbs
 Bernard Gronert Colin Peter
 Keith White

economic prosperity and community leadership overview and scrutiny committee

- The Economic Prosperity & Community Leadership Overview & Scrutiny Committee covers the overview, scrutiny and policy development role in relation to all matters and business associated with the Cabinet portfolio's for 'Planning & Regeneration' and 'Community Leadership' as follows:
 - Town Centre Management
 - Economic Development
 - Lifelong Learning
 - Business Support
 - External Funding
 - Key Projects
 - Policy: Community Planning
 - Democratic Renewal
 - Best Value
 - Social Inclusion
 - Tourism & Heritage
- During the year the Committee has examined the following issues:
 - Fairtrade Review
 - Business Recovery Following Buncefield Incident
 - Regeneration Vision and Strategy for Hemel Hempstead
 - 2012 Olympics
 - Neighbourhood Centres - Next stages
 - Business Recovery following Buncefield Incident
 - Update on future of local businesses
 - CEMENT project - International project dealing with the shortage of skills in the construction industry e.g. plastering, tiling, plumbing and brick laying.
- Following the review carried out by the Committee last year for Neighbourhood Centres, we were successful in having the centres included within the Regeneration 2020 Vision. A pilot scheme is being rolled out in one of the areas identified and has held two forum meetings in the area, involving local traders and residents.

- The Committee chose to take on interest in the CEMENT project, in a monitoring role to begin with, but found it more interesting to take an active part in the project. The two-day conference was attended by 8 of the EPCL committee. The committee shall continue to be involved with this project over the forthcoming year.
- There are many opportunities for future organisations to be involved in the committee's work. In particular around the business recovery following the Buncefield incident.
- We are part of the Hertfordshire partnership, which includes all ten districts and feedback is coming to this committee via the Business unit. EPCL will find the workload increase as it becomes clear what is being asked of us in Dacorum.

Following the volume of suggestions for the committees work programme, we had to find a means of communicating information to allow the committee meetings to concentrate on particular issues. In order to achieve this we set up the committee networking, via email. This has proved to be valuable and is working well.



As Chair of the committee I am very pleased with the professional way EPCL works and the level of commitment from all Members.

Councillor Flint
Chair

environment overview and scrutiny committee

The Environment Overview & Scrutiny Committee covers the overview, scrutiny and policy development role in relation to all matters and business associated with the Cabinet portfolio's for 'Environmental Services' and 'Planning' as follows:

- Waste management
- Environment strategy
- Transportation policy
- Environmental Health
- Car Parking
- Planning
- Building Control
- Public Protection

- In last years report we said that the Committee had, for the second year running not had to consider any call-ins in respect of either a Cabinet or Portfolio Holder decision. The ink was hardly dry on the report before we had a call-in in respect of the Stag Lane Development in Berkhamsted. The Call-in was considered at the Committee's meeting on the 11th May 2005. The Committee resolved to support the original Cabinet decision but nonetheless referred the matter back to them in the light of information that had come to light since the decision was taken. Subsequent to that meeting (and at the time of writing this report) no further call-ins have been considered by the Committee.

- During the past Civic year, up to the time of producing this report, the Committee has examined the following issues:
 - Annual Litter Pick by the Committee
 - Asbestos in Council owned properties
 - Consultation Strategy
 - Residential densities in new developments
 - Parking Service review of coverage of controlled parking zones
 - Future of the local fire service
 - Waste Management in Dacorum
 - General Fund Revenue Budget strategy initial review
 - Draft Luton Airport Master Plan
 - General Fund Revenue Budget strategy
 - Capital Programme

- The Committee, during March is due to examine the following issues:
 - Street Care performance review
 - Waste Collection over the bank holiday period
 - Quarterly Best Value Performance Indicators

- The Committee is in the process of setting its Work Programme for 2006/7 and so far has agreed the following items:
 - Waste collection in general
 - Car Parking - Review of scheme
Roads effected by parking charges (i.e. uncontrolled parking areas)
Fixed Penalty Notices
 - Changes to ASB legislation
 - Police Community Support Officers
 - Energy Policy
 - Glass recycling

The Committee in examining the various issues welcomes input from all sections of the Community.



