

EXECUTIVE DECISION RECORD SHEET

Name of decision maker:	Councillor Herbert Chapman
Portfolio:	Environment & Regeneration
Date of Portfolio Holder Decision:	31 December 2008

Title of Decision:

To undertake a final consultation on the proposal to amend the operational hours and schedules of Cotterells controlled parking zone.

Decision made and reasons:

To commence a final consultation on the proposals to amend the operational hours and schedules of Cotterells controlled parking zone, to split the zone, to amend the shared use parking tariff, to reduce the extent of some residents bays on safety grounds and to extend parking provision in Cotterells and Astley Road.

Informal and formal consultations have taken place and a definitive plan has been developed from the range of proposals constructed from the consultation feedback.

Reports considered: (here reference can be made to specific documents)

The initial consultation on:

“The Potential Borough of Dacorum Controlled Parking Zone Amendment and Consolidation” report.

Report date: 27th June 2008

Report author: Steven Barnes

The formal consultation on:

“The Potential Borough of Dacorum Controlled Parking Zone Amendment and Consolidation 2009” report.

Report date: 12th November 2008

Report author: Steven Barnes

The reports excluding personal data available for inspection by contacting:

Parking Development Manager

The Parking Centre

81 Marlowes

Hemel Hempstead

Hertfordshire

HP1 1LF

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Residents within the Cotterells controlled parking zone

Ward councillors: Andrew Williams

Neil Harden

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Monitoring Officer Comments:

No comments to add

Chief Financial Officer Comments:

Consultation costs will be met from existing budgets.

Implications:

Should final consultations not be authorized, inappropriate parking issues will remain unresolved.

Risk:

The intention of this consultation is to comply with legislation and therefore avoid the risk of non-compliance.

Value for Money:

This service is not designed to produce any income, but, in line with government guidelines, to be self financing. It is anticipated that the running of the scheme should be self financing excluding the cost of installation.

Cost of installation will be met by section 106 budget

Cost savings will be realised by consolidating all the Hemel Hempstead controlled parking zone into one order at this time rather than as an independent process.

Options Considered and reasons for rejection:

To consult on the proposals to introduce amended schedules.

Not to consult on any of the proposals and leave inappropriate parking issues unresolved

Portfolio Holders Signature:**Date:****Details of any interests declared and any dispensations given by the Standards Committee:****For Member Support Officer use only**

Date Decision Record Sheet received from portfolio holder: 22 December 2008

Date Decision Published: 31 December 2008 Decision No: PH/062/08

Date of Expiry of Call-In Period: 8 January 2009

Date any Call-In received or decision implemented:

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BACKGROUND

Cotterells controlled parking zone

In 2003 the Cotterells Controlled Parking Zone (CPZ) was created to protect residents from inappropriate parking by commuters and visitors to Hemel Hempstead town centre.

In 2008 the zone was extended in order to discourage displacement parking in some of the roads around the existing CPZ.

Since the inception of the scheme the Kodak Tower has been vacated by the company and planning permission has been granted to develop the building into residential and business units.

Government policy dictated that planning permission could not be denied based on the ratio of parking provision to residential units proposed by the developer.

Planning permission was granted with the provision that residents of the tower would not be eligible to purchase permits to park within the existing CPZ area.

Funding for the review and amendment of the existing CPZ has been secured through the s106 agreement with the developer of the Kodak Tower site.

Effectively the tower residents will be unable to park within the CPZ Monday to Saturday 08:00 to 18:00 (the current operational hours). However outside these times anyone can park within the CPZ area.

The possibility exists that the CPZ could suffer from inappropriate parking on Sundays and evenings/overnight.

In order to ascertain the wishes of residents a postal consultation was completed. Consultation letters were delivered to all addresses within the CPZ. Responses were accepted by freepost, by e-mail or on-line. All consultees had a minimum of five weeks to respond.

The purpose of the consultation was to establish if residents wished to extend the operational days and/or hours of the CPZ, if they wished to split the CPZ into two zones with separate operational hours dependent on the proximity to the tower development and to elicit their suggestions concerning where the zone split should be should a split be preferred.

A range of proposals from the feedback were developed for the consideration of the residents.

A formal consultation including an exhibition of proposals and a postal consultation was completed between mid September to November 6th 2008. Consultation letters were delivered to all addresses within the CPZ. Responses were accepted by freepost or by e-mail. Consultees had a minimum of five weeks to respond.

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Controlled parking zone consolidation

As the schedules of the Cotterells controlled parking zone will be revised, the opportunity to consolidate the Hemel Hempstead controlled parking zones into one order presents itself. There is a potential cost saving in consolidating at this time rather than as an independent process.