



## Licensing Act 2003 Details of licensing application

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Application ref. no: **M053291**  
Application type: **LA2003 s.17: Premises licence - New licence application**  
Date received: **18 October 2021**

Premises name: **Musette Cafe**  
Premises address: **Church Farm, Station Road  
Aldbury  
Tring  
Hertfordshire  
HP23 5RS**

Dacorum Borough Council has received an application in respect of a premises licence, relating to the above premises.

Further details of the application, including the name of the applicant, the activities for which authorisation is sought, and where applicable the grounds for review, are included on the following pages.

Representations may be made by any person in respect of this application, either:

- By post, to the address at the top of this page; or
- By email, to: [licensing@dacorum.gov.uk](mailto:licensing@dacorum.gov.uk)

All representations must be made in writing, and should include the name and address of the person making the representation, together with details of the grounds on which the representation is made (which must relate to at least one of the licensing objectives, which are preventing crime and disorder, public safety, preventing public nuisance, and protecting children from harm). The authority's licensing register, and a full copy of this application, may be viewed at the above address during standard working hours.

Representations must be received by the licensing authority no later than:

- **28 days** after the application received date above, for **new licence**, full variation or review applications, or
- **10 working days** after the application received date above, for minor variation applications

Any submissions received outside of these periods cannot be considered. Frivolous, vexatious or irrelevant representations will also be disregarded.

It is an offence knowingly or recklessly to make a false statement in connection with an application, and the maximum penalty to which a person is liable on summary conviction for such an offence is an unlimited fine.

## Application details

Name of applicant(s):	<b>Musette Cafe Ltd</b>
Postal address of premises to which application relates:	<b>Musette Cafe Church Farm Station Road Aldbury Tring Hertfordshire HP23 5RS</b>
Application type:	<b>LA2003 s.17: Premises licence - New licence application</b>
Applicant's description of application:	<p><b>Musette Cafe is a cycle themed cafe-restaurant based in the village of Aldbury in Hertfordshire. The cafe has been open for three years and in this time, it has become more than just a coffee stop.</b></p> <p><b>The premises has ample space around the café, with overflow parking on the adjacent farm, meaning that we are able to provide a safe environment for our customers to visit.</b></p> <p><b>Musette Cafe is a hub for a multitude of outdoor pursuits, and we have become a popular eatery, having invested in a full commercial kitchen. We also host a regular restaurant evening as well as occasional speaking events and birthday parties.</b></p> <p><b>Prior to the submission of this application, during the previous 12 months we have trialled various events (Approx. 10); these have been held using Temporary Events Notices (TENs), and none of these have caused any issues or had any adverse effect on the Licensing Objectives.</b></p> <p><b>The premises will fully utilise the following in order to uphold the licensing objectives:</b></p> <ul style="list-style-type: none"><li>• <b>Challenge 25 policy and signage</b></li><li>• <b>Refusals log</b></li><li>• <b>DPS Authorisation form</b></li><li>• <b>Staff training and operations manual</b></li><li>• <b>Customer signage</b></li></ul>

<b>Operating schedule: Licensable activities proposed to be carried on</b> <i>(N.B. where boxes are blank, authority for that activity has not been sought)</i>	
Plays:	
Films:	
Indoor sporting events:	
Boxing or wrestling:	
Live music:	
Recorded music:	
Performances of dance:	
Entertainment similar to music or dance:	
Late night refreshment:	
Supply of alcohol:  <i>Alcohol may be supplied for consumption ON the premises only</i>	<p><b>For consumption ON the premises.</b></p> <p><b>Monday-Sunday 11:00 until 23:00</b></p>
Hours the premises will open to the public:	<p><b>Monday-Sunday 08:30 until 23:00</b></p>

**Operating schedule: Measures to promote the licensing objectives**  
*(N.B. the measures below have been manually transcribed from the original application form. We recommend referring to the original form to confirm the accuracy of the text below.)*

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<p>General:</p>	<p>The Premises Licence Holder has carefully considered the Councils Statement of Licensing Policy and the four licensing objectives and will fully take on board advice offered by any of the Responsible Authorities in order to uphold the licensing objectives.</p> <p>The following documents/policies will be used to ensure that we uphold the licensing objectives:</p> <ul style="list-style-type: none"><li>• Challenge 25 policy</li><li>• Staff training and operations manual</li><li>• DPS Authorisations</li><li>• A Refusals log</li></ul>
<p>Prevention of crime and disorder:</p>	<p>CCTV has been installed, operated, and fully maintained at all times; images will be retained for at least 31 days and be produced on request of any Responsible Authority.</p> <p>The CCTV will be operational at all times whilst the premises are open and trading.</p> <p>CCTV warning notices will be displayed in public areas of the premises advising that CCTV is in operation, in accordance with GDPR.</p> <p>A Refusals log will be maintained at all times, this will be checked and signed by the DPS at the end of each week, this log will be made available for inspection by any Responsible Authority, upon reasonable request.</p> <p>Any staff directly involved in selling alcohol to consumers, staff who provide training, and all managers, will undergo regular training of Licensing Act 2003 legislation. This will be documented and signed for by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.</p> <p>All staff directly involved in selling alcohol must be authorised to do so in writing by the DPS. A record of the authorisation for each member of staff will be kept on the premises and made available for inspection by police and relevant authorities upon request.</p>

**Operating schedule: Measures to promote the licensing objectives**

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<p>Public safety:</p>	<p><b>The premises licence holder or DPS will carry out pre-opening checks of the café, to ensure that there are no risks to patrons and that all safety precautions are in place.</b></p> <p><b>The premises licence holder will ensure that all staff receive appropriate staff training, and the training records remain on site for a period of three months. The licence holder will ensure that all staff are aware of their social and legal obligations and their responsibilities regarding the sale of alcohol.</b></p> <p><b>All safety certificates and inspection reports will be kept on site and made available to officers of relevant statutory bodies.</b></p> <p><b>The premises will comply with all food safety regulations. The staff involved in food preparation will be fully trained, and their certificates will be displayed accordingly.</b></p>
<p>Prevention of public nuisance:</p>	<p><b>The Premises Licence Holder will ensure that the disturbance caused to the general public is kept to a minimum, signage will be placed in prominent places asking customers to respect public places.</b></p> <p><b>Staff will ensure that the frontage of the premises is inspected regularly for litter and rubbish, clearing any debris away.</b></p> <p><b>No rubbish, including bottles, shall be moved, or placed in outside areas between the hours of 2200hours and 0800hours.</b></p>
<p>Protection of children from harm:</p>	<p><b>A “Challenge 25” policy shall be adopted and adhered to. “Challenge 25” &amp; “No proof of age - No sale” Signage to be displayed at point of sale. The only recognised forms of ID that will be accepted are PASS accredited ID, passport, or photo driving licence.</b></p> <p><b>A till prompt (Electronic or visual) will be used for all alcohol sales.</b></p>