Whilst the issues considered by the Committee do not receive the publicity achieved by some of the other Overview and Scrutiny Committees (OSC), the impact of the services considered by the Environment OSC impacts on the whole of the Community. It is pleasing to note that all its decisions over the past twelve months have been reached by consensus of the Committee.

Councillor Coxage
Chairman

resources overview and scrutiny committee

- Resources Overview and Scrutiny Committee covers the overview, scrutiny and policy development role in relation to all matters associated with the Cabinet Portfolio for 'Resources' as follows:
 - Finance
 - Legal
 - Procurement
 - Information and Communications Technology
 - Human Resources
 - Risk Management
 - Equal Opportunities
 - Corporate Fleet Management
 - Asset Management
 - Communications
 - Member Support
 - Implementation of E Government

Key achievements of the Committee

- **Performance Management**

The Committee continued its monitoring responsibilities in 2005/06 through examination of reports on the implementation of Aggresso, financial performance and Best Value Performance Indicators. Regular reports such as these encourage services to perform at a high level, and are an aid in identifying challenges that could benefit from further work at an officer or member level.

Accountability is a critical element of Overview and Scrutiny, ensuring that responsibility is present at all levels of the authority. Regular monitoring reports on important subjects allow residents to see their Councillors safeguarding their services and working towards being an "Excellent" Council.

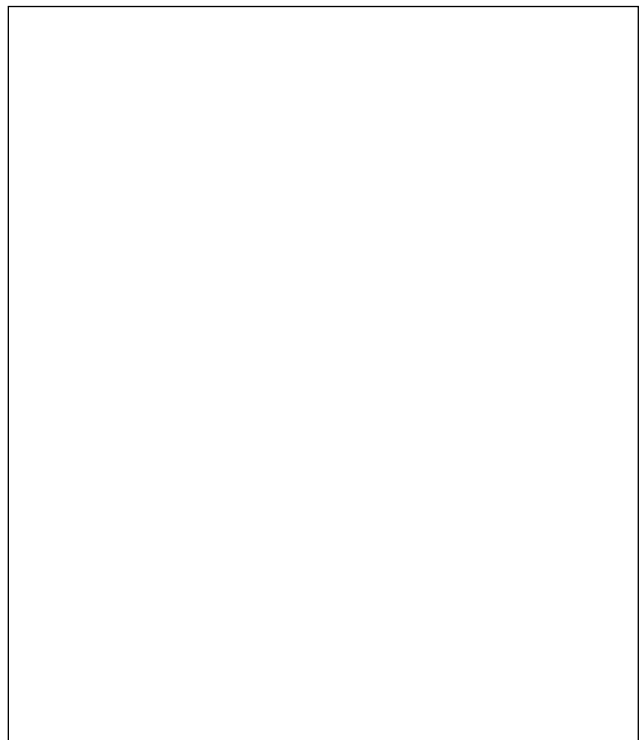
- **Scrutiny of decisions and policies**

Members of the Committee also reviewed achievements in areas of past reports. Discretionary Rate Relief was examined in January 2006, following the call-in of a decision in 2005 to change the criteria of its operation. The report updated the Committee on developments since the call-in, including the new terms of reference to be adopted and the appeals arrangements.

In November 2005 the Pitney Bowes Reprographics Contract was subject to examination in response to members requests. Following a detailed discussion it has been scheduled for annual consideration so that this area of interest is kept under review.

- **Member development**

Opportunities have also been taken to consider other whole areas within the remit of the Committee. Members were informed of the investment procedures of the Council, improving their understanding of the financial operation of reserves and investments. A report on Income and Charges Policy was also considered, providing extensive background information on the subject, and it is expected that these will help the Committee become more involved and effective in Overview and Scrutiny of future financial matters.



I would like to take this opportunity to thank the Vice-Chairman and all committee members for the excellent way in which they have scrutinised the projects which have come before them.

Councillor Townsend
Chairman

social overview and scrutiny committee

The scope of this committee includes areas of the Council's work relating to:

- Housing
- Cultural Services
- Community Involvement

Key achievements of the Committee

The council year 2005/2006 has been an exceptionally busy one for Social Overview and Scrutiny Committee. Twenty-six items of business have been considered in eight meetings through the Civic Year to February 2006, and I would like to thank all the members involved for coping so well with the demands of the Committee in an already challenging calendar of meetings.

