



Licensing Act 2003 Details of licensing application

Application ref. no: **M058520**
Application type: **LA2003 s.17: Premises licence - New licence application**
Date received: **21 March 2024**

Premises name: **Select & Save Local**
Premises address: **24 London Road
Hemel Hempstead
Hertfordshire
HP3 9SB**

Dacorum Borough Council has received an application in respect of a premises licence, relating to the above premises.

Further details of the application, including the name of the applicant, the activities for which authorisation is sought, and where applicable the grounds for review, are included on the following pages.

Representations may be made by any person in respect of this application, either:

- By post, to the address at the top of this page; or
- By email, to: licensing@dacorum.gov.uk

All representations must be made in writing, and should include the name and address of the person making the representation, together with details of the grounds on which the representation is made (which must relate to at least one of the licensing objectives, which are preventing crime and disorder, public safety, preventing public nuisance, and protecting children from harm). The authority's licensing register, and a full copy of this application, may be viewed at the above address during standard working hours.

Representations must be received by the licensing authority no later than:

- **28 days** after the application received date above, for **new licence**, full variation or review applications, or
- 10 working days after the application received date above, for minor variation applications

Any submissions received outside of these periods cannot be considered. Frivolous, vexatious or irrelevant representations will also be disregarded.

It is an offence knowingly or recklessly to make a false statement in connection with an application, and the maximum penalty to which a person is liable on summary conviction for such an offence is an unlimited fine.

Application details

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| Name of applicant(s): | Mr Kulbeer Singh Rajwansi |
| Postal address of premises to which application relates: | Select & Save Local 24 London Road Hemel Hempstead Hertfordshire HP3 9SB |
| Application type: | LA2003 s.17: Premises licence - New licence application |
| Applicant's description of application: | Application to license convenience store/off licence |

Operating schedule: Licensable activities proposed to be carried on (N.B. where boxes are blank, authority for that activity has not been sought)

| | |
|--|---|
| Plays: | |
| Films: | |
| Indoor sporting events: | |
| Boxing or wrestling: | |
| Live music: | |
| Recorded music: | |
| Performances of dance: | |
| Entertainment similar to music or dance: | |
| Late night refreshment: | |
| Supply of alcohol: <i>Alcohol may be supplied for consumption OFF the premises only</i> | For consumption OFF the premises Monday-Sunday 07:00 until 23:00 |

Operating schedule: Licensable activities proposed to be carried on
(N.B. where boxes are blank, authority for that activity has not been sought)

| | |
|---|--|
| Hours the premises will open to the public: | Monday-Sunday 07:00 until 23:00 |
|---|--|

Operating schedule: Measures to promote the licensing objectives
*(N.B. the measures below have been manually transcribed from the original application form.
We recommend referring to the original form to confirm the accuracy of the text below.)*

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| General: | <ol style="list-style-type: none">1. Strict implementation of challenge 25 policy2. CCTV to be installed and 31 days recoding system3. All staff to be trained in responsible alcohol retailing |
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Operating schedule: Measures to promote the licensing objectives

*(N.B. the measures below have been manually transcribed from the original application form.
We recommend referring to the original form to confirm the accuracy of the text below.)*

Prevention of crime and disorder:

- 1. The premises shall install and maintain a comprehensive CCTV system which records 24 hours a day. All CCTV recordings shall be stored for a minimum period of 31 days and all recordings will be stamped with the correct date and time. Viewing of recordings shall be made available, subject to Data Protection legislation, immediately upon the request of Police or an authorised council officer.**
- 2. That licensing activities are only carried out at the premises at times when the CCTV system is fully operational.**
- 3. A staff member from the premises who is conversant with the operation of the CCTV system shall always be on the premises when the premises are open. This staff member must be able to provide a police or authorised council officer copies of recent CCTV images or data with the minimum of delay when requested.**
- 4. An incident logbook will be maintained by the premises that details incidents of note that occur in the premises. This shall include refused sales, disorder, and ejections as a minimum. The logbook shall always be kept on the premises, for a minimum of 1 year from each entry, and be available for inspection, at all times the premises is open. Management shall regularly check the book to ensure all staff are using it.**
- 5. All staff responsible for selling alcohol shall receive regular training in the Licensing Act 2003. Written records of this training shall be retained and made available for inspection to Police or Council Officers on request.**
- 6. All alcohol shall be purchased from AWRS registered cash & carry and wholesalers.**
- 7 All goods, including those subject to duty payments i.e., alcohol and tobacco products will be brought from cash and carries only an invoices and they will be available upon request. All alcohol will be purchased from AWRS registered cash & carry or wholesalers.**
- 8. All staff employed at the premises will have UK right to work status checked, once passed that stage they shall be offered employment.**

Operating schedule: Measures to promote the licensing objectives

*(N.B. the measures below have been manually transcribed from the original application form.
We recommend referring to the original form to confirm the accuracy of the text below.)*

| | |
|-----------------------------------|---|
| Public safety: | <ol style="list-style-type: none">1. Fire Exit Signs Displayed2. CCTV 31 Days recording facility |
| Prevention of public nuisance: | <ol style="list-style-type: none">1. Notice displayed asking customers to leave quietly from premises also customers will be told in person to leave quietly and not to disturb the local neighbourhood.2. Strict policy in place to tell all staff not to serve alcohol to drunks at all.3. Appropriate signage will be displayed, in prominent position informing customers they are being recorded on CCTV. |
| Protection of children from harm: | <ol style="list-style-type: none">1. A challenge 25 policy will be in force, where any person looking under the age of 25 shall be asked to prove their age when attempting to purchase alcohol and signs to this effect will be displayed at the premises. Challenge 25 posters displayed where alcohol is sold.2. The only acceptable ID will be those with photographic identification documents; including passport, photo-card, driving license or proof of age card bearing the PASS hologram.3. An refusal book shall be kept at the premises and updated as and when required, and made available for inspection on request to an Licensing Officer, Police or other responsible authority.4. A challenge 25 proof of age scheme shall operate at the premises. Signage shall be displayed advising customers that the scheme is in place. All staff authorised to sell alcohol will be trained in the Challenge 25 scheme and this training will be documented to include the date the training was given, the name of the person who gave the training, the person who received the training and signatures by both trainer and trainee. |