

# Food Hygiene Rating Scheme: Request for a re-visit



## Notes for businesses:

- As the food business operator of the establishment you have a right to request a re-visit for the purposes of re-rating if you have taken action to rectify the non-compliances identified at the time of inspection
- You can usually make a request for a re-visit provided that you have made the required improvements. Please note that the payment fee for a request for a revisit to rescore your business is **£215.00**. There is no limit on the number of requests you may make prior to the next routine inspection.
- You must provide details of the improvements made with your request, including supporting evidence where appropriate
- A re-visit to rescore will be carried out within three months of the receipt of your request and payment of the fee.
- The local authority officer will give you a 'new' food hygiene rating based on the level of compliance that is found at the time of the re-visit - you should be aware that your rating could go up, down or remain the same.
- To make a request for a revisit, please use the form below and return it to the food safety officer from your local authority – contact details are provided with the written notification of your food hygiene rating.

## Business details

Food business operator/proprietor	<input type="text"/>		
Business name	<input type="text"/>		
Business addresses	<input type="text"/>		
Business tel. number	<input type="text"/>	Business email	<input type="text"/>

## Inspection details

Date of inspection	<input type="text"/>	Food hygiene rating given	<input type="text"/>
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## Action taken

Please describe the remedial action you have taken with reference to the issues identified in the inspection letter/report provided to you by your local authority with your score:

Compliance with food hygiene and safety procedures	<input type="text"/>
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Compliance with structural requirements	<input type="text"/>
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Confidence in management/control procedures	<input type="text"/>
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Please provide any other supplementary evidence (e.g. photographs, invoices, copies of relevant HACCP documentation etc.).	<input type="text"/>
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Signature	<input type="text"/>
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Name in capitals	<input type="text"/>
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Position	<input type="text"/>	Date	<input type="text"/>
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Please return this form addressed to: **The Environmental Health Manager/ Food and Health and Safety Lead Officer, Environmental & Community Protection, Dacorum Borough Council, The Forum, Marlowes, Hemel Hempstead, Herts, HP1 1DN or Email: [ECP@dacorum.gov.uk](mailto:ECP@dacorum.gov.uk)**