Our work has been wide-ranging and has covered all the major areas of the Council's responsibilities that fall within the Committee's remit.

In carrying out its function the Committee has continued to review the performance of services and monitor progress on a number of issues, for example:

- Housing Business Plan, Housing Strategy and Options Appraisal
- Hemel Hempstead Skate Park
- Dacorum Sports Trust



The Committee also considered and commented upon extensive service reviews for the Housing Repairs and Maintenance Service; and Little Hay Golf Course. The latter will be subject to a further report in 2006 investigating its future development and delivery.

Other subjects that were introduced to the Committee in 2005 and will feature in the new year's work programme are the option to transfer the Old Town Hall Arts Centre to a Trust, and the Voluntary Sector Management Services Organisation. The development of these subjects demonstrates the role that Overview and Scrutiny can play in service planning. Through effective involvement it is hoped that the Council can deliver efficient and improved services in the future.

Similar to previous years, Social Overview and Scrutiny received quarterly Best Value Performance Indicator reports. These continue to give members an opportunity to acknowledge successes and examine problems, and thereby fulfil our responsibility to residents to make certain they receive the services they deserve.

Alexander McGregor

Councillor McGregor
Chairman

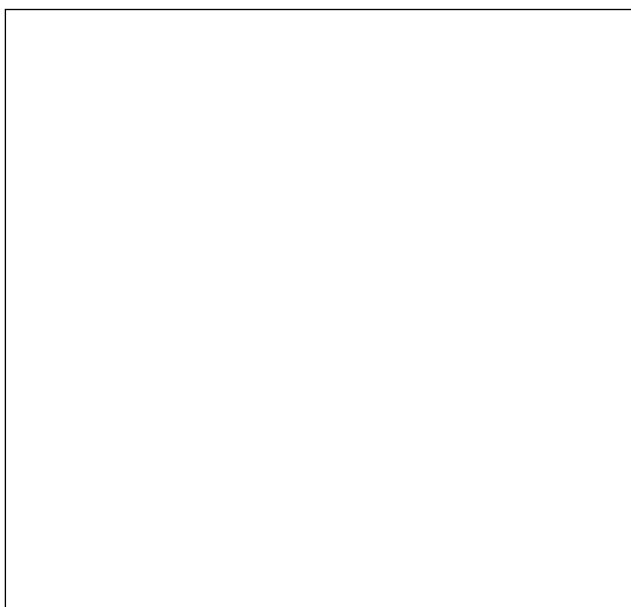
Dacorum joint health overview and scrutiny committee

Dacorum Joint Health Overview and Scrutiny Committee

This committee, established in July 2003, complements the work being conducted by the County Council Scrutiny body, and contributes to its objectives:

- (i) To scrutinise the effectiveness, achievement of actions and targets and long term objectives of the Health Plan for Dacorum.
- (ii) To ensure that the Dacorum PCT make all reasonable efforts to provide equality of access to health services.
- (iii) To ensure that issues of concern to the local population in the health economy are addressed by the Dacorum PCT.
- (iv) To assess any proposed changes to local service provisions, the impact on the local community and service users within the Dacorum PCT area.
- (v) To act as a consultee for the County Council Scrutiny Committee in reviewing proposed changes to local service provision and assessing the impact on the local community and service users where services are accessed outside of the Dacorum PCT.

Dacorum PCT is expected to consult with the Committee at an early stage in any plans for substantial developments of the health service in Dacorum Borough Council's area and on any proposals to make any substantial variation on the provisions of such services.



During the council year 2005/2006 the Committee continued to meet on a quarterly basis in July, November and February with a fourth meeting scheduled for early May 2006.

We are pleased to report that Councillor Graham Sutton has been appointed as Chairman of the Committee.

Throughout the year the Committee has kept under constant review the financial position of the Dacorum PCT, receiving regular detailed updates on the financial recovery plan, together with regular performance management reports.

During the year the Committee has examined a range of issues including:-

- GP Out of Hours Service offered by Harmoni
- Future of Gossoms End
- Healthcare Commission Draft Declaration - Standards for Better Health
- West Herts Maternity Services Review
- West Herts Hospital - Hemel Birthing Unit

The Committee has also received an overview of the Neonatal Network and a detailed presentation on Practice-Based Commissioning which will allow GPs to play a full role in developing better services for patients.

