

EXECUTIVE DECISION RECORD SHEET

Name of decision maker:	Cllr Neil Harden
Portfolio:	Residents & Regulatory Services
Date of Portfolio Holder Decision:	29 May 2012

Title of Decision: Delegation to officers of power to award the next contract for the testing and inspection of all Hackney Carriages and Private Hire Vehicles who operate their business within the Borough of Dacorum.

Part I

Decision made and reasons:

Decision – That the decision to award the next contract for the testing and inspection of all Hackney Carriages and Private Hire Vehicles who operate their business within the Borough of Dacorum be delegated to the Assistant Director (Legal, Democratic & Regulatory) or the Group Manager (Legal Governance).

Reason: As part of the taxi licence with the Council, drivers have an MOT test and Compliance check carried as part of their fee. The current contract for the testing of Hackney Carriages and Private Hire Vehicles with Ed's Treads is due to expire on the 6th June 2012.

The Council must have the new Taxi Testing contract in place by the 7th June 2012.

The Council is currently out to tender for the new contract with a closing date of 28th May 2012.

By delegating the decision to award the next contract for the Taxi Testing of Hackney Carriages and Private Hire Vehicles to the Assistant Director (Legal, Democratic & Regulatory) or the Group Manager (Legal Governance), the Council will be able to complete the evaluation and award the contract before the 7th June 2012.

Reports considered: None

Officers/Councillors/Ward Councillors/Stakeholders Consulted: Team Leader of Commissioning, Procurement & Compliance & Licensing Enforcement Officer.

Monitoring Officer comments: This is a Monitoring Officer report.

Deputy S151 Officer comments: No additional comments, subject to the procurement process being completed in line with procurement standing orders and financial regulations

Implications:

Financial: The decision as to which supplier is awarded this contract shall only be taken following a robust and in-depth evaluation process.

The Team Leader of Commissioning, Procurement & Compliance shall ensure that a report shall be produced for the Assistant Director (Legal, Democratic & Regulatory) or the Group Manager (Legal Governance) to explain the evaluation process, showing the evaluation

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scores for all bidders, the methodology undertaken during the evaluation process and a recommendation as to who should be awarded the contract.

Risk: The risk of not awarding a contract by the 7th June 2012 would mean having to extend the current contract. If the current Contractor was unable or unwilling to extend the contract there is a risk the Council would be without a suitable Contractor to carry out the testing of Hackney Carriages and Private Hire Vehicles. Without a Contractor, the Council are putting users of taxi services at risk.

Options Considered and Reasons for Rejection: Should the Council not award this contract in the allotted time, it could have a major impact on the Borough's taxi companies and the service they provide.

Portfolio Holders Signature:

Date:

Details of any interests declared and any dispensations given by the Standards Committee:

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Date Decision Record Sheet received from portfolio holder: 24/05/12
Date Decision Published: 29/05/12 Decision No: PH/039/12
Date of Expiry of Call-In Period: 07/06/12
Date any Call-In received or decision implemented: