

## VALIDATION CHECKLIST

### PART 2 - LOCAL REQUIREMENTS

In addition to the national requirements that MUST be submitted with your application, the following information may also be required:

#### APPLICATION FOR APPROVAL OF RESERVED MATTERS FOLLOWING OUTLINE APPROVAL

3 copies of all plans, drawings (A3 size where possible) and other documentation (plus original) unless submitted electronically  
All plans and drawings to indicate: paper size; key dimensions, scale bar indicating a minimum of 0-10m  
All plans and drawings to have a drawing number

<u>DOCUMENTS/INFORMATION</u>	<u>WHEN REQUIRED</u>	<u>CONTACT</u>	<u>FURTHER INFORMATION</u>
Neighbour Notification Sheet	All applications, except where neighbouring addresses are unidentifiable	Planning Support: 01442 228339/228671	Planning pages of DBC website: <a href="http://www.dacorum.gov.uk">www.dacorum.gov.uk</a>
Car Parking Layout including access and details of Cycle Storage and Refuse Disposal	All applications where layout and/or access is/are to be approved	Hertfordshire County Council Highway Authority: 01992 556120	Planning pages of DBC website: <a href="http://www.dacorum.gov.uk">www.dacorum.gov.uk</a>
Details of Materials	All applications where appearance is a detail to be approved	Planning Support: 01442 228339/228671	Planning pages of DBC website: <a href="http://www.dacorum.gov.uk">www.dacorum.gov.uk</a>
Details of height, width and length of each building proposed in relation to its surroundings	All applications where scale and/or appearance is/are details to be approved	Planning Support: 01442 228339/228671	
Sustainable Urban Drainage System (SUDS) details	All applications where such details to be approved involve access and layout showing hardstanding and car parking	Environment Agency: <a href="http://www.environment-agency.gov.uk">www.environment-agency.gov.uk</a>	Planning pages of DBC website: <a href="http://www.dacorum.gov.uk">www.dacorum.gov.uk</a> Supplementary Planning Document on Water Conservation

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Landscaping scheme	All applications where landscaping is a detail to be approved	Trees and Woodlands: 01442 228529	BS 5837: 2005 Trees in Relation to Construction Planning pages of DBC website: <a href="http://www.dacorum.gov.uk">www.dacorum.gov.uk</a>
Air Quality Assessment	Applications where the layout may give rise to impact on air quality	Environmental Health: 01442 228863	PPS23: Planning and Pollution Control
Noise Impact Assessment	Applications where the layout may raise issues of noise and disturbance	Environmental Health: 01442 228863	PPG24: Planning and Noise
Daylight/Sunlight Assessment	All applications where layout showing the relationship of buildings to one another is a detail to be approved	Planning Support: 01442 228339/228671	Building Research Establishment (BRE) guidelines on daylighting assessments Planning pages of DBC website: <a href="http://www.dacorum.gov.uk">www.dacorum.gov.uk</a>
Safer Places Statement	All applications where layout and/or access is/are to be approved	Crime Prevention Officer: 01442 271045	Planning pages of DBC web site: <a href="http://www.dacorum.gov.uk">www.dacorum.gov.uk</a>
Other Supporting Docs e.g. Photographs, Photomontages, Artists Impressions, Street Scenes, Computer Generated Images	Any reserved matter detail where additional information would be beneficial, particularly for details of layout and scale	Planning Support: 01442 228339/228671	