A recent focus of the Committee has been on 'Commissioning a Patient Led NHS' and this has included the scrutiny of and response to the current consultation on the proposals for the reconfiguration of Primary Care Trusts, Strategic Health Authorities and NHS Ambulance Trusts.

The Committee looks forward to a challenging year ahead and future items for consideration by the Committee include a review of substance misuse services, the scrutiny of dental services and a review of the key actions and timetable of the Government's White Paper on Health.

economic prosperity and community leadership work programme 2005/06

Date	Title of report
24/05/05	<ul style="list-style-type: none"> • Draft progress report: Berkhamsted & Tring Partnerships • Draft Corporate Plan 2005 • Neighbourhood Centres Review Conclusions • Fair Trade Review
30/06/05	<ul style="list-style-type: none"> • Quarterly Best Value Performance report • Consultation Strategy
01/09/05	<ul style="list-style-type: none"> • Regeneration Vision and Strategy for Hemel Hempstead • Fair Trade
06/10/05	<ul style="list-style-type: none"> • Fair Trade • 2012 Olympics • Regeneration Vision
17/11/05	<ul style="list-style-type: none"> • Business Improvement Districts (BIDs) • Fair Trade • General Fund Revenue Budget - Budget Strategy & Budget Proposals 2006/07
05/01/06	<ul style="list-style-type: none"> • Update on future of local businesses • Neighbourhood Centre: Review of pilot in Gadebridge
26/1/06	<ul style="list-style-type: none"> • Capital Programme 2005/06 - 2007/08 • General fund revenue budget - Budget Strategy & Budget Proposals 2006/07
23/2/06	<ul style="list-style-type: none"> • Neighbourhood (shopping) centres • Business recovery following Buncefield Incident • Selection criteria for developer partner(s) - Civic Zone and/or Hemel Hempstead • Regeneration Vision
23/3/06	<ul style="list-style-type: none"> • Impact of Riverside on the town centre & Neighbourhood Centres • Overview & Scrutiny committee remits

environment committee work programme 2005/06

Date	Title of report
07/06/05	<ul style="list-style-type: none"> • Asbestos and Council owned buildings • Consultation Strategy • Best value Performance Indicator Report
06/09/05	<ul style="list-style-type: none"> • Residential Densities in new Development • Parking Service review of CPZ coverage
22/09/05	<ul style="list-style-type: none"> • Hertfordshire County Council's plan for the future of local fire services
15/11/05	<ul style="list-style-type: none"> • Waste Management in Dacorum • General Fund Revenue Budget- Budget Strategy & Budget Proposals 2006/07
18/01/06	<ul style="list-style-type: none"> • Luton Airport Future plans
07/02/06	<ul style="list-style-type: none"> • General Fund Revenue Budget- Budget Strategy & Budget Proposals 2006/07 • Capital Programme 2005/06 - 2007/08
07/03/06	<ul style="list-style-type: none"> • Street Care Performance review • Waste collection over the holiday period • Quarterly Best value Performance Report 2005/06 (3rd Quarter) • Overview & Scrutiny Committee remits

resources overview and scrutiny committee work programme 2005/06

Date	Title of report
14/06/2005	<ul style="list-style-type: none"> • Best Value Performance Indicators (4th Quarter 2004/05) • Resources Overview and Scrutiny Committee Work Programme 2005/06 • Consultation Strategy
19/07/2005	<ul style="list-style-type: none"> • Draft Procurement strategy • Agresso Phase 2 implementation • Performance Indicators Quality Assurance Process • Internal Audit Annual Report 2004/05 - Response and Action Plan • Local Code of Corporate Governance Action Plan
20/09/2005	<ul style="list-style-type: none"> • Best Value Performance Indicators (1st Quarter 2005/06) • Financial Performance Management to June 2005 • Reserves and Investments • Provision for Uninsured Losses
22/11/2005	<ul style="list-style-type: none"> • General Fund Revenue budget - Budget strategy & Budget Proposals 2006/07 • Review of the Income and Charges Policy • Pitney Bowes Reprographics Contract
17/01/2006	<ul style="list-style-type: none"> • Agresso Phase 2 implementation • Update on E-government targets • Update on Discretionary Rate Relief
14/02/2006	<ul style="list-style-type: none"> • General Fund Revenue Budget - Budget strategy & Budget Proposals 2006/07 • Capital Programme 2005/06 - 2007/08
21/03/2006	<ul style="list-style-type: none"> • Quarterly Performance/Finance Report 2005/06 (3rd Quarter) • Dacorum Card • Awareness and understanding of the role of Legal Services • Overview and Scrutiny Committee remits

social overview and scrutiny committee work programme 2005/06

Date	Title of report
29/06/2005	<ul style="list-style-type: none"> • Best Value Performance Indicators (4th Quarter 2004/05) • Consultation Strategy
20/07/2005	<ul style="list-style-type: none"> • Sports Trust Year End - Audited Accounts • Post Contract Report - Refurbishment of Precast reinforced Concrete (PRC) dwellings • Improvements to Sheltered Housing Schemes
07/09/2005	<ul style="list-style-type: none"> • Best Value Performance Indicators (1st Quarter 2005/06) • Memorial stability Testing - Update Report • Shared Ownership Policy (Draft) • Update relating to Housing business Plan, housing Strategy and options Appraisal • The Extension of Introductory Tenancies and Demoted Tenancies
12/10/2005	<ul style="list-style-type: none"> • Voluntary sector Support - Changes in Management Arrangements • Shopmobility - Post Service review Update • Local Working Update and Proposals for Future • Countywide Meals on Wheels and Lunch Club Meals Procurement Project
09/11/2005	<ul style="list-style-type: none"> • An initial assessment for the Transfer of the Old Town Hall Arts Centre to a Trust
07/12/2005	<ul style="list-style-type: none"> • Best Value Performance Indicators (2nd Quarter 2005/06) • Report on Work to set up a Voluntary sector Management services Organisation
04/01/2006	<ul style="list-style-type: none"> • Value for Money review of the Housing Repairs and Maintenance Service - draft Report • Hemel Hempstead Skate Park • Dacorum Sports Trust - Half Year Progress Report • Housing Revenue Account - Draft Revenue Budget 2006/07 including changes from the November 2005 Subsidy Announcement
08/02/2005	<ul style="list-style-type: none"> • Community Partnerships Team - Work Programme • Hemel Hempstead Indoor Park Bowls Facility update • General Fund Revenue Account Revenue estimates 2006/07 • Capital programme 2005/06 - 2007/08 • Little Hay Golf Course service Review
15/03/2006	<ul style="list-style-type: none"> • Quarterly Performance/Finance Report 2005/06 (3rd Quarter) • Overview and Scrutiny Committee remits • Proposals for extension of Choice-based lettings across the Borough

member services - overview & scrutiny team

This team of Council officers provides the administration and support for the Dacorum's Overview and Scrutiny Committees.

Jim Doyle

Senior Member Support Officer
For; Council, Member Development,
Audit and Programming Panel
Tel: 01442 228222
E mail: jim.doyle@dacorum.gov.uk

Michelle Anderson

Member Support Officer
For; Economic Prosperity and Community Leadership
Overview and Scrutiny Committee,
Environment Overview and Scrutiny Committee
Tel: 01442 228209
E mail: michelle.anderson@dacorum.gov.uk

Daniel Boucher

Member Support Officer
For; Resources Overview and Scrutiny Committee,
Social Overview and Scrutiny Committee.
Tel: 01442 228224
E mail: daniel.boucher@dacorum.gov.uk

Alison Hearn

Member Support Officer
For; Joint Health Overview and Scrutiny Committee,
Tel: 01442 228657
E mail: alison.hearn@dacorum.gov.uk

what did you think?

We would be most grateful if you could take a moment to let us know your thoughts on this Annual Report?

1. Which of the following do you feel describes this publication? Please tick all that apply.

- | | | | | | | | |
|---------------|--------------------------|-----------|--------------------------|-----------|--------------------------|---------|--------------------------|
| Clear | <input type="checkbox"/> | Unhelpful | <input type="checkbox"/> | Helpful | <input type="checkbox"/> | Concise | <input type="checkbox"/> |
| Informative | <input type="checkbox"/> | Tedious | <input type="checkbox"/> | Confusing | <input type="checkbox"/> | Factual | <input type="checkbox"/> |
| Well Laid Out | <input type="checkbox"/> | Other | <input type="checkbox"/> | | | | |

2. What additional information, if any, would you suggest we include in this report?

3. What is your understanding of Overview & Scrutiny at Dacorum Borough Council?

Please tick all that apply.

- | | | | | | |
|------------|--------------------------|----------------------|--------------------------|-------------------------|--------------------------|
| Developing | <input type="checkbox"/> | Working Well | <input type="checkbox"/> | Difficult to understand | <input type="checkbox"/> |
| Successful | <input type="checkbox"/> | Structured/Organised | <input type="checkbox"/> | Progressing | <input type="checkbox"/> |
| Weak | <input type="checkbox"/> | Needs Improving | <input type="checkbox"/> | | |

4. How satisfied were you with each of the following?

	Very Satisfied	Satisfied	Unsatisfied	Very Unsatisfied	Don't Know
Length of Document					
Ease of finding section you wanted					
The simplicity of the language used in the reports					
Ease of getting hold of the document					

5. Given the choice would you prefer a) paper version b) access via website?

6. Do you have any other comments?

ADDITIONAL INFORMATION

1. Have you ever attended an Overview & Scrutiny Committee meeting? Please state at which Authority.

2. What comments do you have of your experience?

Please return this form to: **Member Support, Dacorum Borough Council, FREEPOST, Civic Centre, Hemel Hempstead, Herts, HP1 1BR.**

Alternatively it can be completed online at www.dacorum.gov.uk or, if you prefer, it can be returned by fax to **01442 228218.**

If you have any queries, please contact **Michelle Anderson, Member Support Officer on 01442 228209.**

Thank You.

This publication is about Dacorum Borough Council's Overview & Scrutiny Committees. If you would like this information provided in any other language or another way, then please telephone 01442 228222.

這刊物是有關 Dacorum 市議會的政策觀察及審核委員會。如果你需要以你的母語寫成的資料，或有任何問題需要聯絡政府，請于每星期四上午九時至下午三時致電 01442 867213 查詢。

如果你需要這資料的其他形式，例如大字版或錄音帶，請致電 01442 228222 或 01442 867877 (聾人電話)。

આ પ્રકાશન વિચારણા અને ઊંચી તપાસ સમિતિઓ વિષે છે. (કાઉન્સિલની સમિતિઓ કે જે વિખ્યાત નેતાઓનાં નિર્ણયો વિષે વિચારણા કરી શકે). જો તમને તમારી ભાષામાં આ માહિતી મેળવવી હોય અથવા બીજીકોઈ બાબત માટે કાઉન્સિલનો સંપર્ક સાધવો હોય તો, મહેરબાની કરીને બુધવારે અને શુક્રવારે સવારે ૯ થી ૧૨ વાગ્યાસુધી ટેલિફોન નંબર 01442 867213 ઉપર ફોન કરો.

જો તમને આ માહિતી જુદી રીતે મેળવવી હોય તો દા. ત. મોટા અક્ષરો અથવા ઓડીયો ટેપ, તો મહેરબાની કરીને 01442 228222 અથવા 01442 867877 (માત્ર મીની કોમ) ઉપર ફોન કરો.

یہ اشاعت ڈیکورم ہاروکونسل کی اوور ویو اور سکرٹینی کمیٹیوں یعنی ان کونسلوں پر مبنی کمیٹیوں کے بارے میں ہے جو ممتاز سیاستدانوں کے کئے گئے فیصلوں پر نظر ثانی کرتی ہیں۔ اگر آپ یہ معلومات اپنی زبان میں حاصل کرنا چاہتے ہیں، یا کسی اور معاملے کے بارے میں کونسل سے رابطہ کرنا چاہتے ہیں تو برائے مہربانی پیر اور منگل کے دن صبح 9 بجے سے دوپہر 12 بجے تک اس نمبر پر فون کریں 01442 867213 -

اگر آپ کو یہ معلومات کسی دوسری شکل میں درکار ہوں، جیسے بڑی چھپائی یا آڈیو ٹیپ، تو برائے مہربانی فون کریں 01442 228222 یا 01442 867877 (صرف مٹی کام)